Baker County Board of Commissioners

Recreation Technician
$13.00 Hourly

JOB OVERVIEW
Performs duties monitoring County facilities and park grounds and performs grounds keeping, custodial and light repairs/maintenance to facilities or equipment. Full-time position with benefits (40-hour week). Job duties must be performed at the jobsite.

MINIMUM QUALIFICATIONS
- Graduation from high school or possession of a GED Certificate AND:
- Possession of a valid Florida Driver License

CORE COMPETENCIES
- Customer Commitment - Proactively seeks to understand the needs of our customers and provide the highest standards of service.
- Dedication to Professionalism and Integrity - Demonstrates and promotes fair, honest, professional, and ethical behaviors that establishes trust throughout the organization and with the public we serve.
- Organizational Excellence - Takes ownership for excellence through one's personal effectiveness and dedication to the continuous improvement of our operations.
- Success through Teamwork - Collaborates and builds partnerships through trust and the open exchange of diverse ideas and perspectives to achieve organizational goals.

JOB REQUIREMENTS
- Working knowledge of applicable park regulations, ordinances, nature, and recreational programs
- Skilled in the use of grounds keeping equipment and tools
- Ability to work effectively with inmate crew
- Must pass Dept of Corrections background check
- Ability to communicate effectively both orally and in writing
- Ability to read and understand job related material
- Ability to lift weights up to sixty (60) pounds
- Ability to follow oral and written instruction
- Ability to drive a tractor
- Carpentry skills and some maintenance knowledge preferred
OTHER RELATED DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform one or more of the activities described below.

- Monitor all park grounds and facilities to ensure compliance with ordinances, regulations, and safety requirements
- Help maintain and repair park structures including picnic shelters, tables, boardwalks, docks, gates, fences, restrooms, and other facilities by performing semiskilled carpentry, plumbing, painting, masonry, electrical and other building maintenance work
- Maintain all park grounds by planting sod, mowing, and edging lawns, planting, trimming, and watering trees and plants, spraying pesticides and fertilizers, clearing trails, and performing other gardening and grounds keeping tasks
- Help maintain and repair County’s air conditioners
- Clean and supply restrooms, picnic shelters and other facilities; collect and empty trash and remove debris
- Perform other related duties as required
- Reports to the Recreation Assistant or Maintenance, Parks & Recreation Director as assigned

This classification description is not intended to be, nor should it be construed as an all-inclusive list of the duties associated with a particular position. Management may require incumbents to perform job duties other than those contained in this document at any time.