



Baker County Board of Commissioners

Truck Driver Job Description

JOB OVERVIEW

This position is semi-skilled work in the operation of large vehicles and other maintenance equipment. The Truck driver position performs a variety of functions related to the operation of maintenance equipment. Former roll-off truck experience is a plus. Must be able to carry out written and oral instructions. Full time position; four 10-hour days, Monday – Thursday with benefits including Florida retirement, paid time off, and holidays.

MINIMUM QUALIFICATIONS

- Graduation from high school or completion of GED
- One year of job-related experience; or any equivalent combination of training and experience
- Possession of a valid CDL Class B license

CORE COMPETENCIES

- **Customer Commitment** - Proactively seeks to understand the needs of our customers and provide the highest standards of service.
- **Dedication to Professionalism and Integrity** - Demonstrates and promotes fair, honest, professional and ethical behaviors that establishes trust throughout the organization and with the public we serve.
- **Organizational Excellence** - Takes ownership for excellence through one's personal effectiveness and dedication to the continuous improvement of our operations.
- **Success through Teamwork** - Collaborates and builds partnerships through trust and the open exchange of diverse ideas and perspectives to achieve organizational goals.

JOB REQUIREMENTS

This job entails working with average or heavy weight materials and supplies. Equipment used in this position may be trucks, front end loaders, hand tools, chainsaws, tractors, and mowers. Some of the time is spent on strenuous physical activities such as climbing, walking, or carrying heavy and/or awkward material or equipment.

OTHER RELATED DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform one or more of the activities described below.

- Drive a truck, load and unload materials
- May perform minor repairs/adjustments or maintenance on equipment
- May operate a cement saw and perform other semi-skilled tasks requiring the use of hand tools
- May operate a front-end loader in loading materials
- Perform other jobs that are similarly related as directed by the Leader man
- Reports to the Public Works Director

This classification description is not intended to be, nor should it be construed as an all-inclusive list of the duties associated with a particular position. Management may require incumbents to perform job duties other than those contained in this document at any time.