



# Baker County Board of Commissioners

## Community Paramedic

### JOB OVERVIEW

This position provides education and coordinates community risk reduction events to educate the community on pertinent medical issues that have a widespread impact on the patient population. Coordinates needed resources for the patient population to include but not limited to behavioral health services, substance abuse services, and home health services. Responds with the crews to assist with call load and high EMS utilization issues.

### MINIMUM QUALIFICATIONS

- Current certification in advanced cardiac life support.
- Current Florida paramedic certification.
- Certified as an Emergency Vehicle Operator and possess a valid Florida Class E license.
- Shall be free from any dependence to alcohol and/or controlled substances.
- Must complete an approved community paramedicine training course within 180 days of appointment.. Preferred training would include substance abuse training, peer support training, and critical incident stress management training.

### CORE COMPETENCIES

- **Customer Commitment** - Proactively seeks to understand the needs of our customers and provide the highest standards of service.
- **Dedication to Professionalism and Integrity** - Demonstrates and promotes fair, honest, professional and ethical behaviors that establishes trust throughout the organization and with the public we serve.
- **Organizational Excellence** - Takes ownership for excellence through one's personal effectiveness and dedication to the continuous improvement of our operations.
- **Success through Teamwork** - Collaborates and builds partnerships through trust and the open exchange of diverse ideas and perspectives to achieve organizational goals.

### JOB SPECIFIC COMPETENCIES

- Knowledge of advanced life support practices and procedures
- Ability to communicate with people calmly, effectively, ability to work as a team member and to carry out duties in a professional manner.
- Physical strength and agility sufficient to perform duties as required in job capacity.
- Must be able to work under extreme pressure and adverse conditions.
- Must be in excellent physical health with no medical disabilities that would impair duties as a Paramedic.
- Considerable kneeling, bending, and lifting and moving of heavy patients.
- Ability to work with present considerable hazards, i.e., potentially unstable home environments, violent patients and potential fire risks.
- Ability to work indoors and out, in all types of weather.
- Exposure to high levels of noise from sirens.
- May be exposed to communicable diseases as well as combative or mentally unstable patients.

### REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform one or more of the activities described below.

- Provides home health visits to assess the needs of the patient and connects them with the appropriate resources.

- Reports to the Medical Director and Fire Rescue Chief every month to report call counts, activities performed and any significant issues.
- Reports to appropriate stakeholders every month to report pertinent call counts regarding the priorities of the said stakeholder (Narcan Usage, Overdose Counts, and Substance Abuse Statistics).
- Communicate with hospitals, physicians, and other medical personnel to discuss trends, patient issues, and program needs.
- Prepares required reports and maintains records of all activities.
- Assists with community paramedicine related grants and proposals.
- Performs presentations at schools, community events, stakeholder events and BOCC meetings as needed.
- Provides accurate records of time worked and activities performed during the pay period.
- Administers initial treatment at emergency scene and takes and records patient's vital signs if necessary. A PCR will be completed for all patient contacts.
- In the event of an emergency or non-emergency situation a 24-hour on-call status may be required.
- Responds to emergency and non-emergency calls to provide care to the sick and injured, and treat patients according to established procedures set forth in Chapter 10D-66, F.A.C.
- Responsible for the stocking of supplies, inventory, and the cleaning and maintenance of all vehicles and equipment. Ensures Fire Rescue vehicle is in a state of readiness at all times. Maintains documentation of the same.
- Ensures that all equipment is functioning properly and reports any mechanical problems to immediate supervisor.
- Must be familiar with the operation of all communications equipment.
- Cooperate with other personnel assigned to the rescue units.
- Must wear regulation uniform while on duty.
- Must be willing to further education in field of community paramedicine.
- Maintains personal knowledge and skills in order to deliver optimum patient care as a Paramedic role model for other emergency services personnel.
- Safely operate Fire Rescue vehicles.
- Works in hazardous environments to ensure safety and stabilization of the patient.
- Works with local Fire Departments and Law Enforcement Agencies as a team for a coordinated effort on the patient's behalf.
- Documents all patient care, assessments, BLS/ALS skills and all service reports in a timely fashion. Documentation shall be legible and accurate.
- Shall be punctual and ready for their shift.
- Must act at all times in a professional manner and shall be able to handle conflict situations with good judgment.
- Must follow chain of command.
- Reports to the Fire Rescue Chief

Due to the nature of the program minimum patient contacts must be maintained to provide a sound justification for program necessity. **A Minimum of 50 patient contacts per month** must be maintained throughout the entirety of the program. Any deviation of such requirement must be directly approved by the Fire Rescue Chief and written documentation will be required to explain the deficiency.

*This classification description is not intended to be, nor should it be construed as an all-inclusive list of the duties associated with a particular position. Management may require incumbents to perform job duties other than those contained in this document at any time.*