

CLASSIFIED AD

Human Resources Director

Baker County Board of Commissioners is accepting applications for a full-time Human Resources Director position in the Human Resources Department. Annual salary range is \$55,000- \$65,000 depending on qualifications and experience. Benefits include Florida retirement, paid vacation/sick leave, holidays.

This is a highly responsible executive management position that is accountable for maintaining the integrity and confidentiality of departmental records and employee documentation while retaining a positive outlook during stressful situations. This person must perform independently under the general direction of the County Manager and guided by County Policies. This person organizes, directs, and coordinates the County's Human Resources and Risk Management Department including but not limited to compensation and benefits, employee and labor relations, labor negotiations, FL State retirement program, grievance administration, recruitment, training and development, performance management and insurance and benefits administration.

Application and the complete job description with requirements are available at the Baker County Human Resources office located at 55 North Third Street, Macclenny, FL 32063 or online at www.bakercountyfl.org/jobs. Applications are being accepted until the position has been filled.

Baker County is a drug free workplace and an equal opportunity employer. All applicants are considered for all positions without regard to age, race, color, national origin, religion, sex, sexual orientation, marital or Veteran status, medical condition or disability, or any other legally protected reason.

Dates of publication:

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