

**CLASSIFIED AD**

Baker County Board of Commissioners is accepting applications for a full-time Community Development Tech I position in the Community Development Office. Annual salary \$22,880/\$11.00 per hour. Benefits include Florida retirement, paid vacation/sick leave, holidays.

This position is for a responsible person working with the public processing applications for building permits, land use and zoning changes, and contractor licensing in accordance with adopted procedures, ordinances and codes. This position is one of the frontline positions for the Community Development Department.

Test will be given on knowledge of Microsoft applications, such as Excel, Outlook and Word. General office skills required.

Graduation from an accredited high school or possession of an acceptable equivalency diploma required. Two (2) years' experience in responsible office work; construction, land use and zoning, or real estate related is a plus but not required. Valid Florida Driver's License and a driving record acceptable to insurance provider.

Application and complete job description is available at the Baker County Human Resources office located at 55 North Third Street, Macclenny, FL 32063 or [www.bakercountyfl.org/jobs](http://www.bakercountyfl.org/jobs). Deadline for submitting applications is Thursday, Sept. 2, 2021 at 4:00pm.

Baker County is a drug free work place and EO employer.

Dates of publication:

August 12, 2021

August 19, 2021