



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA

November 6, 2024

RETIREMENT CEREMONY 3:30 P.M.

REGULAR SESSION 5:00 P.M.

I. INVOCATION AND PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

III. APPROVAL OF CONSENT AGENDA ITEMS

1. Minutes – October 15, 2024 – Regular Session
2. Minutes – October 15, 2024 – Public Hearing
3. Expense Report
4. FY 24/25 Building Official & Inspection Services Contract
5. St. Mary's Shoals Park Camp Host Contract
6. Resolution 2024-39 FY 24/25 SJRWMD Permit Fee Reduction Request
7. 2025 County Holiday List
8. Paramedicine Services Agreement BCFR & FDOH
9. Approval of Corrected Quote- Knabbs Sports Complex T-Ball Quad Irrigation
10. F24/25 State Aid to Libraries Grant Agreement

IV. ELECTED OFFICIALS

1. Presentation of Retirement Bestowal for CC Croft and CC Rhoden

V. PUBLIC COMMENT

VI. NEW BUSINESS

1. BID 2024-13- Margaretta Traffic Calming – BOCC Direction; Chris Lee
2. Resolution 2024-40 FDOT CR229 Paved Shoulders Termination; Chris Lee
3. Resolution 2024-41 FDOT Time Ext.- CR127 from 120/Moccasin Creek; Sara Little
4. Resolution 2024-42 FDOT Time Ext. - CR127 from WillieG/CR125; Sara Little
5. Resolution 2024-43 FDOT Time Ext. – CR229N from V.Dorman/3.9miles; Sara Little
6. FDOT Local Agency Program (LAP) Recertification; Sara Little
7. Approval of Purchase- Lease of Track Loader for Shoals Park; Sara Little
8. Approval of 2025 Legislative Priorities; Sara Little
9. Resolution 2024-44 Richard & Patsy Hunter Recognition; Commissioner Cathy Rhoden
10. Resolution 2024-45 Robert Brannan Recognition; Commissioner Cathy Rhoden

Action Item
Action Item

VII. PRIOR BUSINESS

1. Pending Business Report
2. Expense Report over \$5000

Info Only
Info Only

Continued to Page 2

If any member of the public desires to appeal a decision made at these hearings, he or she will need a record of the proceedings and for that purpose he or she may need to ensure that a verbatim record of the proceedings is transcribed, which record would include the testimony and evidence upon which the appeal is to be based. In accordance with the American with Disabilities Act, persons needing a special accommodation of an interpreter to participate in these proceedings should contact the County Commissioners Office at (904) 259-3613, at least 48 hours prior to the time of the hearing. Please Note: Items marked as "information only" or "for discussion" may have Board action taken at the time of discussion.



**BAKER COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA
November 6, 2024**

3. American Rescue Plan Phase 1 & 2 Info Only

VIII. COUNTY MANAGER

IX. COUNTY ATTORNEY

X. COMMISSIONER COMMENTS

XI. ADJOURN

If any member of the public desires to appeal a decision made at these hearings, he or she will need a record of the proceedings and for that purpose he or she may need to ensure that a verbatim record of the proceedings is transcribed, which record would include the testimony and evidence upon which the appeal is to be based. In accordance with the American with Disabilities Act, persons needing a special accommodation of an interpreter to participate in these proceedings should contact the County Commissioners Office at (904) 259-3613, at least 48 hours prior to the time of the hearing. Please Note: Items marked as "information only" or "for discussion" may have Board action taken at the time of discussion.

Please join us

Retirement Party

honoring

Commissioner Cathy Rhoden
&

Commissioner James Croft

Wednesday, November 6, 2024

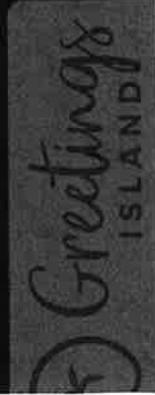
3:30 p.m. until 5:00 p.m.

Baker Co. Administration Office

55 North 3rd Street

Macclenny, FL 32063

Light refreshments will be served



BAKER COUNTY BOARD OF COMMISSIONERS

MINUTES

October 15, 2024

The Baker County Board of Commissioners met in a scheduled meeting with the following members present:

Chairman, James Croft
Commissioner, Jimmy Anderson
Commissioner, Cathy Rhoden
Commissioner, James G. Bennett
Commissioner, Mark Hartley

Also Present:
County Manager, Sara Little
County Attorney, Rich Komando
County Clerk, Stacie D. Harvey

Note: These meeting minutes are a summarized version of the actual discussions at the meeting. These are not verbatim transcripts. For a complete audio recording of the discussion please visit www.bakercountyfl.org/board or contact Sara Little at sara.little@bakercountyfl.org

REGULAR SESSION

Chairman Croft called the meeting to order and welcomed everyone in attendance. Commissioner Jimmy Anderson led in the invocation and pledge.

Chairman Croft called for approval of the agenda. County Manager Sara Little asked that item #9 under Consent Agenda be removed. Commissioner Jimmy Anderson moved to approve the agenda with modifications of removing item 9 under Consent Agenda. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Chairman Croft requested approval of the consent agenda which consisted of:

1. Minutes – October 1, 2024 – Regular Session
2. Minutes – October 1, 2024 – Public Hearing
3. Minutes – October 7, 2024 – Emergency Meeting – Hurricane Milton
4. Expense Report
5. TDC Funding Request – Rodeo
6. TDC Funding Request – Baker County Fair 2024
7. Volunteer Application – Erin Baxley
8. Permit Reduction Letter FY 24/25 – NRSW
9. Approval of State Aid Grant Agreement

Commissioner Jimmy Anderson moved to approve Consent Agenda with modifications of removing item 9. Commissioner Mark Hartley seconded the motion. The motion carried unanimous.

LaSharda Leasy presented FEMA Information. Ms. Leasy provided information regarding the help of FEMA for disaster relief assistance. This was just for information, no action was needed.

Roger Lankford presented Approval of RFQ, Strategic Plan for TDC. Mr. Lankford stated the TDC Board reviewed the four responses received and ranked North Star as 1 and ChandlerThinks as 2. TDC and staff is asking for the Board approval of TDC and County Manager's recommendation and begin negotiations with the companies. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Mark Hartley seconded the motion. The motion carried unanimous.

John Blanchard presented Approval of EMPG Grant. This grant is a reoccurring grant that totals \$49,334.67 with no match from the County. This grant will be used for training and equipment in the Emergency Management operations. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Chief Trevor Nelson presented Approval of Grant Application, FFA. Staff would like to apply for the Flroida Firefighter Assistance Grant Program to purchase 10 new SCBA spare bottles for \$14,500.00 with no match from the County. Commissioner Mark Hartley moved to approve as presented. Commissioner Jimmy Anderson seconded the motion. The motion carried unanimous.

Chief Trevor Nelson presented Approval of Repair, Rescue 50. Staff received three quotes as follows:

Allstate Auto & Truck Repair Inc.	\$12,949.35	3 month warranty on labor and 2 year warranty on parts
Duval Ford	\$17,676.47	2 year Warranty and unlimited mileage
Miracle Automotive Towing	\$16,860.88	1 year warranty, and 12,000 miles

Commissioner Jimmy Anderson moved to approve Allstate Auto & Truck Repair Inc., in the amount of \$12,949.35. Commissioner Mark Hartley seconded the motion. The motion carried unanimous.

Chris Lee presented Approval of Purchase, Mack Roll Off Truck. Mr. Lee stated that Public Works 2024-2025 budgeted for a Mack Roll Off Truck for \$221,486.00. The Board approved the request on September 24, 2024, at the final budget hearing. An updated quotes was provided for \$216,134.00 saving \$5,352.00. Staff is recommending approving the purchase. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Chris Lee presented Approval of Purchase, Compactor Unit. Mr. Lee stated that Public Works 2024-2025 budgeted for a complete stationary compactor unit for the Olustee collection site. The Board approved the request on September 24, 2024, at the final budget hearing. Originally, this unit was quoted as \$23,095.13, as of October 1, 2024 the price increased to \$23,630.28. A total increase of \$535.15. Due to the savings on the 2026 mack roll off truck that was budgeted, it will still be a decrease in the budget of \$4,816.85 Staff is recommending approving the purchase. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Chris Lee presented Approval of Purchase, Ford F350 Mechanic's truck. Mr. Lee stated that Public Works 2024-2025 budgeted for a Ford F350 Mechanic's truck. The Board approved the request on September 24, 2024, at the final budget hearing. Originally, this truck was quoted as \$106,428.79. As of October 1, 2024, the price increased to \$110,792.00. A total increase of \$4363.21. Due to the savings on the 265 compact track loaded that was budgeted, it will still be a decrease in the budget of \$27,927.79. Staff is recommending approving the purchase. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Chris Lee brought back Approval of Purchase, Compact Track Loader for clarification. Mr. Lee stated he mistakenly told the Board the purchase was for paving but for clarification they will be used for paving roads with millings. No action was needed.

Chris Lee presented Resolution 2024-38, FDOT Additional Funding, CR125. The Florida Department of Transportation desires the execution of a State Funded Supplemental Grant Agreement to be amended for additional funding in the amount of \$213,433.56 to award construction contract on CR125 in Baker County to lowest responsive bidder. Commissioner Jimmy Anderson moved to approve Resolution 2024-38 as presented. Commissioner Mark Hartley seconded the motion. Rich Komando read Resolution 2024-38 by title. The motion carried unanimous.

LaDonna Combs presented Proclamation “Mobility Week” declaring the week of October 25-November 2, 2024, as Mobility Week. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Cathy Rhoden seconded the motion. The motion carried unanimous.

Sara Little presented Approval of Purchase, Recreation Mower. Ms. Little stated staff is requesting approval of a Toro Reelmaster 3100-D sidewinder. This purchase will be through state contract in the amount of \$48,873.42. This request was approved in the final budget hearing on September 24, 2024, and due to our purchasing policy it is required that staff bring it back to the Board for approval before purchasing. Commissioner Cathy Rhoden moved to approve as presented. Commissioner Jimmy Anderson seconded the motion. The motion carried unanimous.

Sara Little presented Approval of purchase, Flatbed Trailer. Ms. Little stated staff is requesting approval of a flatbed trailer for our Maintenance Department. This purchase will be through state contract in the amount of \$13,095.00. This request was approved in the final budget hearing on September 24, 2024, and due to our purchasing policy it is required that staff bring it back to the Board for approval before purchasing. Commissioner Jimmy Anderson moved to approve as presented. Commissioner Mark Hartley seconded the motion. The motion carried unanimous.

Pending Business

PENDING BUSINESS ITEM	PRIORITY	STATUS	START DATE	% COMPLETE	COMMENTS
COA Bus Wash	Normal	In Progress	08/06/2019	25%	Contract Awarded to KBT. Site work underway. Equipment has been ordered. Signed Permit Application and NOC 6/1/2024
Infrastructure funding for County Roads	Normal	New	07/18/2017	50%	Ongoing - Chris Lee to give project update 5/16
St Marys Cove Boat Ramp Grant Phase 2	High	New	01/05/2020	5%	Agreement approved 4/20/2021
St. Mary's Shoals Park Improvements	High	New	10/19/2021	50%	Camp Host Application Received and under review
Council on Aging- Senior Life Enrichment Ctr	High	New	08/17/2022	25%	Construction is underway. Set for completion in August
Cuyler Fire Station	High	New	01/03/2023	25%	Bathroom project is underway. Building redesign will start once bathroom is complete.
Knabb Sports Complex Appropriation Project	High	New	11/21/2023	5%	Funding Agreement Approved 12/19/2023. Bids will be presented 6/18/2024. Work to begin by end of month
Courthouse Generator Appropriation Project	High	New	11/21/2023	0%	Proposals under review

Sara Little presented the expense report over \$5000 without comment.

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MINUTES- Regular Session
October 15, 2024

1		Emergency Services Communication Upgrade	\$300,000	893,069.05	Approved for Payment 7/15/2022
1		Road Infrastructure Improvements = Reid Stafford & Millings	\$250,000	249,727	Millings Purchased. Reid Stafford awarded 6/2023
1					
1		Facilities Infrastructure Improvements = Library, Admin, CDD, Fairgrounds	766,223	403,742.00	Library Roof= 54,223.84 Fairgrounds Roof= 108,300. Library Elevator = 25,132. Library Reno = \$125,000; Sanderson Station Propane Tank \$10,000; Sanderson Station Signage \$5000. \$10,000 Vet Park Docks; Vet Park Power/FPL Costs \$14,000; \$15,800
1		County Infrastructure Improvements = litter, overtime & lawn service	185,000	60,135	Health Department Keyless Door Repair; \$1430 Jonesville Park Boundary Survey; \$ 6,040 2-factor Authentication Key - Microsoft; \$7525 Library AC \$3,000 trees at Post Office. \$26,742 Sanderson Fire Pump
1		Incentive Pay to Eligible Workers	\$488,750	488,750	
		TOTAL	\$2,836,850	\$2,348,300	
2	BOCC	Emergency Services Communication Phase 2	900,000	803,762.15	803,762.15 paid. 10% payment remaining
2	Maint	Replacement Vehicle	35,000	47,119	Purchased
2	Ag Cr	Replacement Tables	8,400	8,110.00	Purchased
2	Ext	Replacement Laptop	1,000	1039	Purchased
2	Vet Svcs	Vehicle	35,000	42,601	Purchased
2	Rec	Replacement Vehicle	40,000	47,119	Purchased
2	Rec	Park Equipment	50,000	51,005	Jonesville Fencing = 4,480. Bleachers = 26,019. Knabb Fence Repair and Material \$18,721. Jonesville Park Fence Replacement \$1785
2	Rec	Demo 2-Story Announcers Booth	10,000	14,300	Muncy awarded 2/7
2	Rec	Replacement Restroom Facility	25,000	0	
2	Rec	Replacement Mower	13,000	16,067	Purchased
2	Rec	Replacement Field Groomer	13,000	14,595.00	Purchased
2	Rec	Ground Cover	80,000	29,013	Vet Park and Jonesville- Ground Cover, Border \$13,491. \$7,522 sand for volleyball courts 5/30. Privacy Fence and Tree Removal at Knabb, Earmarked for new fields- Expense is for survey
2	Rec	Park Facilities Improvements	200,000	6,681	
2	DevOps	Security Related	10,680	10,680	"Currently charged to DevOps- needs to be moved to ARPA
2	DevOps	Security Related	4,500	0	vuln scanning
2	DevOps	Large Format Scanner	8,000	7,612	Scanner Purchased \$4641. \$2389 for laminator, Table \$528
2	Fire	Sanderson Fire Station	600,000	600,000	Complete
2	Fire	Cuyler Fire Station	250,000	26,510	Septic tank, removal of pump, permits, engineering
2	Fire	Thermal Camera	10,000	13,650	Purchased
2	Transport	Replacement Office Furniture	2,000	0	
2	Transport	Replacement Equipment	5,000	1725	3 - Lucas Chest Compression Mounts
2	Rescue	Headquarters Reno= Paint and Flooring	50,000	29,400	Paint and Flooring Complete
2	SW	Replacement Compactor Unit	34,500	31,396	Purchased
2	SW	Replacement of Dumpsters - 40 yard	27,500	20,406	Purchased
2	SW	Replacement of Dumpsters - 20 Yard	18,000	28,150	Purchased
2	SW	Replacement of Collection Site Attendant Building	5,000	4,234	All have been replaced 04/29/2024
2	SW	Collection Site Improvements	55,000		\$6,6654 Sign Cutter, Computer/Clinic gate at steel bridge collection site
2	SW	Collection Site Security Cameras	10,000	7,541	
2	BCSD	Body Worn Cameras	99,681	99,681	Purchased
2	Court Fac.	Security Improvements	200,000	187,384	Elevator Update x 2 \$50,264. Key Card System \$137,120
2	Em Mng.	Transfer Switch	30,000	20,000	Purchased
2	Contingency	Contingency	6,583	0	
		TOTAL	\$2,836,850	2,169,760.15	

Meeting adjourned.

Stacie D. Harvey, Clerk

James Croft, Chairman

BAKER COUNTY BOARD OF COMMISSIONERS

MINUTES

October 15, 2024

The Baker County Board of Commissioners met in a scheduled meeting with the following members present:

Chairman, James Croft
Commissioner, Oliver J. Anderson
Commissioner, Cathy Rhoden
Commissioner, James G. Bennett
Commissioner, Mark Hartley

Also Present:
County Manager, Sara Little
County Attorney, Rich Komando
County Clerk, Stacie D. Harvey

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PUBLIC HEARING

FINAL HEARING ITEMS

Spencer Nabors presented Approval of Grant Application, CDBG Housing for final hearing. Mr. Nabors stated that Baker County is eligible for \$750,000 in grant funding through the Small Cities Community Development Block Grant Program (CDBG), allocated from HUD and monitored by Florida Commerce. The grant can only be used on single family homes within the unincorporated areas of the County. With this grant is also a Resolution that would need approval, authorizing the Chairman or County Manager in the Chairman's absence to make application to the FFY 2023-2024 small cities community development block grant program committing \$50,000.00 in county funds if awarded.

Chairman Croft called for any public comments. There were no public comments.

Commissioner Jimmy Anderson moved to approve Resolution 2024-34 and to proceed with Grant application. Commissioner Cathy Rhoden seconded the motion. Rich Komando read Resolution 2024-34 by title. The motion carried unanimous.

Meeting adjourned.

Stacie D. Harvey, Clerk

James Croft, Chairman

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	Src	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
985782	CHK	A	BAKER BUSINESS CENTER LLC	2102	1	7.55	.00	7.55	10/14/2024		20419
			VFA Grants Mailed-Fire	76723		7.55	0.00	7.55			
985783	CHK	A	BAKER COUNTY PRESS	56	1	160.00	.00	160.00	10/14/2024		20419
			Ord2024-19 Fall Rezoning Ad	46715		160.00	0.00	160.00			
985784	CHK	A	CFX OFFICE TECHNOLOGY INC	1185	1	405.55	.00	405.55	10/14/2024		20419
			J12094 9.24-EMS	328166		405.55	0.00	405.55			
985785	CHK	A	CHARLES L LEWIS JR DBA LEWIS I	4425	1	150.00	.00	150.00	10/14/2024		20419
			Courthouse Lawn Maint 8.24	124		150.00	0.00	150.00			
985786	CHK	A	DAVIS & DAVIS ENTERPRISES	1886	2	2,334.77	.00	2,334.77	10/14/2024		20419
			Fuel 8.24-Fire	AUG24		2,334.77	0.00	46.36			
			Fuel 8.24-Fire	AUG24		2,334.77	0.00	2,288.41			
985787	CHK	A	DUVAL FORD	165	1	549.58	.00	549.58	10/14/2024		20419
			R31 AC evap and recharge-EMS	6474445		549.58	0.00	549.58			
985788	CHK	A	DYNAFIRE INC	1051	1	213.00	.00	213.00	10/14/2024		20419
			ST40 10lb Fire Extinguish-FIre	SO182392		213.00	0.00	213.00			
985789	CHK	A	EMS CONSULTANTS LTD	1146	1	3,638.67	.00	3,638.67	10/14/2024		20419
			August 24 Payment-EMS	3101		3,638.67	0.00	3,638.67			
985790	CHK	A	FLOWBIRD AMERICA INC	1047	6	2,991.41	.00	2,991.41	10/14/2024		20419
			Shoal Kiosk Check 7.24	144489		104.00	0.00	104.00			
			Shoal Kiosk Check 8.24	144989		104.00	0.00	104.00			
			Kiosk Keypad Cover-Shoals	145080		70.31	0.00	70.31			
			Kiosk Pwr Supply-Shoals	145088		921.23	0.00	921.23			
			Kiosk Keypad Cover-Shoals	145163		88.44	0.00	88.44			
			Kiosk Printer/Bill Slot-Shoals	145240		1,703.43	0.00	1,703.43			
985791	CHK	A	HAGAN ACE HARDWARE OF MACCLENN	221	2	88.20	.00	88.20	10/14/2024		20419
			UT1 Oil&Gas Premix 6x-Fire	337257		44.10	0.00	44.10			
			ST50 Trufuel 4Cycle 6x-Fire	341061		44.10	0.00	44.10			
985792	CHK	A	HARRIS CORPORATION-PSPC	1734	1	3,248.00	.00	3,248.00	10/14/2024		20419
			SOF Access 232x 9.24	93439005		3,248.00	0.00	3,248.00			
985793	CHK	A	HENRY SCHEIN INC	588	4	1,102.38	.00	1,102.38	10/14/2024		20419
			Conn Clave/Cath/Airway/Spl-EMS	13422954		627.46	0.00	627.46			
			Strap/Naloxone/Sod Chl-EMS	13699879		366.46	0.00	366.46			
			Limb Restrain 5x-EMS	13778500		28.40	0.00	28.40			
			King LTSD Kit 2x-EMS	13929662		80.06	0.00	80.06			
985794	CHK	A	JOHN WILLIAMS PLUMBING INC	254	3	5,050.00	.00	5,050.00	10/14/2024		20419
			ST30 Drain/Water Piping-Fire	3671		2,850.00	0.00	2,850.00			
			ST30 Test hole/Toilet-Fire	3672		750.00	0.00	750.00			
			ST30 Ditch/Install PVC Wa-Fire	3673		1,450.00	0.00	1,450.00			
985795	CHK	A	L D BRADLEY LAND SURVEYORS	266	1	2,361.39	.00	2,361.39	10/14/2024		20419
			Taber/CR125 Location/Elev-Fire	37991		2,361.39	0.00	2,361.39			
985796	CHK	A	L V HIERS INC	267	4	247.05	.00	247.05	10/14/2024		20419
			21.80Gal Fuel-Main	474973		66.56	0.00	66.56			

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			20.50Gal Fuel-AC	475071		62.59	0.00	62.59			
			20.80Gal Fuel-Maint	475101		63.50	0.00	63.50			
			19Gal Fuel-CD	475738		54.40	0.00	54.40			
985797	CHK	A	NAPA AUTO PARTS- JAX015	284	1	4.00	.00	4.00	10/14/2024		20419
			SQ51 Connector 2x-Fire	27013		4.00	0.00	4.00			
985798	CHK	A	O'REILLY AUTOMOTIVE INC	1352	2	32.56	.00	32.56	10/14/2024		20419
			R31 Capsule-EMS	1897-113342		25.77	0.00	25.77			
			UT1 Pwr Steering Fluid-Fire	1897-114546		6.79	0.00	6.79			
985799	CHK	A	PUBLIC CONSULTING GROUP LLC	1204	1	8,499.53	.00	8,499.53	10/14/2024		20419
			Yr 4 MCO Payment-EMS	10023078		8,499.53	0.00	8,499.53			
985800	CHK	A	ROBERT'S OXYGEN COMPANY INC	4306	2	354.22	.00	354.22	10/14/2024		20419
			Oxygen 3x-EMS	112692		124.82	0.00	124.82			
			Oxygen Tank Rent 17x-EMS	L32563		229.40	0.00	229.40			
985801	CHK	A	SCHINDLER ELEVATOR CORPORATION	375	2	4,028.46	.00	4,028.46	10/14/2024		20419
			Elev Pit Pump Out-CH	7100575617		1,275.00	0.00	1,275.00			
			4Qtr 2024 Elev Maint-CH	8106666595		2,753.46	0.00	2,753.46			
985802	CHK	A	SOUTHEASTERN SERVICES INC	387	1	958.24	.00	958.24	10/14/2024		20419
			Shoal Gate Attendant 9/8/24	128702		958.24	0.00	958.24			
985803	CHK	A	STAPLES ADVANTAGE	2164	5	557.16	.00	557.16	10/14/2024		20419
			Bleach 6x/Soap 6x-Rec	6010848416		251.64	0.00	251.64			
			Bleach 4x-Rec	6010848417		101.56	0.00	101.56			
			Bleach-Rec	6011478961		25.39	0.00	25.39			
			Binder/Divider/Batt/Creame-Adm	6011478962		110.50	0.00	110.50			
			Tissue 6pk/Multifold Twls-PD	6011892611		68.07	0.00	68.07			
985804	CHK	A	WOODLAND CORPORATION DBA SYNT	4506	1	657.22	.00	657.22	10/14/2024		20419
			E50 Blk vinyl hosebed cvr-Fire	94685		657.22	0.00	657.22			
985805	CHK	A	L V HIERS INC	267	44	4,006.33	.00	4,006.33	10/16/2024		20432
			27.50Gal Fuel-Maint	176231		82.70	0.00	82.70			
			25Gal Fuel-Rec	176426		74.19	0.00	74.19			
			31.70Gal Fuel-Maint	176490		94.06	0.00	94.06			
			27.50Gal Fuel-Rec	176848		82.59	0.00	82.59			
			20.70Gal Fuel-Rec	177101		59.25	0.00	59.25			
			28.70Gal Fuel-Rec	177298		80.55	0.00	80.55			
			25.10Gal Fuel-Maint	177423		71.87	0.00	71.87			
			31.30Gal Fuel-Rec	177426		89.61	0.00	89.61			
			34.20Gal Fuel-Rec	177477		97.90	0.00	97.90			
			21.70Gal Fuel-Maint	177541		62.14	0.00	62.14			
			22Gal Fuel-AC	177611		61.76	0.00	61.76			
			22.20Gal Fuel-Maint	177615		63.56	0.00	63.56			
			23Gal Fuel-AC	177691		66.86	0.00	66.86			
			12.90Gal Fuel-Rec	177698		37.51	0.00	37.51			
			24.80Gal Fuel-Maint	177834		72.09	0.00	72.09			
			35.50Gal Fuel-Rec	177841		103.06	0.00	103.06			
			23.40Gal Fuel-Maint	471923		71.44	0.00	71.44			
			29.40Gal Fuel-Rec	471925		89.76	0.00	89.76			
			29.20Gal Fuel-Rec	471942		89.15	0.00	89.15			
			23.50Gal Fuel-Rec	471949		70.66	0.00	70.66			

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			24Gal Fuel-Rec	474784		73.27	0.00	73.27			
			20Gal Fuel/5Gal Oil-Rec	474851		160.14	0.00	160.14			
			29.50Gal Fuel-Rec	474960		90.08	0.00	90.08			
			21.40Gal Fuel-AC	474967		65.33	0.00	65.33			
			21.40Gal Fuel-Rec	475065		65.33	0.00	65.33			
			30Gal Fuel-Rec	475098		91.59	0.00	91.59			
			30.90Gal Fuel-Rec	475155		94.34	0.00	94.34			
			45.70Gal Fuel-Rec	475176		139.52	0.00	139.52			
			22.30Gal Fuel-Maint	475390		66.96	0.00	66.96			
			5Gal Fuel-Maint	475391		15.02	0.00	15.02			
			23.90Gal Fuel-Rec	475403		71.77	0.00	71.77			
			21.80Gal Fuel-Rec	475405		65.47	0.00	65.47			
			23.70Gal Fuel-Rec	475537		67.71	0.00	67.71			
			21Gal Fuel-Maint	475553		60.12	0.00	60.12			
			22Gal Fuel-AC	475592		62.99	0.00	62.99			
			122Gal Diesel-Shoals	475681		352.58	0.00	352.58			
			29Gal Fuel-Rec	475727		83.03	0.00	83.03			
			24.20Gal Fuel-Rec	475741		69.28	0.00	69.28			
			35.20Gal Fuel-Rec	475753		100.78	0.00	100.78			
			120Gal Diesel-EMS	475879		377.63	0.00	377.63			
			22.70Gal Fuel-Rec	475986		64.99	0.00	64.99			
			18.20Gal Fuel-Rec	476001		51.09	0.00	51.09			
			27.20Gal Fuel-Rec	476002		76.35	0.00	76.35			
			42Gal Fuel-Rec	476011		120.25	0.00	120.25			
985806	CHK	A	ROBIN DOUGLASS	4460	1	24.28	.00	24.28	10/16/2024		20432
			Purple Heart Medals Mailed-Adm	SEPT20.24USPS		24.28	0.00	24.28			
985807	CHK	A	AMERICAN TIRE DISTRIBUTORS INC	4522	1	4,193.68	.00	4,193.68	10/17/2024		20445
			8 grader tires/rd inv S2004569 S200456914			4,193.68	0.00	4,193.68			
985808	CHK	A	ANDERSON COLUMBIA COMPANY INC	512	1	99,550.80	.00	99,550.80	10/17/2024		20445
			CR 127 from Beech to Willie-Pa	86818		99,550.80	0.00	99,550.80			
985809	CHK	A	BAKER COUNTY PRESS	56	1	93.00	.00	93.00	10/17/2024		20445
			Utility Worker Wntd 9/19-26-Rd	46774		93.00	0.00	93.00			
985810	CHK	A	CINTAS DISTRIBUTION LLC-ROAD	4479	1	374.51	.00	374.51	10/17/2024		20445
			Rd Uniforms Cleaned 9/30/24	4206716745		374.51	0.00	374.51			
985811	CHK	A	CUMBERLAND INTERNATIONAL	289	1	6,217.64	.00	6,217.64	10/17/2024		20445
			#806 Progressive Power Rplc-Rd	R204013207		6,217.64	0.00	6,217.64			
985812	CHK	A	FLEET TRUCK PARTS INC	4484	1	158.79	.00	158.79	10/17/2024		20445
			Brake Clean/Stop Leak/Broom-Rd	519661		158.79	0.00	158.79			
985813	CHK	A	GLEN CASH STORE INC	212	2	128.96	.00	128.96	10/17/2024		20445
			Chain 3pk/Clev Grab Hook 2x-Rd	B55377		84.97	0.00	84.97			
			Chain Saw Bar-Rd	B55591		43.99	0.00	43.99			
985814	CHK	A	HAGAN ACE HARDWARE OF MACCLENN	221	2	86.96	.00	86.96	10/17/2024		20445
			Rainsuit 3pc-Rd	341846		33.24	0.00	33.24			
			Chainsaw Repair-Rd	897922		53.72	0.00	53.72			
985815	CHK	A	JAMES MOORE, CPA	927	2	56,000.00	.00	56,000.00	10/17/2024		20445
			Audit Financial Stmt 8.24	813246		21,000.00	0.00	21,000.00			

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			Audit Fieldwork Constitut	9.24	815294	35,000.00	0.00	35,000.00			
985816	CHK	A	JOHN M WARREN INC	879	1	4,997.50	.00	4,997.50	10/17/2024	20445	
			green u channel posts-Rd	914724		4,997.50	0.00	4,997.50			
985817	CHK	A	L V HIERS INC	267	7	7,529.76	.00	7,529.76	10/17/2024	20445	
			50Gal Diesel-Rd	177710		143.51	0.00	143.51			
			26Gal Fuel-Rd	177777		75.48	0.00	75.48			
			282 gals reg gas/rd inv 475895	475895		812.44	0.00	812.44			
			1161 gals dyed diesel/rd inv 4	4758950		3,101.03	0.00	3,101.03			
			10Gal Oil 15W40-Rd	476015		160.00	0.00	160.00			
			262 gals grease/rd inv 476019	476019		3,150.55	0.00	3,150.55			
			30.30Gal Fuel-Rd	476141		86.75	0.00	86.75			
985818	CHK	A	MYERS-SETH PUMP INC	561	1	464.28	.00	464.28	10/17/2024	20445	
			#189 Belt Tensioner Idler-Rd	18260		464.28	0.00	464.28			
985819	CHK	A	NAPA AUTO PARTS- JAX015	284	2	516.85	.00	516.85	10/17/2024	20445	
			#731 Wiper Blade 8x-Rd	27623		161.92	0.00	161.92			
			#817 Brake/Val Tool/File-SW	27647		354.93	0.00	354.93			
985820	CHK	A	NEW RIVER SOLID WASTE ASSOCIAT	317	1	20,253.60	.00	20,253.60	10/17/2024	20445	
			BOCC tipping fees Aug 2024/sw	AUG24BOCC		20,253.60	0.00	20,253.60			
985821	CHK	A	NEXTRAN TRUCK CENTER	318	1	167.57	.00	167.57	10/17/2024	20445	
			#6457 Wiper Motor-Rd	04P176433		167.57	0.00	167.57			
985822	CHK	A	PRITCHETT TRUCKING INC	344	3	37,111.83	.00	37,111.83	10/17/2024	20445	
			22 loads limerock/rd inv 11544	115442		11,196.38	0.00	11,196.38			
			50 loads limerock/rd inv 11603	116038		25,379.00	0.00	25,379.00			
			waste tire transport/sw inv 11	117122		536.45	0.00	536.45			
985823	CHK	A	RING POWER CORPORATION	365	2	3,581.49	.00	3,581.49	10/17/2024	20445	
			#934 multiple repairs/rd inv 0	07WC0040109		4,000.93	0.00	4,000.93			
			#1062 Travel Time Credit-Rd	07WR0074247		419.44-	0.00	419.44-			
985824	CHK	A	SOUTHEASTERN SERVICES INC	387	2	21,237.64	.00	21,237.64	10/17/2024	20445	
			site attendants through 9/8/24	128699		10,628.28	0.00	10,628.28			
			site attendants through 9/22/2	128705		10,609.36	0.00	10,609.36			
985825	CHK	A	CITY OF MACCLENNY	109	8	865.51	.00	865.51	10/17/2024	20453	
			14 MCIVER AVE-LIBRARY	#500012-114		58.68	0.00	58.68			
			4980 JEFF STARLING-FIRE ST10	#500127-114		46.26	0.00	46.26			
			339 E MACCLENNY AVE-COURTHOUSE	#500836-114		134.96	0.00	134.96			
			360 E SHUEY-BLDG WATER	#500976-114		53.21	0.00	53.21			
			TRI CNTY/GAL COURT SERVICES	#500977-114		54.28	0.00	54.28			
			55 N 3RD ST-ADMIN	#500987-114		57.33	0.00	57.33			
			3RD ST-PUBLIC DEFENDER	#500996-114		65.17	0.00	65.17			
			9264 BUCK STARLING-TRANSP CTR	#502955-114		395.62	0.00	395.62			
985826	CHK	A	CLAY ELECTRIC CORPORATION INC	110	5	271.36	.00	271.36	10/17/2024	20453	
			JONESVILLE/BLDG REC LIGHTS	#1078757-114		73.18	0.00	73.18			
			MARGARETTA PARK ST LGHT/HWY127	#2815405-114		36.49	0.00	36.49			
			MARGARETTA PARK POWER POLE	#6049084-114		36.49	0.00	36.49			
			MUDLAKE RECYCLE SITE	#791020-114		84.09	0.00	84.09			
			JONESVILLE PARK/9575CR	#8958124-114		41.11	0.00	41.11			

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985827	CHK	A	FPL	200	33	15,583.02	.00	15,583.02	10/17/2024		20453
			07253-15162 FIRE70 SANDERSON	07253-15162-021		305.39	0.00	305.39			
			07521-58113 WOMEN SOFTBALL	07521-58113.1-090		154.26	0.00	154.26			
			09178-19799 SNDRSN COMM SR127	09178-19799.1-090		34.58	0.00	34.58			
			STREET LIGHTS-AG/RD/LIB/SC/SW	12567-18154-045		80.91	0.00	60.68			
			STREET LIGHTS-AG/RD/LIB/SC/SW	12567-18154-045		80.91	0.00	10.11			
			STREET LIGHTS-AG/RD/LIB/SC/SW	12567-18154-045		80.91	0.00	10.12			
			17019-59270 S50 GLEN FIRE	17019-59270-085		539.69	0.00	539.69			
			17074-19774 PUBLIC DEFENDER	17074-19774.1-090		241.70	0.00	241.70			
			30354-83514 SIGN&TIRE SHOP-R&B	30354-83514.1-089		241.28	0.00	241.28			
			45151-88144 SR 228-SOLID WASTE	45151-88144.1-089		45.62	0.00	45.62			
			47253-66092 COURTHOUSE	47253-66092.1-090	4,512.05		0.00	4,512.05			
			48308-42235 REC DPT-MINGER FLD	48308-42235.1-089		178.17	0.00	178.17			
			50483-97334 TRANSP/WILLIS HODG	50483-97334.1-090		805.87	0.00	805.87			
			50996-76438 TAX COLL/PA/ELECT	50996-76438.1-089	1,567.46		0.00	1,567.46			
			55706-76238 SENIOR LIFE CTR	55706-76238-006		431.82	0.00	431.82			
			58599-18764 JEFF STARLING-SW	58599-18764.1-090		89.50	0.00	89.50			
			65342-69524 50S SIGN	65342-69524.1-090		29.99	0.00	29.99			
			76470-81590 VOLLEYB CT-25 8TH	76470-81590.1-089		27.24	0.00	27.24			
			79108-19775 HOSS KELLER-SW	79108-19775.1-090		41.96	0.00	41.96			
			80842-28439 SOFTBALL 480 6TH	80842-28439.1-090		244.04	0.00	244.04			
			85105-19757 ADMIN BLDG 3RD ST	85105-19757.1-090		480.33	0.00	480.33			
			85115-17784 CRT SERV/GAL	85115-17784.1-090		716.29	0.00	716.29			
			85125-13709 COM DEV 360E SHUEY	85125-13709.1-090		350.74	0.00	350.74			
			85215-10746 COA US90	85215-10746.1-090	1,125.68		0.00	1,125.68			
			85255-19743 COA US90	85255-19743.1-090		27.24	0.00	27.24			
			85265-17779 LIBRARY 14 E MCIVE	85265-17779.1-090	1,754.56		0.00	1,754.56			
			85345-16789 REC.DEP/SCOREBRD	85345-16789.1-089		27.24	0.00	27.24			
			85355-12704 REC DEPT/KNABB CMP	85355-12704.1-089		689.70	0.00	689.70			
			85415-17762 REC DEPT/KNABB	85415-17762.1-087		273.66	0.00	273.66			
			89658-19777 RD YARD 8156 CYPRE	89658-19777.1-090		230.18	0.00	230.18			
			89678-13729 RD DEPT BARN	89678-13729.1-090		135.52	0.00	135.52			
			89857-10741 FIRE70 SANDERSON	89857-10741.1-090		141.94	0.00	141.94			
			90088-52551 OLUSTEE PARK LED	90088-52551.1-090		58.41	0.00	58.41			
985828	CHK	A	THE MACCLENNY ASSOC OF PRO FF	1059	1	240.00	.00	240.00	10/17/2024		20453
			FIRE/EMS UNION 10/18		PR168-101	240.00	0.00	240.00			
985829	CHK	A	VALIC	419	1	1,160.00	.00	1,160.00	10/17/2024		20453
			AIG VALIC 10/18		PR168-099	1,160.00	0.00	1,160.00			
458	EPAY	A	NATIONWIDE RETIREMENT SOLUTION	311	1	50.00	.00	50.00	10/17/2024		20453
			PEBSCO/NATIONWIDE 10/18		PR168-101	50.00	0.00	50.00			
985830	CHK	A	CINTAS DISTRIBUTION LLC-ROAD	4479	1	381.47	.00	381.47	10/18/2024		20459
			Rd Uniforms Cleaned 10/7/24		4207444672	381.47	0.00	381.47			
985831	CHK	A	FPL	200	1	66,735.38	.00	66,735.38	10/18/2024		20459
			SANDERSON ST PWR LINE		1800482331	66,735.38	0.00	66,735.38			
985832	CHK	A	GLEN CASH STORE INC	212	2	287.24	.00	287.24	10/18/2024		20459
			Hay Bale/Bahia/Sand Mix-Rd		B56480	277.49	0.00	277.49			
			Hay Bale-Rd		B56550	9.75	0.00	9.75			
985833	CHK	A	ICE CUBE EXPRESS	75	1	113.40	.00	113.40	10/18/2024		20459
			10lb Bag Ice 84x-Rd		6159	113.40	0.00	113.40			

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985834	CHK	A	L V HIERS INC	267	2	3,471.73	.00	3,471.73	10/18/2024		20459
			379 gals reg gas/rd inv 476490	476490		1,071.70	0.00	1,071.70			
			900 gals dyed diesel/rd inv 47	4764900		2,400.03	0.00	2,400.03			
985835	CHK	A	LOCKLEAR & ASSOCIATES INC	2240	1	20,000.00	.00	20,000.00	10/18/2024		20459
			CR127 from Beech to Willie-CEI	486-24-2		20,000.00	0.00	20,000.00			
985836	CHK	A	MACCLENNY MOWER AND SAW INC	1334	4	406.54	.00	406.54	10/18/2024		20459
			3/16 File 7x-Rd	113832		17.76	0.00	17.76			
			Cover/Guard/Oil/Strtr Rope-Rd	113833		152.49	0.00	152.49			
			Saw Air Filter-Rd	113848		29.29	0.00	29.29			
			Lift Rental 4hrs-Rd	3221		207.00	0.00	207.00			
985837	CHK	A	NAPA AUTO PARTS- JAX015	284	2	296.40	.00	296.40	10/18/2024		20459
			#5753 Air Gauge/Tire Patch-Rd	27831		35.68	0.00	35.68			
			#5362 Oil/Fuel/Air Filter-Rd	28070		260.72	0.00	260.72			
985838	CHK	A	NEXTRAN TRUCK CENTER	318	1	82.02	.00	82.02	10/18/2024		20459
			#960 Window Handle/Screws-SW	04P177957		82.02	0.00	82.02			
985839	CHK	A	PITMAN ENGINEERING LLC	4504	1	26,428.00	.00	26,428.00	10/18/2024		20459
			engineering-Nursery Blvd/rd in 24-08BAK-03			26,428.00	0.00	26,428.00			
985840	CHK	A	RAULERSONVILLE, LLC	465	1	7,650.00	.00	7,650.00	10/18/2024		20459
			new well and pump installed-mu 1MUDLAKE			7,650.00	0.00	7,650.00			
985841	CHK	A	RING POWER CORPORATION	365	1	38.86	.00	38.86	10/18/2024		20459
			#0446 Filter Lube 2x-Rd	07PC0080058		38.86	0.00	38.86			
985842	CHK	A	SOUTHEASTERN SERVICES INC	387	1	5,752.89	.00	5,752.89	10/18/2024		20459
			site attendants through 10/6/2	128710		5,752.89	0.00	5,752.89			
985847	CHK	A	AMERICAN FIDELITY ASSURANCE CO	22	1	1,826.96	.00	1,826.96	10/25/2024		20496
			AMER FID 10.24	D770068		1,826.96	0.00	1,826.96			
985848	CHK	A	AMERICAN FIDELITY/FLEX ACCOUNT	2139	1	325.00	.00	325.00	10/25/2024		20496
			AMER FID FLEX 10.24	2522794A		325.00	0.00	325.00			
985849	CHK	A	HAGAN ACE HARDWARE OF MACCLENN	221	41	1,080.75	.00	1,080.75	10/25/2024		20496
			Duplicate Payment Credit-DevOp	287671CREDIT		29.69-	0.00	29.69-			
			Overpayment Credit-Rec	303238CREDIT		2.00-	0.00	2.00-			
			Faucet-Rec	340820		40.49	0.00	40.49			
			Pliers/Caulk-Rec	340828		29.28	0.00	29.28			
			Water 24pk 2x-Main	341023		11.98	0.00	11.98			
			Pump-CH	341029		98.99	0.00	98.99			
			Adhesive-Ag	341044		6.29	0.00	6.29			
			PVC 2x/Adapter/Elbow-CH	341068		27.14	0.00	27.14			
			Gloves/Rope-Main	341075		38.62	0.00	38.62			
			Pressure Treated Pine 2x-Rec	341082		20.58	0.00	20.58			
			Rain Pump/Screws/Keyblank-Main	341099		66.07	0.00	66.07			
			Pleated Filter 3x-Main	341114		17.79	0.00	17.79			
			Master Key 6x-Rec	341149		22.02	0.00	22.02			
			Keys 8x-Shoal	341176		28.99	0.00	28.99			
			Water 24pk 2x-Main	341195		11.98	0.00	11.98			
			Hook/Pulley/Rope-AC	341205		39.97	0.00	39.97			
			Sandpaper/Spraypaint-Ag	341263		13.48	0.00	13.48			

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			Insect Repellant-Shoals	341281		8.27	0.00	8.27			
			Water Putty 1lb-Ag	341284		4.49	0.00	4.49			
			Key Master/Keyblank 2x-Main	341301		12.11	0.00	12.11			
			Protectant/Cleaning Cloth-Main	341319		34.98	0.00	34.98			
			Elec Tape/Keyblank/Master-Main	341327		22.23	0.00	22.23			
			Raincoat 4x-Rec	341352		99.96	0.00	99.96			
			Flapper 3pk-PD	341369		26.98	0.00	26.98			
			Poplar Dowel-Ag	341396		2.75	0.00	2.75			
			Wire Stripper-Main	341400		34.03	0.00	34.03			
			Water Pressure Gauge-Main	341409		17.99	0.00	17.99			
			Water 24pk 2x-Main	341478		11.98	0.00	11.98			
			Wire-Main	341510		91.99	0.00	91.99			
			Pliers 2x/Screwdriver-Rec	341554		76.33	0.00	76.33			
			Screws-Rec	341583		48.75	0.00	48.75			
			Gloves/Street Key-Main	341601		59.27	0.00	59.27			
			R90 Flex Coupling 3x-EMS	341608		26.07	0.00	26.07			
			Primer/Couple/Elbow/Strap-Rec	341655		49.14	0.00	49.14			
			Single Cut Key 3x-Rec	341669		11.01	0.00	11.01			
			Misc Screws,Nuts,Bolts 34x-Ag	341672		6.64	0.00	6.64			
			Trash Bags/Water 24pk-Main	341726		37.24	0.00	37.24			
			Air Sanitizr/Door Hold-Main,Ag	341772		23.53	0.00	23.53			
			Raincoat-Main	341859		24.99	0.00	24.99			
			Duplicate Payment-Rec	820746CREDIT		32.19-	0.00	32.19-			
			Duplicate Payment Credit-DevOp	860565CREDIT		59.77-	0.00	59.77-			

985850	CHK	A	HEALTHIEST YOU INC	4507	1	1,757.00	.00	1,757.00	10/25/2024	20496
			HEALTHIEST 10.24	2024101319233		1,757.00	0.00	1,757.00		
985851	CHK	A	HOME DEPOT CREDIT SERVICES	234	1	157.80	.00	157.80	10/25/2024	20496
			Stud/Batt/Cleaner/Disinfe-Main	4974478		157.80	0.00	157.80		
985852	CHK	A	VERIZON WIRELESS	1710	2	640.05	.00	640.05	10/25/2024	20496
			CAD Aug24-Sept23-EMS/Fire	9974670931		640.05	0.00	320.03		
			CAD Aug24-Sept23-EMS/Fire	9974670931		640.05	0.00	320.02		
985853	CHK	A	VERIZON WIRELESS	1710	6	1,038.19	.00	1,038.19	10/25/2024	20496
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	781.98		
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	80.86		
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	76.50		
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	22.35		
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	40.43		
			VERIZON AUG/SEPT24	9974733185		1,038.19	0.00	36.07		
985854	CHK	A	BAKER COUNTY CHAMBER OF COMMER	50	1	30,000.00	.00	30,000.00	10/25/2024	20497
			2025 Choose Baker	6342		30,000.00	0.00	30,000.00		
985855	CHK	A	CHANNEL INNOVATIONS CORPORATIO	102	1	445.00	.00	445.00	10/25/2024	20497
			24/25 QR50 Annl Air Test-Fire	CI2-245		445.00	0.00	445.00		
985856	CHK	A	KNOX PEST CONTROL	2180	26	775.00	.00	775.00	10/25/2024	20497
			2941172 COM DEV 360 PEST 10.24 #COMMDEV-084			30.00	0.00	30.00		
			2941208 COURTHOUSE PEST 10.24 #CRTHSE-084			72.00	0.00	72.00		
			2941174 CRT SERV PEST 10.24 #CRTSERV56N-084			30.00	0.00	30.00		
			2941176 ADMIN PEST 10.24 ADMIN-084			30.00	0.00	30.00		
			2941203 AG 1025 PEST 10.24 AGCTR-084			60.00	0.00	60.00		
			2941168 DEPU DG LN 14564 10.24 ANCTRL-084			35.00	0.00	35.00		

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			2941183 FIRE10 4980 10.24	FIRE10-084		18.00	0.00	18.00			
			2941169 FIRE20 14496 10.24	FIRE20-084		18.00	0.00	18.00			
			2941195 FIRE30 19145 10.24	FIRE30-084		18.00	0.00	18.00			
			2941192 FIRE40 26461 10.24	FIRE40-084		18.00	0.00	18.00			
			2941199 FIRE50 10050 10.24	FIRE50-084		18.00	0.00	18.00			
			2941197 FIRE60 27310 10.24	FIRE60-084		18.00	0.00	18.00			
			2941191 FIRE70 14275 10.24	FIRE70-084		18.00	0.00	18.00			
			2941188 FIRE80 5644 10.24	FIRE80-084		18.00	0.00	18.00			
			2941204 HD 480 PEST 10.24	HEALTH480-084		45.00	0.00	45.00			
			2941178 HISTORICAL 42 10.24	HIST42-084		32.00	0.00	32.00			
			2941180 LIB 14W PEST 10.24	LIB14W-084		30.00	0.00	30.00			
			2941171 MAIN 323 PEST 10.24	MAINT323-084		20.00	0.00	20.00			
			2941167 PUB DEF 81N PEST 10.24	PUBLICDEFENDER-009		30.00	0.00	30.00			
			2941189 RD 8156 PEST 10.24	RD8156-084		32.00	0.00	32.00			
			2941205 REC 490 PEST 10.24	REC490-084		30.00	0.00	30.00			
			2941202 EMS 1190 PEST 10.24	RESCUE1190-084		30.00	0.00	30.00			
			2941193 SANDRS 8274 PEST 10.24	SANDCTR8274-084		28.00	0.00	28.00			
			2941194 ST70 12170WIREMIL 10.2	ST70-005		18.00	0.00	18.00			
			2941181 PA/TC/SOE PEST 10.24	TAXCOLL-084		45.00	0.00	45.00			
			2941182 TRNSPT 9264 PEST 10.24	TRANSPT9264-084		34.00	0.00	34.00			

985857	CHK	A	NORTHEAST FLORIDA TELEPHONE CO	445	32	2,757.97	.00	2,757.97	10/25/2024	20497
			BOCC LINES/\$325 LDIS 1	#001-0001-039		778.03	0.00	778.03		
			CIR CT FAX/REC #328 1	#259-0218-039		22.55	0.00	22.55		
			RESCUE/FIRE-HWY90 1	#259-0229-039		254.69	0.00	127.35		
			RESCUE/FIRE-HWY90 1	#259-0229-039		254.69	0.00	127.34		
			FIRE HWY90 1	#259-0231-039		26.55	0.00	26.55		
			HOLDING CELL 1	#259-0266-039		23.65	0.00	23.65		
			COUNTY EXTENSION SERVICES 1	#259-0280-039		215.21	0.00	215.21		
			PUBLIC DEFENDER 1	#259-0285-039		22.55	0.00	22.55		
			ELEVATOR-COURTHOUSE 1	#259-0286-039		22.55	0.00	22.55		
			ELEVATOR/JUDGE-COURTHOUSE 1	#259-0287-039		22.55	0.00	22.55		
			FAX-SECURITY 1	#259-0289-039		23.35	0.00	23.35		
			TDD PHONE-ADMIN 1	#259-1443-039		46.18	0.00	46.18		
			COUNTY JUDGE FAX 1	#259-1451-039		22.55	0.00	22.55		
			CLERKS OFFICE FAX 1	#259-4176-039		22.55	0.00	22.55		
			BUILDING DEPT/MULTI PH LINE 1	#259-4896-039		66.98	0.00	66.98		
			LIBRARY/MAINT 1	#259-6464-039		304.54	0.00	304.54		
			STATE ATTORNEYS 1	#259-6564-039		27.35	0.00	27.35		
			ANIMAL CONTROL/INTERNET 1	#259-6786-039		117.45	0.00	117.45		
			ADMINISTRATION FAX 1	#259-7610-039		38.93	0.00	38.93		
			MUDLAKE RECYCLE SITE 1	#259-8409-039		39.01	0.00	39.01		
			STATE ATTORNEY FAX 1	#259-8681-039		22.55	0.00	22.55		
			BAXTER RECYCLE SITE 1	#259-8807-039		39.70	0.00	39.70		
			CUYLER RECYCLE SITE 1	#259-9327-039		38.93	0.00	38.93		
			SR228 RECYCLE SITE 1	#259-9328-039		44.37	0.00	44.37		
			GLEN RECYCLE SITE 1	#259-9329-039		39.70	0.00	39.70		
			121 N RECYCLE SITE 1	#259-9330-039		38.93	0.00	38.93		
			MAINTENANCE/INTERNET 1	#259-9985-039		93.40	0.00	93.40		
			ROAD DEPARTMENT/CHRIS 1	#275-2123-039		47.13	0.00	47.13		
			EMS STA70 #63/FIRE SANDERSON 1	#275-2125-039		94.87	0.00	94.87		
			ROAD DEPARTMENT/FAX 1	#275-2316-039		86.88	0.00	86.88		
			ROAD DEPARTMENT #49 1	#275-2373-039		75.36	0.00	75.36		
			SANDERSON RECYCLE SITE 1	#275-3097-039		38.93	0.00	38.93		

985858	CHK	A	TIM SWEAT, PROPERTY APPRAISER	408	1	121,767.51	.00	121,767.51	10/25/2024	20500
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Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
			Property App Draw Oct-Dec24	1581		121,767.51	0.00	121,767.51			
459	EPAY A	GLOBE LIFE LIBERTY NATIONAL DI	278	1	250.89	.00	250.89	10/25/2024	20496		
		#18546 GLOBE LIFE	10.24	OCT24	250.89	0.00	250.89				
460	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	1,321.67	.00	1,321.67	10/25/2024	20499		
		Surveying equipment-auto level	OCT24		1,321.67	0.00	1,321.67				
461	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	91.97	.00	91.97	10/25/2024	20499		
		New Comm Business Cards-Adm	OCT24.10		91.97	0.00	91.97				
462	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	24.00	.00	24.00	10/25/2024	20499		
		5x12 Plaque 2x-Adm	OCT24.11		24.00	0.00	24.00				
463	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	59.99	.00	59.99	10/25/2024	20499		
		#38 Side Step 2pcs-Rec	OCT24.12		59.99	0.00	59.99				
464	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	387.06	.00	387.06	10/25/2024	20499		
		Ink Cyan/Yellow/Magenta-PA	OCT24.13		387.06	0.00	387.06				
465	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	126.25	.00	126.25	10/25/2024	20499		
		Rack/Extension Handle-Rec	OCT24.14		126.25	0.00	126.25				
466	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	110.40	.00	110.40	10/25/2024	20499		
		24Pile Burn Virtual Course-Rec	OCT24.15		110.40	0.00	110.40				
467	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	88.96	.00	88.96	10/25/2024	20499		
		Memorial Flowers-Adm	OCT24.16		88.96	0.00	88.96				
468	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	89.00	.00	89.00	10/25/2024	20499		
		24Open Enrollment Lunch-Adm	OCT24.17		89.00	0.00	89.00				
469	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	15.55	.00	15.55	10/25/2024	20499		
		24Open Enrollment Lunch-Adm	OCT24.19		15.55	0.00	15.55				
470	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	33.09	.00	33.09	10/25/2024	20499		
		Library Book 6.13.24-StAid	OCT24.2		33.09	0.00	33.09				
471	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	79.95	.00	79.95	10/25/2024	20499		
		2 Rolls Bond Paper-DevOp	OCT24.20		79.95	0.00	79.95				
472	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	190.60	.00	190.60	10/25/2024	20499		
		Engineering Bond 2Rolls-DevOp	OCT24.21		190.60	0.00	190.60				
473	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	315.55	.00	315.55	10/25/2024	20499		
		Comm Retirement Gift-Adm	OCT24.22		315.55	0.00	315.55				
474	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	9.98	.00	9.98	10/25/2024	20499		
		Sunpass Toll-Rd	OCT24.24		9.98	0.00	9.98				
475	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	203.20	.00	203.20	10/25/2024	20499		
		Non Potable Water Sign 20x-Rd	OCT24.25		203.20	0.00	203.20				
476	EPAY A	FIRST FEDERAL BANK OF FLORIDA-	667	1	31.48	.00	31.48	10/25/2024	20499		
		Caliper Wind Back Tool Kit-Rd	OCT24.26		31.48	0.00	31.48				

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	Src	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
477	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	179.98	.00	179.98	10/25/2024	20499		
			Shoe Brush & Scrubber 2x-Rd	OCT24.27	179.98	0.00	179.98				
478	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	367.98	.00	367.98	10/25/2024	20499		
			#125 Wiper Motor/Blade/Arm-Rd	OCT24.28	367.98	0.00	367.98				
479	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	84.01	.00	84.01	10/25/2024	20499		
			Wiper Blade 10pk 2x-Rd	OCT24.29	84.01	0.00	84.01				
480	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	24.64	.00	24.64	10/25/2024	20499		
			New Empl Name Tag-Lib	OCT24.3	24.64	0.00	24.64				
481	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	27.80	.00	27.80	10/25/2024	20499		
			Brake Fluid 2x-Rd	OCT24.30	27.80	0.00	27.80				
482	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	27.80-	.00	27.80-	10/25/2024	20499		
			Brake Fluid Return Credit-Rd	OCT24.31	27.80-	0.00	27.80-				
483	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	25.98	.00	25.98	10/25/2024	20499		
			Brake Fluid 2x-Rd	OCT24.32	25.98	0.00	25.98				
484	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	44.24	.00	44.24	10/25/2024	20499		
			14.75Gal Fuel-Maint	OCT24.33	44.24	0.00	44.24				
485	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	209.97	.00	209.97	10/25/2024	20499		
			Hose Reel 3x-Main	OCT24.34	209.97	0.00	209.97				
486	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	149.97	.00	149.97	10/25/2024	20499		
			No Flat Tire/Glyphosate-Main	OCT24.35	149.97	0.00	149.97				
487	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	68.36	.00	68.36	10/25/2024	20499		
			22.34Gal Fuel-Main	OCT24.36	68.36	0.00	68.36				
488	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	74.06	.00	74.06	10/25/2024	20499		
			Water 3x/Coffee 2x-Adm	OCT24.37	74.06	0.00	74.06				
489	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	112.88	.00	112.88	10/25/2024	20499		
			#6777 Oil Change-VS	OCT24.38	112.88	0.00	112.88				
490	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	385.00	.00	385.00	10/25/2024	20499		
			Decal Install on Van-VS	OCT24.39	385.00	0.00	385.00				
491	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	36.53	.00	36.53	10/25/2024	20499		
			Library Books 9.11.24-StAid	OCT24.4	36.53	0.00	36.53				
492	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	10.00	.00	10.00	10/25/2024	20499		
			Death Certificate-VS	OCT24.40	10.00	0.00	10.00				
493	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	5.00	.00	5.00	10/25/2024	20499		
			Shoals Kiosk Test	OCT24.41	5.00	0.00	5.00				
494	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	5.00	.00	5.00	10/25/2024	20499		
			Shoals Kiosk Test	OCT24.42	5.00	0.00	5.00				
495	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	5.00	.00	5.00	10/25/2024	20499		
			Shoals Kiosk Test	OCT24.43	5.00	0.00	5.00				

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Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
496	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	169.99	.00	169.99	10/25/2024	20499		
			2.5Gal Vegetation Killer-Main	OCT24.44	169.99	0.00	169.99				
497	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	89.99	.00	89.99	10/25/2024	20499		
			Ratchet-Rd	OCT24.45	89.99	0.00	89.99				
498	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	274.00	.00	274.00	10/25/2024	20499		
			Vacuum-Rd	OCT24.46	274.00	0.00	274.00				
499	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	148.74	.00	148.74	10/25/2024	20499		
			Dash Cam/32GB Micro Card 2x-Rd	OCT24.47	148.74	0.00	148.74				
500	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	28.06	.00	28.06	10/25/2024	20499		
			File Folder 100pk-EMS	OCT24.48	28.06	0.00	28.06				
501	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	56.96	.00	56.96	10/25/2024	20499		
			UT1 Vlv Stem Extn/Air Hos-Fire	OCT24.49	56.96	0.00	56.96				
502	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	167.92	.00	167.92	10/25/2024	20499		
			Lib Books/Keyboard-StAid,Lib	OCT24.5	167.92	0.00	167.92				
503	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	118.00	.00	118.00	10/25/2024	20499		
			Pants/Shirt-Fire	OCT24.50	118.00	0.00	118.00				
504	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	244.00	.00	244.00	10/25/2024	20499		
			Pants 2x/Shirt 3x-Fire	OCT24.51	244.00	0.00	244.00				
505	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	256.00	.00	256.00	10/25/2024	20499		
			Pants 2x/Shirt 3x-Fire	OCT24.52	256.00	0.00	256.00				
506	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	38.53	.00	38.53	10/25/2024	20499		
			Chair Mat-Fire	OCT24.53	38.53	0.00	38.53				
507	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	89.11	.00	89.11	10/25/2024	20499		
			Pants/Shirt-Fire	OCT24.54	89.11	0.00	89.11				
508	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	21.15	.00	21.15	10/25/2024	20499		
			Magnetic Labels 25ct-Fire	OCT24.55	21.15	0.00	21.15				
509	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	31.16	.00	31.16	10/25/2024	20499		
			Lunch/Fire Truck Pickup-Fire	OCT24.56	31.16	0.00	31.16				
510	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	70.00	.00	70.00	10/25/2024	20499		
			Fuel/Fire Truck Pickup-Fire	OCT24.57	70.00	0.00	70.00				
511	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	349.64	.00	349.64	10/25/2024	20499		
			Pants 3x/Shirts 4x-Fire	OCT24.58	349.64	0.00	349.64				
512	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	66.96	.00	66.96	10/25/2024	20499		
			Sheet Protectors/Binders-Fire	OCT24.59	66.96	0.00	66.96				
513	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	373.99	.00	373.99	10/25/2024	20499		
			Camera/Camera Mount-DevOp	OCT24.6	373.99	0.00	373.99				
514	EPAY	A	FIRST FEDERAL BANK OF FLORIDA- 667	1	20.48	.00	20.48	10/25/2024	20499		
			ST50 Disinfectant 6pk-Fire	OCT24.60	20.48	0.00	20.48				

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515	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	33.99	.00	33.99	10/25/2024		20499	
			ST50 Laundry Detergent-Fire		OCT24.61	33.99	0.00	33.99				
516	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	354.69	.00	354.69	10/25/2024		20499	
			Pants 5x-Fire		OCT24.62	354.69	0.00	354.69				
517	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	52.56	.00	52.56	10/25/2024		20499	
			Oreilly-Maint		OCT24.63	52.56	0.00	52.56				
518	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	26.98	.00	26.98	10/25/2024		20499	
			Walmart-Maint		OCT24.64	26.98	0.00	26.98				
519	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	995.00	.00	995.00	10/25/2024		20499	
			Server Emergency Service		OCT24.7	995.00	0.00	995.00				
520	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	2.99	.00	2.99	10/25/2024		20499	
			Extra Phone Storage 9.24-EMS		OCT24.8	2.99	0.00	2.99				
521	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	100.00	.00	100.00	10/25/2024		20499	
			Gift Card 4x-Adm		OCT24.9	100.00	0.00	100.00				
985859	CHK	A	ADVANCE AUTO PARTS AKA-AAP FIN	951	1	8.32	.00	8.32	10/28/2024		20505	
			R50 Headlight-EMS		2337	8.32	0.00	8.32				
985860	CHK	A	BAKER COUNTY PRESS		56	2	374.67	.00	374.67	10/28/2024		20505
			Budget Workshop Ad 9/12-19-Adm	46769		38.67	0.00	38.67				
			Price Subdvsn/Ord24-21,22-CD	46787		336.00	0.00	336.00				
985861	CHK	A	BAKER DISTRIBUTING COMPANY #30	552	1	364.32	.00	364.32	10/28/2024		20505	
			Pleated Filter 24x/Stock-Main		FH27794	364.32	0.00	364.32				
985862	CHK	A	BRANDON NELSON (PETTY CASH)		1072	1	14.28	.00	14.28	10/28/2024		20505
			Stamps 20x-Fire		FIRE9.24PETTY	14.28	0.00	14.28				
985863	CHK	A	BURKINS CHEVROLET LLC		1762	1	1,429.69	.00	1,429.69	10/28/2024		20505
			R31 AC Repair/Rebuild Comp-EMS		CVCS149767	1,429.69	0.00	1,429.69				
985864	CHK	A	CHANNEL INNOVATIONS CORPORATIO	102	1	1,243.29	.00	1,243.29	10/28/2024		20505	
			Sq51 Filter/Cartridge/Oil-Fire	C12-246		1,243.29	0.00	1,243.29				
985865	CHK	A	CHARLES L LEWIS JR DBA LEWIS I	4425	1	200.00	.00	200.00	10/28/2024		20505	
			Courthouse Lawn Maint 9.24		128	200.00	0.00	200.00				
985866	CHK	A	CRYSTAL SPRINGS		540	2	213.28	.00	213.28	10/28/2024		20505
			Cooler Rental/Water 9.24		15755537092524	213.28	0.00	130.34				
			Cooler Rental/Water 9.24		15755537092524	213.28	0.00	82.94				
985867	CHK	A	ETR, L L C		2013	1	438.83	.00	438.83	10/28/2024		20505
			R50 Siren Speaker-EMS		24-12490	438.83	0.00	438.83				
985868	CHK	A	HAGAN ACE HARDWARE OF MACCLENN	221	5	222.16	.00	222.16	10/28/2024		20505	
			ST70 Shower Repair-Fire		341459	121.48	0.00	121.48				
			Cartridge Monitor Return-Fire		341679	62.99-	0.00	62.99-				
			E50 Trufuel/Screws,Nuts,B-Fire		341774	60.75	0.00	60.75				
			UT1 Premix/Bar&Chain Oil-Fire		341832	94.65	0.00	94.65				
			ST50 Hose Couple-Fire		341947	8.27	0.00	8.27				

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	Src	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
985869	CHK	A	HENRY SCHEIN INC	588	2	645.05	.00	645.05	10/28/2024		20505
			Gloves/Solumed-EMS	14180362		605.02	0.00	605.02			
			LTSD Size 3 Kit-EMS	14230373		40.03	0.00	40.03			
985870	CHK	A	KELLY KLEAN	1321	1	8,440.00	.00	8,440.00	10/28/2024		20505
			#3810 KELLY KLEAN 9.24	AUG21-090		8,440.00	0.00	8,440.00			
985871	CHK	A	L V HIERS INC	267	1	8.09	.00	8.09	10/28/2024		20505
			2.80Gal DEF-EMS	177351		8.09	0.00	8.09			
985872	CHK	A	MACCLENNY MOWER AND SAW INC	1334	2	254.49	.00	254.49	10/28/2024		20505
			1Gal Fuel 50:1 3x-Beck	13694		84.51	0.00	84.51			
			Filter 3x/20W50 Oil 12x-Rec	9543		169.98	0.00	169.98			
985873	CHK	A	MERIDIAN BEHAVIORAL HEALTHCARE	2354	1	16,591.25	.00	16,591.25	10/28/2024		20505
			Baker Act Jul-Sept24	1516-1400		16,591.25	0.00	16,591.25			
985874	CHK	A	O'REILLY AUTOMOTIVE INC	1352	2	31.15	.00	31.15	10/28/2024		20505
			FR1 Wiper Fluid 4x-EMS	1897-113619		23.16	0.00	23.16			
			B70 Rubber Undercoat-Fire	1897-115277		7.99	0.00	7.99			
985875	CHK	A	OSTEEN MEDIA GROUP	4531	1	400.00	.00	400.00	10/28/2024		20505
			Life in Baker Publication	2024-280614		400.00	0.00	400.00			
985876	CHK	A	REBECCA L SNOW	4528	1	2,500.00	.00	2,500.00	10/28/2024		20505
			FY23-24 Deductible UHC 9/6/24	1SNOW24		2,500.00	0.00	2,500.00			
985877	CHK	A	SHERWIN-WILLIAMS COMPANY	1245	1	51.00	.00	51.00	10/28/2024		20505
			1Gal SW7605/Brush/Tray-Ext	392-3		51.00	0.00	51.00			
985878	CHK	A	SOUTHEASTERN SERVICES INC	387	3	3,012.86	.00	3,012.86	10/28/2024		20505
			Shoal Gate Attendant 6/30/24	128683		1,211.20	0.00	1,211.20			
			Shoal Gate Attendant 7/28/24	128690		832.70	0.00	832.70			
			Shoal Gate Attendant 9/22/24	128704		968.96	0.00	968.96			
985879	CHK	A	STAPLES ADVANTAGE	2164	10	1,387.06	.00	1,387.06	10/28/2024		20505
			Copy Pap/Pap Clips/Stapler-CD	6009936537		325.68	0.00	325.68			
			USB 5pk/Germicidal Wipes-Adm	6009936562		30.54	0.00	30.54			
			Batt/Mltfld/Copy Pap/Soap-Adm	6009936563		168.93	0.00	168.93			
			Vacuum Belt Return 2x-CH	6010847992		15.68-	0.00	15.68-			
			ST50 Paper Towels 2x-Fire	6010847994		60.70	0.00	60.70			
			ST70 Paper Towels 2x-Fire	6010847996		60.70	0.00	60.70			
			Copy Pap/Cups/Pens/Folders-Rd	6011892574		438.87	0.00	438.87			
			Notepads 12pk 2x-Rd	6011892575		14.48	0.00	14.48			
			Copy Paper-Rd	6011892576		69.42	0.00	69.42			
			Black Toner 2x-CD	6011892578		233.42	0.00	233.42			
985880	CHK	A	STRYKER SALES CORPORATION	397	3	1,806.91	.00	1,806.91	10/28/2024		20505
			Freight Credit Power Chair-EMS	700463983		298.15-	0.00	298.15-			
			Lucas Supply Cord 2pc-EMS	9207053648		427.46	0.00	427.46			
			Batteries/Charging Devices-EMS	9207227051		1,677.60	0.00	1,677.60			
985881	CHK	A	TEN-8 FIRE EQUIPMENT INC	1079	3	13,309.36	.00	13,309.36	10/28/2024		20505
			E30 Pump Leak Rpr/Fitting-Fire	1310051860		9,531.31	0.00	9,531.31			
			E30 Install Pump/OPM-Fire	1310051861		3,200.13	0.00	3,200.13			
			E30 Crosslay valve leak-Fire	1310051862		577.92	0.00	577.92			

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
985882	CHK	A	TERRY L TAYLOR	911	1	362.20	.00	362.20	10/28/2024		20505
			FY23-24 Deductible UHC 9/9/24	02TAYLOR24		362.20	0.00	362.20			
985883	CHK	A	WOODLAND CORPORATION DBA SYNTE	4506	1	41.94	.00	41.94	10/28/2024		20505
			E50 Aluminum Channel-Fire	94854		41.94	0.00	41.94			

Bank Number: 4 / Name: FIRST FEDERAL / Description: SHIP ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
2155	CHK	A	HCA CONSTRUCTION AND ROOFING,	1017	4	86,778.00	.00	86,778.00	10/14/2024		20419
			8411 BROWN New dwelling c-Ship	3BROWNRD8411		21,421.00	0.00	21,421.00			
			8411 BROWN New dwelling c-Ship	4BROWNRD8411		21,421.00	0.00	21,421.00			
			5514 LULU RD New dwelling-Ship	4LULURD5514		22,515.00	0.00	22,515.00			
			8411 BROWN New dwelling c-Ship	5BROWNRD8411		21,421.00	0.00	21,421.00			
2156	CHK	A	HCA CONSTRUCTION AND ROOFING,	1017	1	22,515.00	.00	22,515.00	10/17/2024		20445
			5514 LULU RD New dwelling-Ship	3LULURD5514		22,515.00	0.00	22,515.00			
2157	CHK	A	L D BRADLEY LAND SURVEYORS	266	1	1,600.00	.00	1,600.00	10/18/2024		20459
			Site survey for new constructi	37992		1,600.00	0.00	1,600.00			
6	EPAY	A	FIRST FEDERAL BANK OF FLORIDA-	667	1	20.50	.00	20.50	10/25/2024		20499
			Welcome Home Gifts-Ship	OCT24.23		20.50	0.00	20.50			
2158	CHK	A	STAPLES ADVANTAGE	2164	1	233.42	.00	233.42	10/28/2024		20505
			Black Toner 2x-SHIP	6011892579		233.42	0.00	233.42			
REGISTER TOTALS Checks: 167 Voids: 0				424		790,615.66		0.00	790,615.66		



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

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Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

BAKER COUNTY
AGREEMENT FOR BUILDING OFFICIAL, BUILDING
INSPECTION, AND PLAN REVIEW SERVICES

This Professional Services Agreement (hereinafter "Agreement") is made and executed on this 6th day of November 2024, by and between the Board of County Commissioners of Baker County, Florida (hereinafter referred to as "Baker"), and Higginbotham Brothers Construction, Inc. (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, Contractor is a Florida corporation engaged in the business of offering building code administration, building inspection and plan review services to municipalities, counties and other governmental bodies, and

WHEREAS, Baker is in need of professional services of consulting for the purpose of providing building code administration and plan review services as defined in Baker County RFP #2015-04 and Section 468.604, Florida Statutes, and

WHEREAS, the parties wish to enter into this Agreement, to establish a contractual relationship, expectations and fees for the services rendered and to establish the guidelines for the professional consulting work to be performed.

NOW THEREFORE, in consideration of these premises, the terms and conditions hereinafter set forth, and the mutual benefits to be received, the Parties agree the above recitals are true and correct and as follows:

1. Contractor agrees to provide professional building code administration and plan review services to Baker for the term of October 1, 2024 to September 30, 2025, effective on the date this Agreement is signed by all parties. This Agreement may be extended on an annual basis upon a majority vote of the Board of County Commissioners of Baker County, Florida.
2. Baker agrees to retain Contractor to serve as the Building Official for Baker County, Florida. Further, the parties agree that all services will be performed by Bryan Higginbotham and shall not be assigned to any other person without express written permission from Baker.
3. In payment for the Contractor performing the services described in this Agreement, Baker agrees to pay Contractor professional fees at a rate of \$133,900, which includes up to forty (40) hours per week for the services described in this Agreement, including but not limited to, work as the Building Official, unlimited plan review services and unlimited building inspections. Professional fees shall not be subject to a specific daily minimum number of hours. Contractor agrees to submit to Baker monthly invoices for services rendered, for which Baker agrees to pay Contractor within thirty (30) days.

Services provided by contractor not to exceed \$2,000,000 in value. Projects valued above \$2,000,000 will be billed separately or provided by a third party. If this Agreement is initiated or terminated outside of a monthly billing time period, Baker shall pro rate payment according to the number of days services were actually provided and received.

4. Contractor agrees to work as an independent contractor for all professional services performed under this Agreement. Baker identifies that as an independent contractor management of this contract shall be maintained by the County Manager. Additionally, Contractor understands there is no provision of transportation, health insurance, personal or fringe benefits relating to this Agreement for Contractor or any of its employees.
5. Contractor agrees to use his expertise and best efforts in performing the responsibilities of: Building Official; plan review; building code enforcement; issuing certificates of occupancy; inspecting building construction, erection, repair, additions, remodeling, demolition or alterations which require permits; and indicating compliance with building, plumbing, mechanical, electrical, gas, fire prevention, energy, accessibility rules, regulations and other codes as required by Florida law or Baker County ordinances and regulations.
6. Contractor agrees to provide Building Official, and plan review services. Contractor will be available in person to discuss issues with other employees of Baker County Administration, the Community Development Department. Contractor will be available Monday through Friday during normal business hours for the customary issues and at any time of emergency requiring the Building Official. If Contractor is out of town and unable to appear in person, Contractor will be available by telephone to answer questions related to plan review, inspections, permitting, building codes, and discuss issues with staff, customers, contractors, homeowners, or the general public.
7. The parties hereby incorporate by reference into this Agreement Baker's needs and requirements detailed in Request For Proposal (RFP) #2015-04, as well as Contractor's response to the RFP, considered by the Board of County Commission of Baker County, Florida on August 4th, 2015, October 6th, 2015 and October 20th, 2015. Further, Contractor agrees to perform any and all services pursuant to this Agreement in a professional manner consistent with and as presented in Contractor's response to RFP #2015-04. Contractor agrees to maintain in good standing and keep current the following professional licenses: Building Code Administrator, License Numbers BU1851 and PBC334; Building Contractor License Number RB29003515; Standard Inspector License Number HVAC Contractor, License Number RA13067194; and Electrical Contractor, License Number ET11000707.

8. Baker agrees Bryan Higginbotham are charged with the enforcement of the Florida Building Code and Baker County Code of Ordinances, while performing services pursuant to this Agreement as required by the Florida Statutes, Florida Building Code and any other federal, state or local laws, rules and regulations, Contractor may not be held personally liable. Contractor agrees to obtain professional liability insurance with a policy limit of \$1,000,000, of which Baker shall be named as an insured. A valid certificate of insurance coverage shall be provided to Baker prior to any work performed pursuant to this Agreement. Contractor agrees to maintain the aforementioned insurance coverage for the entire term and any extension of this Agreement.
9. This Agreement may only be changed by written amendment, after approval by the Board of County Commissioners of Baker County, Florida, and signed by both parties.
10. This Agreement may be terminated, with or without cause and for convenience, by either party by giving thirty (30) days written notice to the other party.
11. This Agreement is non assignable by either party.
12. Notice pursuant to this Agreement shall be given to the addresses as follows:

Baker:

Sara Little, County Manager
Baker County, Florida
55 North 3rd Street
Macclenny, Florida 32063

Contractor:

Bryan Higginbotham
Higginbotham Brothers Construction, Inc.
11198 JD Smith Trl
Glen St, Mary, Florida 32040

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

13. The invalidity of any portion of this Agreement by a court of competent jurisdiction will not affect the validity of any other provision. In the event that any provision of this Agreement is held invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

14. In the event of any conflict between the terms, conditions and provisions of this Agreement and the provisions of Baker's policies, ordinances, rules, regulations, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Agreement shall take precedence over contrary provisions during the term of this Agreement.
15. Contractor agrees to provide Baker all documentation, whether in paper or electronic format, relating to the work performed pursuant to this Agreement. Additionally, Contractor agrees to comply with all aspects of Florida's sunshine and open government laws, Florida's public records laws as described in Chapter 119, Florida Statutes, and related record retention requirements.
16. Contractor acknowledges the education, training and professional certification related to work as a Building Code Administrator was paid for by Baker. If for any reason, this Agreement is terminated within three (3) years of the initial Agreement dated November 15, 2015, Contractor agrees to reimburse in full the costs related to the education, training, and certification as a Building Official.
17. The "Standard Addendum to All Contracts and Agreements" is hereforth attached and incorporated into this agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed on its behalf as of the date and year first above written.

Baker County:

James A. Croft, Chairman
Baker County Board of County Commissioners

Stacie D. Harvey, Clerk of the Court

Date

Authorized Representative for Contractor:

Higginbotham Brothers Construction, Inc.
11198 JD Smith Trl
Glen St, Mary, Florida 32040



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

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Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____



Baker County Parks and Recreation Caretaker and Camp Host Application

Name: Steven L Arnold Date: 8/7/2024

Phone: 904-719-5745 Email: sl.arnold@outlook.com

Current Address: 150 Lowder Street City: Macclellny

State: Florida Zip Code: 32063 How long? New Years 0 Months

Previous Address: 6309 Bob Kirkland Road City: Macclellny

State: Florida Zip Code: 32063 How long? 1 Years 12 Months

Have you ever been convicted, pled guilty or "no contest" (nolo contendere) to any crime, regardless of whether or not you were adjudicated or if adjudication was withheld, or prosecution deferred?

Yes No Details and Dates: _____

Have you ever been known by any other names? Yes No

If Yes, please provide all prior names by which you have been known: _____

Others that may be living with you or visiting on a regular basis? Yes No
If Yes, please provide their name(s) and relationship: *(Use back of page if more space is needed)*

Name: Linda Joyner Relationship: Sister

Name: Angela Norton Relationship: Friend

Any Pets? Yes No

What kind of pet? _____ Weight: _____

What kind of pet? _____ Weight: _____

RV/Tiny House Information: *(if more than 10 years old, application must include date stamped pictures of home)*

Year: 2023 Make: Thor

Size: 35.2 Type: Mirimar

Additional Vehicle Information: Please list year and type for all motor vehicles:

Year: 2013 Make: Ford Model: F150 4WD

Year: _____ Make: _____ Model: _____

Other vehicles, sheds, or equipment you plan to store on site? Yes No

Please describe: _____

Previous Employment

Present or Past Employer: World Electric Supply From: _____ To: _____

Position: Purchasing Agent Reason for leaving: Company went to central purchasing group

Description of job duties: Managing 3 Million Dollar Inventory

Previous Employer: _____ From: _____ To: _____

Position: _____ Reason for leaving: _____

Description of job duties: _____

Previous Employer: _____ From: _____ To: _____

Position: _____ Reason for leaving: _____

Description of job duties: _____

A Resume may be substituted for the following section:

Education and Training:

Description of General Work Experience:

Please list three (3) Relevant Work Experiences:

Location: Jacksonville Florida

Job Title: CES Electrical Distribution

Address: 2365 Dennis Street Jacksonville Florida

Supervisor: Rick Taken

May we contact this person: Yes No

Phone Number: 904-378-4000

General Description of position: Office Manager

Location:

Job Title: Rexel Electrical Distributors

Address: 569 Stuart Street Jacksonville Florida

Supervisor: Rick Taken

May we contact this person: Yes No

Phone Number: 904-378-4000

General Description of position: Outside Salesman/Purchasing Agent

Location: City Electric Supply

Job Title: Purchasing Assistant

Address: Unit 203 Bulls Bay Hwy

Supervisor: 1-866-634-9853

May we contact this person: Yes No

Phone Number:

General Description of position:

Please provide three (3) Professional References. Personal references may be substituted if needed.

1. Name: _____ Relationship: _____ Phone Number: _____
2. Name: _____ Relationship: _____ Phone Number: _____
3. Name: _____ Relationship: _____ Phone Number: _____

Information Required for National Background Check

Host:

Host Spouse (*if applicable*):

DL State & Number: _____

N/A

Expiration Date: 11/30/2025

Date of Birth: 11/30/1958

SSN: _____

Signature: Steven L Arnold

Date: 8/7/2024

Print Name: _____

Signature: _____ Date: _____

Print Name: _____





BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

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Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

COUNTY

MUNICIPALITY

RESOLUTION NO. 2024-39

REQUEST TO THE ST. JOHNS RIVER
WATER MANAGEMENT DISTRICT
TO REDUCE PERMIT APPLICATION FEES

WHEREAS, Section 218.075, Florida Statutes, allows a reduction of permit processing fees for municipalities with a population of 25,000 or less, counties which had a population of 50,000 or less on April 1, 1994, and have not yet exceeded a population of 75,000, or any county or municipality not included within a metropolitan statistical area, certification by that municipality or county that the cost of the permit processing fee is a fiscal hardship; and

WHEREAS, BAKER County Municipality certifies that it:

- is a municipality with a population of 25,000 persons or less; or
- is a county which had a population of 50,000 persons or less on April 1, 1994, and which currently does not have a population exceeding 75,000; or
- is not included within a metropolitan statistical area; and

WHEREAS, BAKER County Municipality further certifies that it qualifies for permit processing fee reduction for the Fiscal Year October 1, 2024 through September 30, 2025 due to one or more of the following factor(s):

- Per capita taxable value is less than the statewide average for the current fiscal year; or
- Percentage of assessed property value that is exempt from ad valorem taxation is higher than the statewide average for the current fiscal year; or
- Any condition specified in section 218.503, Florida Statutes, that determines a state of financial emergency; or
- Ad valorem operating millage rate for the current fiscal year is greater than 8 mills; or

A financial condition that is documented in annual financial statements at the end of the current fiscal year and indicates an inability to pay the permit processing fee during that fiscal year.

WHEREAS, these factors are supported by the attached documents:

NOW, THEREFORE, BE IT RESOLVED, that BAKER County
 Municipality does hereby request that the St. Johns River Water Management District reduce the permit application fee for public purpose projects for which BAKER County Municipality is a permit applicant to a fee of \$100 per permit, or if the current permit application fee is less than \$100 by 50 percent, for the Fiscal Year beginning October 1, 2024 and ending September 30, 2025.

PASSED AND ADOPTED THIS 6th DAY OF November, 2024

BAKER COUNTY MUNICIPALITY
BY ITS COUNTY/ CITY COMMISSION

James A. Croft, Chairman

ATTEST:

Stacie D. Harvey, Clerk



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

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Is this item included in the current budget? _____

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Explain the procurement process for this request (attach necessary documentation): _____



2025 COUNTY HOLIDAYS

New Year's Day	Wednesday, January 1, 2025
Martin Luther King, Jr. Day	Monday, January 20, 2025
Good Friday	Friday, April 18, 2025
Memorial Day	Monday, May 26, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veterans Day	Tuesday, November 11, 2025
Thanksgiving Day	Thursday, November 27, 2025
Day after Thanksgiving	Friday, November 28, 2025
Christmas Eve	Wednesday, December 24, 2025
Christmas Day	Thursday, December 25, 2025
New Year's Eve	Wednesday, December 31, 2025

EACH EMPLOYEE WILL BE ENTITLED TO 8 HOURS OF PAID PERSONAL LEAVE PER YEAR

In addition to the holidays listed above, the State Cabinet or Board of County Commissioners may designate other holidays.

Approved by Board of County Commissioners November 6, 2024



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2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

**AGREEMENT FOR PARAMEDICINE SERVICES
BETWEEN THE
FLORIDA DEPARTMENT OF HEALTH
BAKER COUNTY HEALTH DEPARTMENT
AND
BAKER COUNTY FIRE RESCUE**

This Mobile Community Health Integrated Services Agreement ("Agreement") is made and entered into by the Florida Department of Health, Baker County Health Department ("Department"), and Baker County Fire & Rescue ("BCFR"), (jointly referred to as "Parties", individually as "Party").

RECITALS

WHEREAS, the Department's mission is to protect, promote, and improve the health of all people in Florida through integrated state, county, and community efforts; and

WHEREAS, avoiding hospital admissions is directly related to the public health of the community; and

WHEREAS, the Department desires to partner with BCFR to provide community health services through the use of paramedicine programs to prevent emergency room use, hospital admissions, provide substance abuse treatment, implement counseling services, care coordination services, and provide other health related services; and

WHEREAS, pursuant to section 401.272, F.S., paramedics may, under direction from their Medical Director, partner with a Health Department in providing health promotion and wellness activities in a nonemergency environment to carry out public health programs related to prevention of illness and injury; and

WHEREAS, BCFR, by and through their paramedics, has agreed to partner with the Department in providing health services related to the prevention of illness or injury.

NOW, THEREFORE, for and in consideration of the foregoing Recitals and the mutual covenants set forth herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged and objections to the sufficiency and adequacy of which are hereby waived, the parties hereto agree as follows:

TERMS

I. Purpose:

The purpose of this Agreement is to improve community public health in Baker County by sharing patient care responsibilities, which will improve patient health, through increased access to services, care, and resources, between the Department and BCFR paramedics.

II. Recitals

The recitals set forth above are hereby incorporated into and made a part of this Amendment.

III. Scope:

- A. The provisions of this Agreement apply to activities to be performed to support mobile community health integrated programs at the direction of the Department.
- B. No provisions of this Agreement limits the activities of the Department in performing its local and state functions.

IV. Department Responsibilities: Department shall

- A. Complete an assessment of patients obtaining care from the Department in one of their clinics.
- B. Identify any patient with needs consistent with the BCFR paramedicine program.
- C. Submit any billing applicable for services provided to patient by Department or BCFR.
- D. Timely remit payment to BCFR for services upon payment by the insurance carrier at a rate of sixty cents (.60) per dollar reimbursed.

V. BCFR Responsibilities: BCFR shall

- A. Employ at least one (1) paramedical professional to provide care under this agreement within the first six (6) months and an additional paramedical professional within nine (9) months of the effective date.
 - 1. All professionals hired shall be Certified Community Health Workers (CCHW) or shall complete the certification for the CCHW program within the time frame set forth by BCFR policies.
 - 2. All professional shall be employees of BCFR and covered under BCF's workers compensation, auto liability, and general liability policies.
- B. Train hired personnel on procedures, documentation, and record-keeping for all applicable services.
- C. Ensure all program employees maintain all applicable licenses, certifications, and protocols necessary for the position.
- D. Provide preventative health services to area clients as set forth in Attachment A, attached hereto and incorporated for reference.
- E. Submit billing invoices for the care of patients on a **monthly** basis.
- F. Refer all patients without a primary care physician to Department for ongoing care.
- G. Collect data from patients to determine success of program and provide to Department as requested including patient demographics, medical conditions, medications.
- H. Conduct and obtain data from patient satisfaction surveys.

VI. Terms and Conditions:

A. Laws

Both parties agree to abide by all local, state and federal laws. This Agreement shall be construed by and governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be brought in Baker County, Florida.

B. Information Security and Confidentiality

The Parties must maintain confidentiality of all data, files, and records including client records related to the services provided pursuant to this Agreement and will comply with state and federal laws, including, but not limited to, sections 384.29, 381.004, 392.65 and 456.057, F.S. Procedures must be implemented by the Parties to ensure the protection and confidentiality of all confidential information and records.

C. Indemnification and Insurance

Each party who is a state agency or subdivision, as defined in section 768.28, F.S., agrees to be fully responsible only to the extent provided by section 768.28, F.S., for the negligent acts or omissions or tortious acts of its own employees, agents or principals which result in claims or suits against the other party (parties), and agrees to be liable for any damages proximately caused by said acts or omissions or torts. Each Party, at its expense, shall maintain ordinary property and liability insurance to the extent authorized by law. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity applies. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any matter arising out of this Agreement. No state agency or subdivision indemnifies any other party or person.

D. Amendment

This Agreement contains all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein. This Agreement may be amended at any time in writing and signed by both parties.

E. Effective Date, Term, Termination

This Agreement shall become effective upon the signature of both parties and remain in effect until otherwise agreed to by the parties. This Agreement may be terminated by either party without cause upon no less than thirty (30) days written notice to the other party, unless a lesser time is mutually agreed upon in writing by both parties. Notice shall be delivered by certified mail, return receipt requested; courier service with signature; in person with proof of delivery; or via e-mail with confirmation of receipt by recipient.

F. Independent Parties

The parties expressly agree that no relationship of employer/employee, principal agent, lessee/lessor, or other association shall be created by this Agreement between the parties

or their directors, officers, agents, or employees. The parties agree that they will never incur any obligations on the part of the other party.

G. Inspector General

To the extent applicable, both parties acknowledge and understand their duty to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to section 20.055(5), F.S.

H. Financial Obligations

Both parties agree to be responsible for their own costs associated with performing its respective obligations under this Agreement. In the event of a dispute under this Agreement, both parties are responsible for their own attorney fees and costs. Venue for any legal action arising from this Agreement will be in the county of the Health Department.

I. Public Records

The parties agree to:

1. Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service.
2. Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in state law or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

IF THE DEPARTMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DEPARTMENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 259-3613, sara.little@bakercountyfl.org, 55 NORTH 3RD STREET, MACCLENY, FLORIDA 32063.

J. Authority to Bind Principals

The persons executing this Agreement on behalf of their respective agency parties hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this Agreement on behalf of the agency for which they sign.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

Baker County Fire Rescue:
Title
Company:

Jordan Duncan
Interim Health Officer
Community Health Nursing Director

Address

Phone:
E-mail:

Date: _____

Florida Department of Health – Baker County

Address: 480 W. Lowder Street

Macclenny, FL 32063

Phone: 904-653-5277

E-mail: Jordan.duncan@fdohealth.gov

Date: _____

ATTACHMENT A

Community Health Services

- (1) Health Assessments
- (2) Chronic disease monitoring and education
- (3) Medication compliance
- (4) Post-hospitalization assessments
- (5) Nutritional assessments
- (6) Coordination of outside resources and services
- (7) Vaccine administration
- (8) Mobility assessments



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____



3693 Morton Street
Jacksonville, FL 32217

Proposal

Date	Proposal #
07/05/23	230705-3

Telephone: (904) 717-9970
Email: rvogt@turfdoctorjax.com

Name / Address
BAR Construction 480 W Macclenny Avenue Macclenny, FL 32063 904-838-4082 barconstruction@gmail.com

Project
Baker County Recreation Park Knabb Complex

DESCRIPTION	QUANTITY	RATE	TOTAL
T-BALL QUAD - Budgets			
Budget for 4 Zones of Irrigation separating the infield from the outfield. 140 Heads will be used to water infield			
*please note this is not a full coverage system			
*this would be a multi strand system, not 2 wire.			
*this could change due to GPM of Water Source or coverage wanted			
Total for above irrigation budget			
Install (22) pallets of Bermuda			
*this square footage will need to be verified after field is built, this could change the price per pallet			
*these prices are per field, there are 4. (\$76,600.00) (\$19,150 per field)			
PEE WEE FIELDS - Budgets			
Budget for 5 Zones of Irrigation separating the infield from the outfield. 140 Heads will be used to water infield			
*please note this is not a full coverage system			
*this would be a multi strand system, not 2 wire.			
*this could change due to GPM of Water Source or coverage wanted			
Total for about irrigation budget			
Install (90) pallets of Bermuda			
*this square footage will need to be verified after field is built, this could change the price per pallet			
*these prices are per field, there are 2. (\$88,500.00)			
MINOR MAJOR FIELDS - Budgets			
Budget for 5 Zones of Irrigation separating the infield from the outfield. 140 Heads will be used to water infield			
*please note this is not a full coverage system			
*this would be a multi strand system, not 2 wire.			
*this could change due to GPM of Water Source or coverage wanted			
Total for about irrigation budget			
Install (90) pallets of Bermuda			
*this square footage will need to be verified after field is built, this could change the price per pallet			
*these prices are per field, there are 2. (\$88,500.00)			
SENIOR FIELD - Budgets			
Budget for 8 Zones of Irrigation separating the infield from the outfield. 140 Heads will be used to water infield			
*please note this is not a full coverage system			
*this would be a multi strand system, not 2 wire.			
*this could change due to GPM of Water Source or coverage wanted			
Total for about irrigation budget			
Install (180) pallets of Bermuda			
*this square footage will need to be verified after field is built, this could change the price per pallet			
Grand Total for all fields - \$336,100.00			
Licensed & Insured Commercial & Residential "The Perfect Prescription For All Your Outdoor Needs" This proposal is only valid 15 days from the above date.			
	Total		



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

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Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

**STATE AID TO LIBRARIES GRANT
AGREEMENT BETWEEN
THE STATE OF FLORIDA, DEPARTMENT OF STATE
AND
Baker County, FL for and on behalf of Emily Taber Public Library**

This Agreement is by and between the State of Florida, Department of State, Division of Library and Information Services, hereinafter referred to as the "Division," and the Baker County, FL for and on behalf of Emily Taber Public Library, hereinafter referred to as the "Grantee."

The Grantee has submitted an application and has met all eligibility requirements and has been awarded a State Aid to Libraries Grant (CSFA 45.030) by the Division in the amount specified on the "Fiscal Year 2024-25 State Aid to Libraries Final Grants" document (which is incorporated as part of this Agreement and entitled Attachment B). The Division has the authority to administer this grant in accordance with Section 257, *Florida Statutes*. By reference, the application and any approved revisions are hereby made a part of this agreement.

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. Grant Purpose. This grant shall be used exclusively for the "State Aid to Libraries Grant," the public purpose for which these funds were appropriated.

a) The Grantee shall perform the following **Scope of Work**:

In accordance with Sections 257.17-257.18, Florida Statutes, the Grantee shall receive a grant amount that is calculated and based upon local funds expended during the second preceding fiscal year for the operation and maintenance of the library. For this grant, the local expenditures shall have been made during the period October 1, 2022 - September 30, 2023.

In order to be eligible to receive the grant funding, the Grantee shall manage or coordinate free library service to the residents of its legal service area for the period October 1, 2022 through June 30, 2025. The Grantee shall:

- o Have a single administrative head employed full time by the library's governing body;
- o Provide free library service, including loaning materials available for circulation free of charge and providing reference and information services free of charge;
- o Provide access to materials, information and services for all residents of the area served; and
- o Have at least one library, branch library or member library open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement.

a) The Grantee agrees to provide the following **Deliverables** related to the Scope of Work for payments to be awarded.

Payment 1, Deliverable/Task :

Payment will be a fixed price in the amount of 100% of the grant award for the period October 1, 2022 through June 30, 2025. The Grantee will:

- Have expended funds to provide free library service during the period October 1, 2022 - September 30, 2023;
- Provide an Expenditure Report and certification of Local Operating Expenditures for the period October 1, 2022 - September 30, 2023 only;
- Provide documentation showing that at least one library, branch library or member library is open 40 hours or more each week (excluding holidays or emergencies; between Sunday through Saturday, on a schedule determined by the library system) during the length of the agreement;
- Provide the Certification of Credentials for the Single Administrative Head; and
- Provide a Certification of Hours, Free Library Service and Access to Materials.

a) Grant funds shall be used for the operation and maintenance of the library. The allowable budget categories are: Personnel Services (salaries, wages, and related employee benefits provided for all persons employed by the reporting entity whether on full-time, part-time, temporary, or seasonal basis); Operating Expenses (expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays); Non-Fixed Capital Outlay (outlays for the acquisition of or addition to fixed assets); and Other (other operating expenditure categories in the library budget).

2. Length of Agreement. This Agreement covers the period of October 1, 2022 to June 30, 2025, unless terminated in accordance with the provisions of Section 30 of this Agreement. This period begins with the start of the Grantee's second preceding fiscal year (October 1, 2022) and concludes with the end of the State of Florida's current fiscal year (June 30, 2025).

3. Expenditure of Grant Funds. Grant funds will be used to reimburse a portion of local funds expended by the Grantee during their second preceding fiscal year (October 1, 2022 – September 30, 2023) for the operation and maintenance of a library and shall not exceed the amount specified in Attachment B.

4. Contract Administration. The parties are legally bound by the requirements of this agreement. Each party's contract manager, named below, will be responsible for monitoring its performance under this Agreement and will be the official contact for each party. Any notice(s) or other communications regarding this agreement shall be directed to or delivered to the other party's contract manager by utilizing the information below. Any change in the contact information below should be submitted in writing to the contract manager within 10 days of the change.

For the Division of Library and Information Services:

Tom Peña, Grant Programs Supervisor
 Florida Department of State
 R.A. Gray Building
 Mail Station # 9D
 500 South Bronough Street
 Tallahassee, FL 32399-0250
 Phone: 850.245.6620
 Email: Thomas.Pena@dos.fl.gov

For the Grantee:

April Teel
 Emily Taber Public Library
 14 McIver Avenue, West Macclenny Florida 32063

Phone: 904.259.6464
Email: april@neflin.org

5. **Grant Payments.** The total grant award shall not exceed the amount specified on the ‘‘Fiscal Year 2024-25 State Aid to Libraries Final Grants’’ document (Attachment B), which shall be paid by the Division in consideration for the Grantee’s minimum performance as set forth by the terms and conditions of this Agreement. Payment will be a fixed price in the amount of 100% of the grant award as specified in Attachment B. Payment will be made in accordance with the completion of the Deliverables.
6. **Electronic Payments.** The Grantee can choose to use electronic funds transfer (EFT) to receive grant payments. All grantees wishing to receive their award through EFT must submit a Vendor Direct Deposit Authorization Form (form number DFS-AI-26E, rev 3/2022), incorporated by reference, to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/vendors/vendor-relations/dfs-a1-26e-direct-deposit-vendors.pdf?sfvrsn=eff728cf_16. The form also includes tools and information that allow you to check on payments.
7. **Florida Substitute Form W-9.** A completed Substitute Form W-9 is required from any entity that receives a payment from the State of Florida that may be subject to 1099 reporting. The Department of Financial Services (DFS) must have the correct Taxpayer Identification Number (TIN) and other related information in order to report accurate tax information to the Internal Revenue Service (IRS). To register or access a Florida Substitute Form W-9 visit fvendor.myfloridacfo.com **A copy of the Grantee’s Florida Substitute Form W-9 must be submitted by the Grantee to the Division before or with the executed Agreement.**
8. **Financial Consequences.** The Department shall apply the following financial consequences for failure to perform the minimum level of services required by this Agreement in accordance with Sections 215.971 and 287.058, *Florida Statutes*:

The Department shall require the return of the award in a prorated amount based upon the percentage of time that the library failed to perform the minimum level of services. The prorated reduction will be in the same percentage as the percentage of time that the library was not providing minimum level of services.

9. **Credit Line(s) to Acknowledge Grant Funding.** The Division requires public acknowledgement of State Aid to Libraries Grant funding for activities and publications supported by grant funds. Any announcements, information, press releases, publications, brochures, videos, webpages, programs, etc., created as part of a State Aid to Libraries Grant project must include an acknowledgment that State Aid to Libraries Grant funds were used to create them.

Use the following text:

“This project has been funded under the provisions of the State Aid to Libraries Grant program, administered by the Florida Department of State’s Division of Library and Information Services.”

10. **Grant Expenditures.** The Grantee agrees to expend all grant funds received under this agreement solely for the purposes for which they were authorized and appropriated. Expenditures shall be in compliance with the state guidelines for allowable project costs as outlined in the Department of Financial Services’ Reference Guide for State Expenditures (as of October 2022), incorporated by reference, which are available online at myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2.

Grant funds may not be used for the purchase or construction of a library building or library quarters.

- 11. Travel Expenses.** The Grantee must pay any travel expenses, from grant or local matching funds, in accordance to the provisions of Section 112.061, *Florida Statutes*.
- 12. Unobligated and Unearned Funds and Allowable Costs.** In accordance with Section 215.971, *Florida Statutes*, the Grantee shall refund to the State of Florida any balance of unobligated funds which has been advanced or paid to the Grantee. In addition, funds paid in excess of the amount to which the recipient is entitled under the terms and conditions of the agreement must be refunded to the state agency. Further, the recipient may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period. Expenditures of state financial assistance must be in compliance with the laws, rules and regulations applicable to expenditures of State funds as outlined in the Department of Financial Service's Reference Guide for State Expenditures (as of October 2022) myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2, incorporated by reference.
- 13. Repayment.** All refunds or repayments to be made to the Department under this agreement are to be made payable to the order of "Department of State" and mailed directly to the following address: Florida Department of State, Attention: Thomas Peña, Division of Library and Information Services, 500 South Bronough Street, Mail Station #9D, Tallahassee, FL 32399. In accordance with Section 215.34(2), *Florida Statutes*, if a check or other draft is returned to the Department for collection, Recipient shall pay to the Department a service fee of \$15.00 or five percent (5%) of the face amount of the returned check or draft, whichever is greater.
- 14. Single Audit Act.** Each Grantee, other than a Grantee that is a State agency, shall submit to an audit pursuant to Section 215.97, *Florida Statutes*. See Attachment A for additional information regarding this requirement. If a Grantee is not required by law to conduct an audit in accordance with the Florida Single Audit Act because it did not expend at least \$750,000 in state financial assistance, it must submit a Financial Report on its operations pursuant to Section 218.39, *Florida Statutes* within nine months of the close of its fiscal year. Audits must be submitted on the DOS Grants System at dosgrants.com.
- 15. Retention of Accounting Records.** Financial records, supporting documents, statistical records and all other records, including electronic storage media pertinent to the Project, shall be retained for a period of five (5) fiscal years after the closeout of the grant and release of the audit. If any litigation or audit is initiated or claim made before the expiration of the five-year period, the records shall be retained for five fiscal years after the litigation, audit or claim has been resolved.
- 16. Obligation to Provide State Access to Grant Records.** The Grantee must make all grant records of expenditures, copies of reports, books, and related documentation available to the Division or a duly authorized representative of the State of Florida for inspection at reasonable times for the purpose of making audits, examinations, excerpts and transcripts.
- 17. Obligation to Provide Public Access to Grant Records.** The Division reserves the right to unilaterally cancel this Agreement in the event that the Grantee refuses public access to all documents or other materials made or received by the Grantee that are subject to the provisions of Chapter 119, *Florida Statutes*, known as the *Florida Public Records Act*. The Grantee must immediately contact the Division's Contract Manager for assistance if it receives a public records request related to this Agreement.
- 18. Noncompliance.** Any Grantee that is not following Florida Statutes or rules, the terms of the grant agreement, Florida Department of State (DOS) policies and guidance, local policies, or other applicable law or that has not submitted required reports or satisfied other administrative requirements for other Division of Library and Information Services grants or grants from any other DOS Division will be in noncompliance status and subject to the DOS Grants Compliance Procedure. DOS Divisions include the Division of Arts and Culture, the

Division of Elections, the Division of Historical Resources and the Division of Library and Information Services. Grant compliance issues must be resolved before a grant award agreement may be executed and before grant payments for any DOS grant may be released.

19. Accounting Requirements. The Grantee must maintain an accounting system that provides a complete record of the use of all grant funds as follows:

- a) The accounting system must be able to specifically identify and provide audit trails that trace the receipt, maintenance and expenditure of state funds;
- b) Accounting records must adequately identify the sources and application of funds for all grant activities and must classify and identify grant funds by using the same budget categories that were approved in the grant application. If Grantee's accounting system accumulates data in a different format than the one in the grant application, subsidiary records must document and reconcile the amounts shown in the Grantee's accounting records to those amounts reported to the Division;
- c) An interest-bearing checking account or accounts in a state or federally chartered institution may be used for revenues and expenses described in the Scope of Work and detailed in the Estimated Project Budget;
- d) The name of the account(s) must include the grant award number;
- e) The Grantee's accounting records must have effective control over and accountability for all funds, property and other assets; and
- f) Accounting records must be supported by source documentation and be in sufficient detail to allow for a proper pre-audit and post-audit (such as invoices, bills and canceled checks).

20. Availability of State Funds. The State of Florida's performance and obligation to pay under this Agreement are contingent upon an annual appropriation by the Florida Legislature. In the event that the state funds upon which this Agreement is dependent are withdrawn, this Agreement will be automatically terminated and the Division shall have no further liability to the Grantee beyond those amounts already expended prior to the termination date. Such termination will not affect the responsibility of the Grantee under this Agreement as to those funds previously distributed. In the event of a state revenue shortfall, the total grant may be reduced accordingly.

21. Lobbying. The Grantee will not use any grant funds for lobbying the state legislature, the state judicial branch or any state agency.

22. Independent Contractor Status of Grantee. The Grantee, if not a state agency, agrees that its officers, agents and employees, in performance of this Agreement, shall act in the capacity of independent contractors and not as officers, agents or employees of the state. The Grantee is not entitled to accrue any benefits of state employment, including retirement benefits and any other rights or privileges connected with employment by the State of Florida.

23. Grantee's Subcontractors. The Grantee shall be responsible for all work performed and all expenses incurred in connection with this Agreement. The Grantee may subcontract, as necessary, to perform the services and to provide commodities required by this Agreement. The Division shall not be liable to any subcontractor(s) for any expenses or liabilities incurred under the Grantee's subcontract(s), and the Grantee shall be solely liable to its subcontractor(s) for all expenses and liabilities incurred under its subcontract(s). The Grantee must take the necessary steps to ensure that each of its subcontractors will be deemed to be independent contractors and will not be considered or permitted to be agents, servants, joint venturers or partners of the Division.

24. Liability. The Division will not assume any liability for the acts, omissions to act or negligence of the Grantee, its agents, servants or employees; nor may the Grantee exclude liability for its own acts, omissions to act or negligence to the Division.

- a) The Grantee shall be responsible for claims of any nature, including but not limited to injury, death and property damage arising out of activities related to this Agreement by the Grantee, its agents, servants, employees and subcontractors. The Grantee shall indemnify and hold the Division harmless from any and all claims of any nature and shall investigate all such claims at its own expense. If the Grantee is governed by Section 768.28, *Florida Statutes*, it shall only be obligated in accordance with this Section.
- b) Neither the state nor any agency or subdivision of the state waives any defense of sovereign immunity or increases the limits of its liability by entering into this Agreement.
- c) The Division shall not be liable for attorney fees, interest, late charges or service fees, or cost of collection related to this Agreement.
- d) The Grantee shall be responsible for all work performed and all expenses incurred in connection with the project. The Grantee may subcontract as necessary to perform the services set forth in this Agreement, including entering into subcontracts with vendors for services and commodities, provided that such subcontract has been approved in writing by the Department prior to its execution and provided that it is understood by the Grantee that the Department shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and that the Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract.

25. Strict Compliance with Laws. The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable laws and regulations of the local, state and federal law. For consequences of noncompliance, see Section 18, Noncompliance.

26. Prohibition of Expenditures to a Library Association. Expenditure of project funds (grant funds and local match funds) must not be used for an activity related to a library association. This prohibition does not apply to expenditure of project funds related to a library cooperative that receives state moneys under sections 257.40-257.42, Florida Statutes. The Grantee shall perform all acts required by this Agreement in strict conformity with all applicable local, state and federal laws and regulations. The Grantee shall during the term of this Agreement be in strict conformity with all applicable local, state and federal laws and regulations.

27. Total Compensation Paid to Non-Profit Personnel. Per Section 216.1366, Florida Statutes, all non-profit organizations as defined in Section 215.97(2)(m), Florida Statutes, shall complete and return to the division within 30 days of the execution of this grant agreement the “Total Compensation Paid to Non-Profit Personnel Using State Funds” report, incorporated by reference, which shall satisfy the requirement to provide documentation that indicates the amount of state funds:

- a) Allocated to be used during the full term of the agreement for remuneration to any member of the board of directors or an officer of the contractor.
- b) Allocated under each payment by the public agency to be used for remuneration of any member of the board of directors or an officer of the contractor. The documentation must indicate the amounts and recipients of the remuneration.

Non-Profit organization grantees shall complete a Total Compensation Paid to Non-Profit report for each required filer for the invoice period covered by the Payment Request.

The grantee shall also post their reports on their website, and the public agency shall post all reports to FACTS.

28. No Discrimination. The Grantee may not discriminate against any employee employed under this Agreement or against any applicant for employment because of race, color, religion, gender, national origin, age, handicap, pregnancy or marital status. The Grantee shall insert a similar provision in all of its subcontracts for services under this Agreement.

29. Breach of Agreement. The Division will demand the return of grant funds already received, will withhold subsequent payments and/or will terminate this agreement if the Grantee improperly expends and manages grant funds; fails to prepare, preserve or surrender records required by this Agreement; or otherwise violates this Agreement.

30. Termination of Agreement. The Division will terminate or end this Agreement if the Grantee fails to fulfill its obligations herein. In such event, the Division will provide the Grantee a notice of its violation by letter and shall give the Grantee fifteen (15) calendar days from the date of receipt to cure its violation. If the violation is not cured within the stated period, the Division will terminate this Agreement. The notice of violation letter shall be delivered to the Grantee's Contract Manager, personally, or mailed to his/her specified address by a method that provides proof of receipt. In the event that the Division terminates this Agreement, the Grantee shall be compensated for any work completed in accordance with this Agreement prior to the notification of termination if the Division deems this reasonable under the circumstances. Grant funds previously advanced and not expended on work completed in accordance with this Agreement shall be returned to the Division, with interest, within thirty (30) days after termination of this Agreement. The Division does not waive any of its rights to additional damages if grant funds are returned under this Section.

31. Preservation of Remedies. No delay or omission to exercise any right, power or remedy accruing to either party upon breach or violation by either party under this Agreement shall impair any such right, power or remedy of either party; nor shall such delay or omission be construed as a waiver of any such breach or default or any similar breach or default.

32. Non-Assignment of Agreement. The Grantee may not assign, sublicense or otherwise transfer its rights, duties or obligations under this Agreement without the prior written consent of the Division, which shall not unreasonably be withheld. The agreement transferee must demonstrate compliance with the requirements of the project. If the Division approves a transfer of the Grantee's obligations, the Grantee shall remain liable for all work performed and all expenses incurred in connection with this Agreement. In the event the Legislature transfers the rights, duties and obligations of the Division to another governmental entity, pursuant to Section 20.06, *Florida Statutes* or otherwise, the rights, duties and obligations under this Agreement shall be transferred to the succeeding governmental agency as if it was the original party to this Agreement.

33. Required Procurement Procedures for Obtaining Goods and Services. The Grantee shall provide maximum open competition when procuring goods and services related to the grant-assisted project in accordance with Section 287.057, *Florida Statutes*.

- a) Procurement of Goods and Services Not Exceeding \$35,000. The Grantee must use the applicable procurement method described below:
 1. Purchases Up to \$2,500: Procurement of goods and services where individual purchases do not exceed \$2,500 do not require competition and may be conducted at the Grantee's discretion.
 2. Purchases or Contract Amounts Between \$2,500 and \$35,000: Goods and services costing between \$2,500 and \$35,000 require informal competition and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.
- b) Procurement of Goods and Services Exceeding \$35,000. Goods and services costing over \$35,000 may be procured by either Formal Invitation to Bid, Request for Proposals or Invitation to Negotiate and may be procured by purchase order, acceptance of vendor proposals or other appropriate procurement document.

34. Conflicts of Interest. The Grantee hereby certifies that it is cognizant of the prohibition of conflicts of interest described in Sections 112.311 through 112.326, *Florida Statutes* and affirms that it will not enter into or maintain a business or other relationship with any employee of the Department of State that would violate those provisions. The Grantee further agrees to seek authorization from the

General Counsel for the Department of State prior to entering into any business or other relationship with a Department of State Employee to avoid a potential violation of those statutes.

35. **Binding of Successors.** This Agreement shall bind the successors, assigns and legal representatives of the Grantee and of any legal entity that succeeds to the obligations of the Division of Library and Information Services.
36. **Employment of Unauthorized Aliens.** The employment of unauthorized aliens by the Grantee is considered a violation of Section 274A (a) of the Immigration and Nationality Act (8 USC 1324(a) (as of April 2019)), incorporated by reference. If the Grantee knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement.
37. **Severability.** If any term or provision of the Agreement is found to be illegal and unenforceable, the remainder will remain in full force and effect, and such term or provision shall be deemed stricken.
38. **Americans with Disabilities Act.** All programs and facilities related to this Agreement must meet the standards of Sections 553.501-553.513, *Florida Statutes* and the Americans with Disabilities Act of 1990 (ada.gov (as of January 2020)), incorporated by reference).
39. **Governing Law.** This Agreement shall be construed, performed and enforced in all respects in accordance with the laws and rules of Florida. Venue or location for any legal action arising under this Agreement will be in Leon County, Florida.

40. Entire Agreement. The entire Agreement of the parties consists of the following documents:

- a) This Agreement
- b) Florida Single Audit Act Requirements (Attachment A)
- c) Fiscal Year 2024-25 State Aid to Libraries Final Grants (Attachment B)

The Grantee hereby certifies that they have read this entire Agreement and will comply with all of its requirements.

Grantee:

Department of State

By: _____

By: _____

Chair of Governing Body or Chief Executive Officer

James A. Croft, Chairman

Typed name and title

Amy L. Johnson, Director
Division of Library and Information Services
Department of State, State of Florida

Date

Date

Clerk or Chief Financial Officer

Witness

Date

Date

ATTACHMENT A

FLORIDA SINGLE AUDIT ACT REQUIREMENTS

AUDIT REQUIREMENTS

The administration of resources awarded by the Department of State to the Grantee may be subject to audits and/or monitoring by the Department of State as described in this Addendum to the Grant Award Agreement.

Monitoring

In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, *Florida Statutes (F.S.)*, as revised (see Audits below), monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by 2 CFR 2 §200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State. In the event the Department of State determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department of State staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

Audits

Part I: Federally Funded

This part is applicable if the recipient is a state or local government or a nonprofit organization as defined in 2 CFR §200.90, §200.64, and §200.70.

1. A recipient that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. Exhibit 1 to this agreement lists the federal resources awarded through the Department of State by this agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of State. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR 200.514, will meet the requirement of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, subpart F - Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than federal entities).

Part II: State Funded

This part is applicable if the recipient is a nonstate entity as defined by section 215.97(2) *F.S.*

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017 and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with Section 215.97, *F.S.*; Rule Chapter 69I-5 *F.A.C.*, State Financial Assistance; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.
2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), *F.S.* This includes submission of a financial reporting package as defined by Section 215.97(2) *F.S.*, and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017 and thereafter), an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *F.S.*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)
<http://www.myfloridacfo.com/>

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)
<http://www.leg.state.fl.us/>

Part III: Report Submission

1. Copies of reporting packages for audits conducted in accordance with 2 *CFR* 200, Subpart F - Audit Requirements, and required by PART I of this agreement shall be submitted, when required by 2 *CFR* 200.512, by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>
 - B. The Federal Audit Clearinghouse (FAC) as provided in 2 *CFR* 200.6 and section 200.512

The FAC's website prides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient directly to each of the following:
 - A. The Department of State via the DOS Grants System at <https://dosgrants.com>

B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, Florida 32399-1450

3. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97 F.S. and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
4. Recipients, when submitting financial reporting packages to the Department of State for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

Part IV: Record Retention

1. The recipient shall retain sufficient records demonstrating its compliance with the terms of the award(s) and this agreement for a period of five years from the date the audit report is issued, and shall allow the Department of State, or its designee, the CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of State, or its designee, the CFO, or Auditor General upon request for a period of at least three years from the date the audit report is issued, unless extended in writing by the Department of State.

EXHIBIT – 1

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Not applicable.

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Not applicable.

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

Not applicable.

SUBJECT TO SECTION 215.97, *FLORIDA STATUTES*:

Florida Department of State, State Aid to Libraries;

CSFA Number. 45.030

Award Amount: See Attachment B.

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

The compliance requirements of this state project may be found in Part Four (State Project Compliance Requirements) of the State Projects Compliance Supplement located at <https://apps.fldfs.com/fsaa/>.

ATTACHMENT B
Fiscal Year 2024-25 State Aid to Libraries Final Grants

Florida Administrative Code

1B-2.011 Library Grant Programs.

(1) This rule provides procedures for library grant programs administered by the Division of Library and Information Services (Division). Each program shall be governed by guidelines which contain information on eligibility requirements, application review procedures, evaluation and funding criteria, grant administration procedures, if applicable, and application forms. All grant awards shall be subject to final approval by the Secretary of State.

(2) Applicants for grants shall meet the eligibility and application requirements as set forth in the following guidelines for each grant program:

(a) State Aid to Libraries Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contain guidelines and instructions; Certification of Credentials – Single Library Administrative Head (Form DLIS/SA01), effective xx-xxxx; Grant Agreement (Form DLIS/SA02), effective xx-xxxx; Annual Statistical Report Form for Public Libraries (Form DLIS/SA03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, xx-xxxx; Certification of Hours, Free Library Service and Access to Materials (Form DLIS/SA04), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(b) Public Library Construction Grants Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; and Public Library Construction Grant Agreement (Form DLIS/PLC01), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(c) Library Cooperative Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions; Annual Statistical Report Form for Multitype Library Cooperatives (Form DLIS/LCG01), effective xx-xxxx; Grant Agreement (Form DLIS/LCG02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx; and the Florida Library Information Network Manual <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx.

(d) The Library Services and Technology Act Grant Guidelines, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, which contains guidelines and instructions, Library Services and Technology Act Grant Agreement (Form DLIS/LSTA01) <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, MLS Certification (Form DLIS/LSTA02), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective xx-xxxx, and Certification Regarding Trafficking in Persons (Form DLIS/LSTA03).

(e) The Community Libraries in Caring Program Application, <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12; which contains instructions and application (Form DLIS/CLIC01), effective 04-10-12; Annual Report (Form DLIS/CLIC02), effective 04-10-12; and Grant Agreement (Form DLIS/CLIC03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-xxxx>, effective 04-10-12.

(3) Guidelines and forms in this rule are incorporated by reference and may be obtained from the Director of the Division, Florida Department of State, Division of Library and Information Services, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250.

(4) The Division of Library and Information Services will waive the financial matching requirements on grants for rural communities that have been designated in accordance with Sections 288.0656 and 288.06561, F.S. Eligible communities applying for Library Services and Technology Act grants and Library Construction grants must request waiver of matching requirements at the time of grant application.

Rulemaking Authority 257.14, 257.191, 257.192, 257.24, 257.41(2) FS. Law Implemented 257.12, 257.15, 257.16, 257.17, 257.171, 257.172, 257.18, 257.191, 257.192, 257.195, 257.21, 257.22, 257.23, 257.24, 257.25, 257.40, 257.41, 257.42 FS. History—New 1-25-93, Amended 7-17-96, 4-1-98, 2-14-99, 4-4-00, 12-18-00, 11-20-01, 3-20-02, 1-9-03, 12-28-03, 11-16-04, 2-21-06, 2-21-07, 1-24-08, 4-1-10, 4-21-10, 4-10-12, 12-25-13, 7-8-14, 4-7-15, 7-12-16, 7-6-17, 4-30-18, 11-19-18, 7-1-19, 3-17-20, 2-27-22, 5-4-23, x-x-xx



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

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2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-40

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAKER COUNTY, FLORIDA AUTHORIZING THE TERMINATION OF THE LAP AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT #443249-1-58-01 & 443249-1-68- 02

WHEREAS, the Florida Department of Transportation desires the termination of the LAP Agreement for the construction, and oversight of construction of paved shoulders on County Road 229 South from Baker/Union Countyline North to I-10, this termination agreement will remove the remaining funding from this project totaling \$1,463,720.64.

NOW, THEREFORE, BE IT RESOLVED this 6th day of November, 2024 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Supplemental Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 443249-1-58-01 & 443249-1-68-02.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**

James A. Croft, Chairman

ATTEST:

Stacie D. Harvey, Clerk

TERMINATION OF LOCAL AGENCY PROGRAM (LAP) AGREEMENT

This Termination of **LAP Agreement** ("Agreement") is made and entered into by and between the State of Florida Department of Transportation ("Department") and **Baker County, Florida** ("Recipient").

RECITALS

- A. The Recipient and the Department previously entered into a **LAP** Agreement for Financial Project Numbers **443249-1-58-01**, **443249-1-68-02**, ("Contract **G2822**") in the amount of **\$1,464,224.00** ("Department Funds"), on **05/17/2022**, attached as **Exhibit "A"**.
- B. Contract **G2822** was executed pursuant to Sections 339.12, Florida Statutes, for the purpose of the Department providing financial assistance to the Recipient for the **construction, and oversight of construction of paved shoulders on County Road 229 South from Baker/Union Countyline North to I-10** ("Project"); this termination agreement will remove the remaining funding from this project totaling **\$1,463,720.64**; and
- C. Under the terms of Contract **G2822**, the Recipient was to complete the Project on or before **04/30/2024**. By Supplemental Agreement #1 dated **04/25/2024**, the completion date was extended to **10/31/2024**, attached as **Exhibit "B"**
- D. On **09/05/2024** the Recipient, via letter attached as **Exhibit "C"**, notified the Department that it did not wish to move forward with the Project. The Recipient requested termination of the Project due to **no bids received**; and
- E. The Department is amenable to the Recipient's request; and

NOW THEREFORE, with full knowledge and understanding of the laws governing the subject matter of this Agreement, and in consideration of the above recitals and the mutual covenants and conditions contained in this Agreement, the parties, acknowledge and agree as follows:

1. RECITALS AND EXHIBITS

The above recitals and the attached exhibits are specifically included as part of this Termination Agreement.

2. EFFECTIVE DATE

The "Effective Date" of this Agreement shall be the date the last of the parties to be charged executes the Agreement.

3. TERMINATION

Contract **G2822** is terminated in its entirety as of the Effective Date of this Agreement and the remaining funding, totaling **\$1,464,224.00**, is removed and no longer payable.

IN WITNESS WHEREOF, the parties execute this Agreement, consisting of **32** pages.

Florida Department of Transportation

By: _____

Printed Name: Greg Evans _____

Title: District 2 Secretary _____

Date: _____

Legal Review:

By: _____
Office of the General Counsel

Baker County

By: _____

Printed Name: Sara Little

Title: County Manager _____

Date: _____

Legal Review:

By: _____
Baker County General Counsel

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT

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PROGRAM MANAGEMENT
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FPN: <u>443249-1-58-01</u>	FPN: <u>443249-1-68-02</u>	FPN: _____
Federal No (FAIN): <u>D221 047 B</u>	Federal No (FAIN): <u>D221 047 B</u>	Federal No (FAIN): _____
Federal Award Date: _____	Federal Award Date: _____	Federal Award Date: _____
Fund: <u>ACSS</u>	Fund: <u>ACSS</u>	Fund: _____
Org Code: <u>55024010206</u>	Org Code: <u>55024010206</u>	Org Code: _____
FLAIR Approp: <u>088796</u>	FLAIR Approp: <u>088718</u>	FLAIR Approp: _____
FLAIR Obj: <u>780000</u>	FLAIR Obj: <u>780000</u>	FLAIR Obj: _____

County No: 27 Contract No: G2822
Recipient Vendor No: F596000508042 Recipient DUNS No: 087500484 SAM No. NVCUHXV5C3S5

Catalog of Federal Domestic Assistance (CFDA): 20.205 Highway Planning and Construction

THIS LOCAL AGENCY PROGRAM AGREEMENT ("Agreement"), is entered into on
5/17/2022 | 11:04 AM EDT, by and between the State of Florida Department of Transportation, an agency
 (This date to be entered by DOT only)
 of the State of Florida ("Department"), and Baker County ("Recipient").

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

1. **Authority:** The Department is authorized to enter into this Agreement pursuant to Section 339.12, Florida Statutes. The Recipient by Resolution or other form of official authorization, a copy of which is attached as **Exhibit "D"** and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.
2. **Purpose of Agreement:** The purpose of this Agreement is to provide for the Department's participation in construction, and oversight of construction of pave shoulders on CR229S from Baker/Union Countyline North to I-10, as further described in **Exhibit "A"**, Project Description and Responsibilities attached to and incorporated in this Agreement ("Project"), to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.
3. **Term of Agreement:** The Recipient agrees to complete the Project on or before 04/30/2024. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the term of this Agreement will not be reimbursed by the Department.
4. **Project Cost:**

\$1,464,224.00

 - a. The estimated cost of the Project is \$1,461,224.00. This amount is based upon the Schedule of Financial Assistance in **Exhibit "B"**, attached to and incorporated in this Agreement. **Exhibit "B"** may be modified by mutual execution of an amendment as provided for in paragraph 5.i.
 - \$1,464,224.00
 - b. The Department agrees to participate in the Project cost up to the maximum amount of \$1,461,224.00 and as more fully described in **Exhibit "B"**. This amount includes Federal-aid funds which are limited to the actual amount of Federal-aid participation. The Department's participation may be increased or reduced upon determination of the actual bid amounts of the Project by the mutual execution of an amendment. The Recipient agrees to bear all expenses in excess of the total cost of the Project and any deficits incurred in connection with the completion of the Project.
 - \$1,464,224.00
 - c. Project costs eligible for Department participation will be allowed only from the date of this Agreement. It is understood that Department participation in eligible Project costs is subject to:

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT

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PROGRAM MANAGEMENT
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- i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;
- ii. Availability of funds as stated in paragraphs 5.l. and 5.m. of this Agreement;
- iii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and
- iv. Department approval of the Project scope and budget at the time appropriation authority becomes available.

5. Requisitions and Payments

- a. The Recipient shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in **Exhibit "A"**.
- b. Invoices shall be submitted by the Recipient in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in **Exhibit "A"**. Deliverables must be received and accepted in writing by the Department's Project Manager prior to payments. Requests for reimbursement by the Recipient shall include an invoice, progress report and supporting documentation for the period of services being billed that are acceptable to the Department. The Recipient shall use the format for the invoice and progress report that is approved by the Department.
- c. The Recipient shall charge to the Project account all eligible costs of the Project except costs agreed to be borne by the Recipient or its contractors and subcontractors. Costs in excess of the programmed funding or attributable to actions which have not received the required approval of the Department shall not be considered eligible costs. All costs charged to the Project, including any approved services contributed by the Recipient or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.
- d. Supporting documentation must establish that the deliverables were received and accepted in writing by the Recipient and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in **Exhibit "A"** was met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of charges as described in **Exhibit "F"**, Contract Payment Requirements.
- e. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department's Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes and the most current version of the Disbursement Handbook for Employees and Managers.
- f. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes or the Department's Comptroller under Section 334.044(29), Florida Statutes.

If this box is selected, advance payment is authorized for this Agreement and **Exhibit "H"**, Alternative Advance Payment Financial Provisions is attached and incorporated into this Agreement.

If the Department determines that the performance of the Recipient is unsatisfactory, the Department shall notify the Recipient of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Recipient shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Recipient will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the

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Department, the Recipient will not be reimbursed to the extent of the non-performance. The Recipient will not be reimbursed until the Recipient resolves the deficiency. If the deficiency is subsequently resolved, the Recipient may bill the Department for the unpaid reimbursement request(s) during the next billing period. If the Recipient is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement's term.

- g.** Agencies providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than 20 days from the Department's receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to **Section 55.03(1), F.S.**, will be due and payable, in addition to the invoice amount, to the Recipient. Interest penalties of less than one (1) dollar will not be enforced unless the Recipient requests payment. Invoices that have to be returned to an Recipient because of Recipient preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

- h.** The Recipient shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Recipient's general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.
- i.** Prior to the execution of this Agreement, a Project schedule of funding shall be prepared by the Recipient and approved by the Department. The Recipient shall maintain said schedule of funding, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved schedule of funding for the Project. The schedule of funding may be revised by execution of a Local Agency Program ("LAP") Supplemental Agreement between the Department and the Recipient. The Recipient acknowledges and agrees that funding for this project may be reduced upon determination of the Recipient's contract award amount.
- j.** If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Recipient owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.
- k.** The Recipient must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.
- l.** The Department's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department's funding for this Project is in multiple fiscal years, funds approval from the Department's Comptroller must be received each fiscal year prior to costs being incurred. See **Exhibit "B"** for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Recipient, in writing, when funds are available.
- m.** In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

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"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

6. Department Payment Obligations:

Subject to other provisions of this Agreement, the Department will honor requests for reimbursement to the Recipient pursuant to this Agreement. However, notwithstanding any other provision of this Agreement, the Department may elect by notice in writing not to make a payment if:

- a. The Recipient shall have made misrepresentation of a material nature in its application, or any supplement or amendment to its application, or with respect to any document or data furnished with its application or pursuant to this Agreement;
- b. There is any pending litigation with respect to the performance by the Recipient of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement or payments to the Project;
- c. The Recipient shall have taken any action pertaining to the Project which, under this Agreement, requires the approval of the Department or has made a related expenditure or incurred related obligations without having been advised by the Department that same are approved;
- d. There has been any violation of the conflict of interest provisions contained in paragraph 14.f.; or
- e. The Recipient has been determined by the Department to be in default under any of the provisions of the Agreement.

The Department may suspend or terminate payment for that portion of the Project which the Federal Highway Administration ("FHWA"), or the Department acting in lieu of FHWA, may designate as ineligible for Federal-aid.

In determining the amount of the payment, the Department will exclude all Project costs incurred by the Recipient prior to the Department's issuance of a Notice to Proceed ("NTP"), costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved schedule of funding in **Exhibit "B"** for the Project, costs agreed to be borne by the Recipient or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

7. General Requirements:

The Recipient shall complete the Project with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, and all applicable laws. The Project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's **Local Agency Program Manual** (FDOT Topic No. 525-010-300), which by this reference is made a part of this Agreement. Time is of the essence as to each and every obligation under this Agreement.

- a. A full time employee of the Recipient, qualified to ensure that the work being pursued is complete, accurate, and consistent with the terms, conditions, and specifications of this Agreement shall be in responsible charge of the Project, which employee should be able to perform the following duties and functions:
 - i. Administers inherently governmental project activities, including those dealing with cost, time,

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adherence to contract requirements, construction quality and scope of Federal-aid projects;

- ii. Maintains familiarity of day to day Project operations, including Project safety issues;
- iii. Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;
- iv. Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the Project;
- v. Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;
- vi. Directs Project staff, agency or consultant, to carry out Project administration and contract oversight, including proper documentation;
- vii. Is aware of the qualifications, assignments and on-the-job performance of the Recipient and consultant staff at all stages of the Project.

b. Once the Department issues the NTP for the Project, the Recipient shall be obligated to submit an invoice or other request for reimbursement to the Department no less than once every 90 days (quarterly), beginning from the day the NTP is issued. If the Recipient fails to submit quarterly invoices to the Department, and in the event the failure to timely submit invoices to the Department results in the FHWA removing any unbilled funding or the loss of state appropriation authority (which may include the loss of state and federal funds, if there are state funds programmed to the Project), then the Recipient will be solely responsible to provide all funds necessary to complete the Project and the Department will not be obligated to provide any additional funding for the Project. The Recipient waives the right to contest such removal of funds by the Department, if the removal is related to FHWA's withdrawal of funds or if the removal is related to the loss of state appropriation authority. In addition to the loss of funding for the Project, the Department will also consider the de-certification of the Recipient for future LAP Projects. No cost may be incurred under this Agreement until after the Recipient has received a written NTP from the Department. The Recipient agrees to advertise or put the Project out to bid thirty (30) days from the date the Department issues the NTP to advertise the Project. If the Recipient is not able to meet the scheduled advertisement, the Department District LAP Administrator should be notified as soon as possible.

c. If all funds are removed from the Project, including amounts previously billed to the Department and reimbursed to the Recipient, and the Project is off the State Highway System, then the Department will have to request repayment for the previously billed amounts from the Recipient. No state funds can be used on off-system projects, unless authorized pursuant to **Exhibit "I"**, State Funds Addendum, which will be attached to and incorporated in this Agreement in the event state funds are used on the Project.

d. In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the Recipient to enter into this Agreement or to undertake the Project or to observe, assume or carry out any of the provisions of the Agreement, the Recipient will initiate and consummate, as provided by law, all actions necessary with respect to any such matters.

e. The Recipient shall initiate and prosecute to completion all proceedings necessary, including Federal-aid requirements, to enable the Recipient to provide the necessary funds for completion of the Project.

f. The Recipient shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department and FHWA may require. The Recipient shall make such submissions using Department-designated information systems.

g. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable federal and state laws, the regulations in 23 Code of Federal Regulations (C.F.R.) and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. Federal funds shall not be paid on account of any cost incurred prior to authorization by FHWA to the Department to proceed with the Project or part thereof involving such cost (23 C.F.R. 1.9 (a)). If FHWA or the Department determines that any amount

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claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the Recipient in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in parcel or Project costs in part or in total. For any amounts determined to be ineligible for federal reimbursement for which the Department has advanced payment, the Recipient shall promptly reimburse the Department for all such amounts within 90 days of written notice.

- h.** For any project requiring additional right-of-way, the Recipient must submit to the Department an annual report of its real property acquisition and relocation assistance activities on the project. Activities shall be reported on a federal fiscal year basis, from October 1 through September 30. The report must be prepared using the format prescribed in 49 C.F.R. Part 24, Appendix B, and be submitted to the Department no later than October 15 of each year.

8. Audit Reports:

The administration of resources awarded through the Department to the Recipient by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of federal awards or limit the authority of any state agency inspector general, the State of Florida Auditor General, or any other state official. The Recipient shall comply with all audit and audit reporting requirements as specified below.

- a.** In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include, but not be limited to, on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to federal awards provided through the Department by this Agreement. By entering into this Agreement, the Recipient agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer ("CFO"), or State of Florida Auditor General.
- b.** The Recipient, a non-federal entity as defined by 2 CFR Part 200, as a subrecipient of a federal award awarded by the Department through this Agreement is subject to the following requirements:
 - i.** In the event the Recipient expends a total amount of federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the Recipient must have a federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements. **Exhibit “E”** to this Agreement provides the required federal award identification information needed by the Recipient to further comply with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements. In determining federal awards expended in a fiscal year, the Recipient must consider all sources of federal awards based on when the activity related to the federal award occurs, including the federal award provided through the Department by this Agreement. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this part.
 - ii.** In connection with the audit requirements, the Recipient shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.

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- iii. In the event the Recipient expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in federal awards, the Recipient is exempt from federal audit requirements for that fiscal year. However, the Recipient must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Recipient's audit period for each applicable audit year. In the event the Recipient expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from the Recipient's resources obtained from other than federal entities).
- iv. The Recipient must electronically submit to the Federal Audit Clearinghouse ("FAC") at <https://harvester.census.gov/facweb/> the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.
- v. Within six months of acceptance of the audit report by the FAC, the Department will review the Recipient's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the federal award provided through the Department by this Agreement. If the Recipient fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
 - 1. Temporarily withhold cash payments pending correction of the deficiency by the Recipient or more severe enforcement action by the Department;
 - 2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 - 3. Wholly or partly suspend or terminate the federal award;
 - 4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the federal awarding agency);
 - 5. Withhold further federal awards for the Project or program;
 - 6. Take other remedies that may be legally available.
- vi. As a condition of receiving this federal award, the Recipient shall permit the Department or its designee, the CFO, or State of Florida Auditor General access to the Recipient's records including financial statements, the independent auditor's working papers, and project records as necessary. Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is complete or the dispute is resolved.
- vii. The Department's contact information for requirements under this part is as follows:

Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

- c. The Recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department or its designee, the CFO, or State of Florida Auditor General access to such records upon request. The Recipient shall ensure that the audit working papers are made available to the Department or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued, unless extended in writing by the Department.

9. Termination or Suspension of Project:

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The Department may, by written notice to the Recipient, suspend any or all of the Department's obligations under this Agreement for the Recipient's failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected.

- a. If the Department intends to terminate the Agreement, the Department shall notify the Recipient of such termination in writing at least thirty (30) days prior to the termination of the Agreement, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.
- b. The Parties to this Agreement may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions.
- c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed the equivalent percentage of the Department's maximum financial assistance. If any portion of the Project is located on the Department's right-of-way, then all work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.
- d. In the event the Recipient fails to perform or honor the requirements and provisions of this Agreement, the Recipient shall promptly refund in full to the Department within thirty (30) days of the termination of the Agreement any funds that were determined by the Department to have been expended in violation of the Agreement.
- e. The Department reserves the right to unilaterally cancel this Agreement for failure by the Recipient to comply with the Public Records provisions of Chapter 119, Florida Statutes.

10. Contracts of the Recipient:

- a. Except as otherwise authorized in writing by the Department, the Recipient shall not execute any contract or obligate itself in any manner requiring the disbursement of Department funds, including consultant or construction contracts or amendments thereto, with any third party with respect to the Project without the written approval of the Department. Failure to obtain such approval shall be sufficient cause for nonpayment by the Department. The Department specifically reserves the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.
- b. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the Recipient, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the Recipient's complying in full with provisions of Section 287.055, Florida Statutes, Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the Recipient will involve the Department in the consultant selection process for all projects funded under this Agreement. In all cases, the Recipient shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.
- c. The Recipient shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of Federal-aid funds. The Recipient shall comply with the provisions in the FHWA-1273 form as set forth in **Exhibit "G"**, FHWA 1273 attached to and incorporated in this Agreement. The Recipient shall include FHWA-1273 in all contracts with contractors performing work on the Project.
- d. The Recipient shall require its consultants and contractors to take emergency steps to close any public road whenever there is a risk to life, health and safety of the travelling public. The safety of the travelling public is the Department's first priority for the Recipient. If lane or road closures are required by the LA to ensure the life, health, and safety of the travelling public, the LA must notify the District Construction Engineer and District Traffic Operations Engineer immediately once the travelling public are not at imminent risk. The Department expects professional engineering judgment be applied in all aspects of locally delivered projects. Defect management and supervision of LAP project structures components must be

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proactively managed, monitored, and inspected by department prequalified structures engineer(s). The District Construction Engineer must be notified immediately of defect monitoring that occurs in LAP project construction, whether or not the defects are considered an imminent risk to life, health, or safety of the travelling public. When defects, including but not limited to, structural cracks, are initially detected during bridge construction, the engineer of record, construction engineering inspector, design-build firm, or local agency that owns or is responsible for the bridge construction has the authority to immediately close the bridge to construction personnel and close the road underneath. The LA shall also ensure compliance with the CPAM, Section 9.1.8 regarding actions for maintenance of traffic and safety concerns.

11. Disadvantaged Business Enterprise (DBE) Policy and Obligation:

It is the policy of the Department that DBE's, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.

The Recipient and its contractors agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The Recipient and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

12. Compliance with Conditions and Laws:

The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the Recipient is in compliance with, and will require its contractors and subcontractors to comply with, all requirements imposed by applicable federal, state, and local laws and regulations, including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable.

13. Performance Evaluations:

Recipients are evaluated on a project-by-project basis. The evaluations provide information about oversight needs and provide input for the recertification process. Evaluations are submitted to the Recipient's person in responsible charge or designee as part of the Project closeout process. The Department provides the evaluation to the Recipient no more than 30 days after final acceptance.

- a. Each evaluation will result in one of three ratings. A rating of Unsatisfactory Performance means the Recipient failed to develop the Project in accordance with applicable federal and state regulations, standards and procedures, required excessive District involvement/oversight, or the Project was brought in-house by the Department. A rating of Satisfactory Performance means the Recipient developed the Project in accordance with applicable federal and state regulations, standards and procedures, with minimal District involvement/oversight. A rating of Above Satisfactory Performance means the Recipient developed the Project in accordance with applicable federal and state regulations, standards and procedures, and the Department did not have to exceed the minimum oversight and monitoring requirements identified for the project.
- b. The District will determine which functions can be further delegated to Recipients that continuously earn Satisfactory and Above Satisfactory evaluations.

14. Restrictions, Prohibitions, Controls, and Labor Provisions:

During the performance of this Agreement, the Recipient agrees as follows, and agrees to require its contractors and subcontractors to include in each subcontract the following provisions:

- a. The Recipient will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the Recipient pursuant thereto. The Recipient shall include the attached **Exhibit "C"**, Title VI Assurances in all contracts

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with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

- b.** The Recipient will comply with all the requirements as imposed by the ADA, the regulations of the Federal Government issued thereunder, and assurance by the Recipient pursuant thereto.
- c.** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- d.** In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
- e.** An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Recipient.
- f.** Neither the Recipient nor any of its contractors or their subcontractors shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the Recipient or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the Recipient, the Recipient, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the Recipient or the locality relating to such contract, subcontract or arrangement. The Recipient shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the Recipient or of the locality during his tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the Recipient and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

- g.** No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

15. Indemnification and Insurance:

- a.** It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Recipient guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Recipient or any subcontractor, in connection with this Agreement.

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- b.** To the extent provided by law, Recipient shall indemnify, defend, and hold harmless the Department against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of Recipient, or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by Recipient hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by Recipient to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or for the acts of third parties. Nothing herein shall be construed as consent by Recipient to be sued by third parties in any manner arising out of this Agreement. This indemnification shall survive the termination of this Agreement.
- c.** Recipient agrees to include the following indemnification in all contracts with contractors, subcontractors, consultants, or subconsultants (each referred to as "Entity" for the purposes of the below indemnification) who perform work in connection with this Agreement:

"To the extent provided by law, [ENTITY] shall indemnify, defend, and hold harmless the [RECIPIENT] and the State of Florida, Department of Transportation, including the Department's officers, agents, and employees, against any actions, claims, or damages arising out of, relating to, or resulting from negligent or wrongful act(s) of [ENTITY], or any of its officers, agents, or employees, acting within the scope of their office or employment, in connection with the rights granted to or exercised by [ENTITY] hereunder, to the extent and within the limitations of Section 768.28, Florida Statutes.

The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify [RECIPIENT] for the negligent acts or omissions of [RECIPIENT], its officers, agents, or employees, or third parties. Nor shall the same be construed to constitute agreement by [ENTITY] to indemnify the Department for the negligent acts or omissions of the Department, its officers, agents, or employees, or third parties. This indemnification shall survive the termination of this Agreement."

- d.** The Recipient shall, or cause its contractor or consultant to carry and keep in force, during the term of this Agreement, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least \$200,000 per person and \$300,000 each occurrence, and property damage insurance of at least \$200,000 each occurrence, for the services to be rendered in accordance with this Agreement. The Recipient shall also, or cause its contractor or consultant to carry and keep in force Workers' Compensation Insurance as required by the State of Florida under the Workers' Compensation Law. With respect to any general liability insurance policy required pursuant to this Agreement, all such policies shall be issued by companies licensed to do business in the State of Florida. The Recipient shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Agreement. Policies that include Self Insured Retention will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.

16. Maintenance Obligations: In the event the Project includes construction then the following provisions are incorporated into this Agreement:

- a.** The Recipient agrees to maintain any portion of the Project not located on the State Highway System constructed under this Agreement for its useful life. If the Recipient constructs any improvement on Department right-of-way, the Recipient

shall

shall not

maintain the improvements located on the Department right-of-way for their useful life. If the Recipient is required to maintain Project improvements located on the Department right-of-way beyond final acceptance, then Recipient shall, prior to any disbursement of the state funding provided under this

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Agreement, also execute a Maintenance Memorandum of Agreement in a form that is acceptable to the Department. The Recipient has agreed to the foregoing by resolution, and such resolution is attached and incorporated into this Agreement as **Exhibit "D"**. This provision will survive termination of this Agreement.

17. Miscellaneous Provisions:

- a. The Recipient will be solely responsible for compliance with all applicable environmental regulations, for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith. The Recipient will be responsible for securing any applicable permits. The Recipient shall include in all contracts and subcontracts for amounts in excess of \$150,000, a provision requiring compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).
- b. The Department shall not be obligated or liable hereunder to any individual or entity not a party to this Agreement.
- c. In no event shall the making by the Department of any payment to the Recipient constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Recipient and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.
- d. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.
- e. By execution of the Agreement, the Recipient represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.
- f. Nothing in the Agreement shall require the Recipient to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Recipient will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the Recipient to the end that the Recipient may proceed as soon as possible with the Project.
- g. In the event that this Agreement involves constructing and equipping of facilities, the Recipient shall submit to the Department for approval all appropriate plans and specifications covering the Project. The Department will review all plans and specifications and will issue to the Recipient a written approval with any approved portions of the Project and comments or recommendations covering any remainder of the Project deemed appropriate. After resolution of these comments and recommendations to the Department's satisfaction, the Department will issue to the Recipient a written approval with said remainder of the Project. Failure to obtain this written approval shall be sufficient cause of nonpayment by the Department.
- h. Upon completion of right-of-way activities on the Project, the Recipient must certify compliance with all applicable federal and state requirements. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.
- i. The Recipient will certify in writing, prior to Project closeout that the Project was completed in accordance with applicable plans and specifications, is in place on the Recipient's facility, adequate title is in the Recipient's name, and the Project is accepted by the Recipient as suitable for the intended purpose.
- j. The Recipient agrees that no federally-appropriated funds have been paid, or will be paid by or on behalf of the Recipient, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the

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making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds have been paid by the Recipient to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The Recipient shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this contract may be expended for lobbying the Legislature, the judicial branch or a state agency.

- k.** The Recipient may not permit the Engineer of Record to perform Construction, Engineering and Inspection services on the Project.
- l.** The Recipient shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the Recipient and FHWA requires reimbursement of the funds, the Recipient will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.
- m.** The Recipient shall:
 - i.** utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by Recipient during the term of the contract; and
 - ii.** expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.
- n.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
- o.** The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.
- p.** If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Recipient must comply with the requirements of Section 255.0991, Florida Statutes.

18. Exhibits:

- a.** **Exhibits "A", "B", "C", "D", "E" and "F** are attached to and incorporated into this Agreement.
- b.** If this Project includes Phase 58 (construction) activities, then **Exhibit "G"**, FHWA FORM 1273, is attached and incorporated into this Agreement.
- c.** Alternative Advance Payment Financial Provisions are used on this Project. If an Alternative Pay Method is used on this Project, then **Exhibit "H"**, Alternative Advance Payment Financial Provisions, is attached and incorporated into this Agreement.
- d.** State funds are used on this Project. If state funds are used on this Project, then **Exhibit "I"**, State Funds Addendum, is attached and incorporated into this Agreement. **Exhibit "J"**, State Financial Assistance (Florida Single Audit Act), is attached and incorporated into this Agreement.
- e.** This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then **Exhibit "K"**, Advance Project Reimbursement is attached and incorporated into this Agreement.

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- f. This Project includes funding for landscaping. If this Project includes funding for landscaping, then **Exhibit "L"**, Landscape Maintenance, is attached and incorporated into this Agreement.
- g. This Project includes funding for a roadway lighting system. If the Project includes funding for roadway lighting system, **Exhibit "M"**, Roadway Lighting Maintenance is attached and incorporated into this Agreement.
- h. This Project includes funding for traffic signals and/or traffic signal systems. If this Project includes funding for traffic signals and/or traffic signals systems, **Exhibit "N"**, Traffic Signal Maintenance is attached and incorporated into this Agreement.
- i. A portion or all of the Project will utilize Department right-of-way and, therefore, **Exhibit "O"**, Terms and Conditions of Construction in Department Right-of-Way, is attached and incorporated into this Agreement.
- j. The following Exhibit(s) are attached and incorporated into this Agreement: _____

k. Exhibit and Attachment List

Exhibit A: Project Description and Responsibilities

Exhibit B: Schedule of Financial Assistance

Exhibit C: Title VI Assurances

Exhibit D: Recipient Resolution

Exhibit E: Federal Financial Assistance (Single Audit Act)

Exhibit F: Contract Payment Requirements

* Exhibit G: FHWA Form 1273

* Exhibit H: Alternative Advance Payment Financial Provisions

* Exhibit I: State Funds Addendum

* Exhibit J: State Financial Assistance (Florida Single Audit Act)

* Exhibit K: Advance Project Reimbursement

* Exhibit L: Landscape Maintenance

* Exhibit M: Roadway Lighting Maintenance

* Exhibit N: Traffic Signal Maintenance

* Exhibit O: Terms and Conditions of Construction in Department Right-of-Way

* Additional Exhibit(s):

*** Indicates that the Exhibit is only attached and incorporated if applicable box is selected.**

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IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

RECIPIENT Baker County

By: 
Name: Sara Little
Title: County Manager

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: 
Name: Greg Evans
Title: District Secretary

Legal Review:

DocuSigned by:


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EXHIBIT A**PROJECT DESCRIPTION AND RESPONSIBILITIES**FPN: 443249-1-58-01 & 443249-1-68-02

This exhibit forms an integral part of the Local Agency Program Agreement between the State of Florida, Department of Transportation and

Baker County (the Recipient)

PROJECT LOCATION:

- The project is on the National Highway System.
- The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS: 7.076 miles / beginning point 0.000 to ending point 7.076

PROJECT DESCRIPTION: Pave shoulders on CR229S from Baker/Union Countyline North to I-10

SPECIAL CONSIDERATIONS BY RECIPIENT:

The Recipient is required to provide a copy of the design plans for the Department's review and approval to coordinate permitting with the Department, and notify the Department prior to commencement of any right-of-way activities.

The Recipient shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Study to be completed by - N/A.
- b) Design to be completed by - N/A.
- c) Right-of-Way requirements identified and provided to the Department by - N/A.
- d) Right-of-Way to be certified by - N/A.
- e) Construction contract to be let by - 10/30/2022.
- f) Construction to be completed by - 10/30/2023.

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT:

Baker County will provide project management of the Construction, Engineering, and Inspection (CEI) contract that has been procured by the Department.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM AGREEMENT**EXHIBIT B**
SCHEDULE OF FINANCIAL ASSISTANCE

RECIPIENT NAME & BILLING ADDRESS: Baker County 55 North 3 rd Street Maccleenny, Florida 32063	FINANCIAL PROJECT NUMBER: 443249-1-58-01 & 443249-1-68-02
---	--

PHASE OF WORK By Fiscal Year	MAXIMUM PARTICIPATION			
	(1) TOTAL PROJECT FUNDS	(2) LOCAL FUNDS	(3) STATE FUNDS	(4) FEDERAL FUNDS
Design- Phase 38 FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name)	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
Total Design Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Right-of-Way- Phase 48 FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name)	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
Total Right-of-Way Cost	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Construction- Phase 58 FY: 2022 (ACSS) FY: (Insert Program Name) FY: (Insert Program Name)	\$ 1,461,224.00 \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ 1,461,224.00 \$ _____ \$ _____
Total Construction Cost	\$ 1,461,224.00	\$ 0.00	\$ 0.00	\$ 1,461,224.00
Construction Engineering and Inspection (CEI)- Phase 68 FY: 2022 (ACSS) FY: (Insert Program Name) FY: (Insert Program Name)	\$ 3,000.00 \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ 3,000.00 \$ _____ \$ _____
Total CEI Cost	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00
(Insert Phase) FY: (Insert Program Name) FY: (Insert Program Name) FY: (Insert Program Name)	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____
Total Phase Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL COST OF THE PROJECT	\$ 1,464,224.00	\$ 0.00	\$ 0.00	\$ 1,464,224.00

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Cassandra Lamey
District Grant Manager Name

DocuSigned by:

Cassandra Lamey

5/17/2022 | 10:16 AM EDT

Signature: 00C4EE44484...

Date

EXHIBIT C**TITLE VI ASSURANCES**

During the performance of this contract, the consultant or contractor, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") *Title 49, Code of Federal Regulations, Part 21*, as they may be amended from time to time, (hereinafter referred to as the **REGULATIONS**), which are herein incorporated by reference and made a part of this contract.
- (2.) Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by **Section 21.5** of the **REGULATIONS**, including employment practices when the contract covers a program set forth in **Appendix B** of the **REGULATIONS**.
- (3.) Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the **REGULATIONS** relative to nondiscrimination on the basis of race, color, national origin, or sex.
- (4.) Information and Reports:** The contractor shall provide all information and reports required by the **REGULATIONS** or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such **REGULATIONS**, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Florida Department of Transportation*, or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or

Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. cancellation, termination or suspension of the contract, in whole or in part.

(6.) Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the **REGULATIONS**, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) Compliance with Nondiscrimination Statutes and Authorities: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

EXHIBIT D

RECIPIENT RESOLUTION

The Recipient's Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.

RESOLUTION 2022-03

**A RESOLUTION OF THE BOARD OF
COUNTY COMMISSIONERS OF BAKER
COUNTY, FLORIDA AUTHORIZING THE
EXECUTION OF A FUNDING AGREEMENT WITH
FLORIDA DEPARTMENT OF TRANSPORTATION
FINANCIAL PROJECT #443249-1-58-01.**

WHEREAS, the Florida Department of Transportation desires the execution of a Local Agency Program (LAP) Agreement, for construction, and oversight of construction of pave shoulders on CR229S from Baker/Union Countyline North to Interstate 10, in the amount of \$1,461,224.00, with a completion date on 4/30/2024.

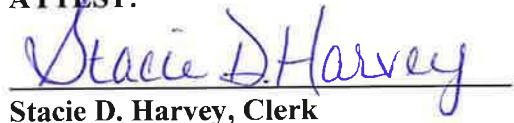
NOW, THEREFORE, BE IT RESOLVED this 1st day of February, 2022 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 443249-1-58-01.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**



Mark Hartley
Chairman

ATTEST:



Stacie D. Harvey
Stacie D. Harvey, Clerk

EXHIBIT E**FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)****FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

CFDA No.: 20.205
CFDA Title: Highway Planning and Construction
Federal-Aid Highway Program, Federal Lands Highway Program
CFDA Program Site: https://beta.sam.gov/fal/1093726316c3409a8e50f4c75f5ef2c6/view?keywords=20.205&sort=-relevance&index=cfda&is_active=true&page=1
Award Amount: \$1,464,224.00
Awarding Agency: Florida Department of Transportation
Award is for R&D: No
Indirect Cost Rate: N/A

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards

<http://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1>

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Title 23 – Highways, United States Code

<http://uscode.house.gov/browse/prelim@title23&edition=prelim>

Title 49 – Transportation, United States Code

<http://uscode.house.gov/browse/prelim@title49&edition=prelim>

Map-21 – Moving Ahead for Progress in the 21st Century, Public Law 112-141

<http://www.gpo.gov/fdsys/pkg/PLAW-112publ141/pdf/PLAW-112publ141.pdf>

Federal Highway Administration – Florida Division

<http://www.fhwa.dot.gov/fldiv/>

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)

<https://www.fsrs.gov/>

EXHIBIT F**CONTRACT PAYMENT REQUIREMENTS****Florida Department of Financial Services, Reference Guide for State Expenditures**
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

Salaries: Timesheets that support the hours worked on the project or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

Fringe benefits: Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

Travel: Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

Other direct costs: Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

Indirect costs: If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address <https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>.

EXHIBIT G

**FHWA FORM 1273
FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

**LEGAL REQUIREMENTS AND RESPONSIBILITY TO THE PUBLIC – COMPLIANCE
WITH FHWA 1273.**

The FHWA-1273 version dated May 1, 2012 is appended in its entirety to this Exhibit. FHWA-1273 may also be referenced on the Department's website at the following URL address:

<http://www.fhwa.dot.gov/programadmin/contracts/1273/1273.pdf>

Sub-recipients of federal grants awards for Federal-Aid Highway construction shall take responsibility to obtain this information and comply with all provisions contained in FHWA-1273.

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SUPPLEMENT NO.
#1

FEDERAL ID NO. (FAIN)
D221 047 B

CONTRACT NO.
G2822

FEDERAL AWARD DATE

FPN
443249-1-5801 & 443249-1-6802

RECIPIENT UNIQUE ENTITY ID SAM NO.
NVCUH XV5C3S5

Recipient, Baker County desires to supplement the original Agreement entered into and executed on 05/17/2022 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name CR229S from Baker/Union Countyline North to I-10 Length 7.076 miles

Termini CR229S

Description of Work:
 Pave shoulders on CR229S from Baker/Union Countyline North to I-10

Reason for Supplement and supporting engineering and/or cost analysis:
Time Extension

The current expiration date of the construction LAP agreement is April 30, 2024. Baker County is requesting to extend the Agreement until October 31, 2024 (Attachment A). The extension is requested to allow for the completion of Construction and the submittal of closing documentation.

The dates on Exhibit A re amended as follows:

f) Construction to be completed by 10/31/2024

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
LOCAL AGENCY PROGRAM
SUPPLEMENTAL AGREEMENT

525-010-32
PROGRAM MANAGEMENT
08/19

Page 2 of 2

IN WITNESS WHEREOF, the parties have executed this Agreement on the date last ascribed herein.

RECIPIENT BAKER COUNTY

DocuSigned by:

By: Sara Little

Name: Sara Little

Title: County Manager

3C7107367BAF40F

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

DocuSigned by:

By: Greg Evans

Name: Greg Evans

Title: District Two Secretary

Date: 04/25/2024 | 4:22 PM EDT

8A93B2A03EC3AA

Legal Review:

DocuSigned by:

Angela Hensel

04/25/2024 | 3:54 PM

0D4237CB170D4C2...



STACIE D. HARVEY
CLERK TO BOARD

Attachment A

Baker County Board of Commissioners

55 NORTH THIRD STREET
MACCLENNY, FLORIDA 32063
(904) 259-3613 • (904) 259-7610
www.bakercountyfl.org



CATHY RHODEN
CHAIRMAN

December 6, 2023

Cassandra Lamey
District 2 LAP Coordinator
Program Management MS-2014
1109 South Marion Avenue
Lake City, FL 32025-5874

RE: Local Agency Program
Resurfacing of CR 229 S from I10 to county line
Financial Project ID: 443249-1-68-02 & 443249-1-58-02
Contract #: ~~G0J33~~ G2822
Time Extension

Dear Ms. Lamey:

Baker County is requesting a 6-month time extension for the completion of this project due to the following reason that were beyond the County's control. Because of cost increases, the scope and design of this project had to be changed to fit the money allocated to this job.

Due to this reason Baker County will need an additional six months to complete this project, which will move the current construction completion date from 4/30/2024 to 10/31/2024.

Should you have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Lee".

Chris Lee
Public Works Director



RESOLUTION 2024-12

**A RESOLUTION OF THE BOARD OF
COUNTY COMMISSIONERS OF BAKER
COUNTY, FLORIDA AUTHORIZING THE
EXECUTION OF A SUPPLEMENTAL FUNDING
AGREEMENT WITH FLORIDA DEPARTMENT OF
TRANSPORTATION FINANCIAL PROJECT #443249-
1-5801 & 443249-1-6802.**

WHEREAS, the Florida Department of Transportation desires the execution of a State Funded Grant Supplemental Agreement for LAP funding for pave shoulders on CR229S from Baker/Union Countyline North to I-10 requesting to extend the Agreement from April 30, 2024 to October 31, 2024.

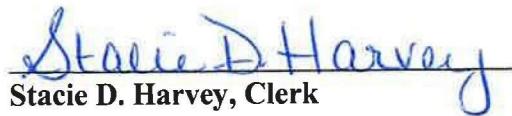
NOW, THEREFORE, BE IT RESOLVED this 16th day of April, 2024 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Supplemental Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 443249-1-5801 & 443249-1-6802.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**



James A. Croft, Chairman

ATTEST:



Stacie D. Harvey

Stacie D. Harvey, Clerk



STACIE D. HARVEY
CLERK TO BOARD

*Baker County
Board of Commissioners*

55 NORTH THIRD STREET
MACCLENNY, FLORIDA 32063
(904) 259-3613 • (904) 259-7610
www.bakercountyfl.org



JAMES CROFT
CHAIRMAN

September 5, 2024

Cassandra Lamey
District 2 LAP Coordinator
Program Management MS-2014
1109 South Marion Avenue
Lake City, FL 32025-5874

RE: Local Agency Program
Resurfacing of CR 229 S from I10 to county line
Financial Project ID: 443249-1-68-02
Contract #: G0J33

Dear Ms. Lamey:

Per the conversation with Public Works Director, Chris Lee, on August 14, 2024 regarding CR 229 S (FIN 443249-1-68-02), we regret to inform you that Baker County would like to shelf this project and return the remaining \$1,452,057.32 with the hopes that we could possibly use these funds on future projects. When we bid this project out, we did not receive any bids. During conversations with several local contractors, we discovered that it would not be cost effective for them to take a project where the whole road wasn't being redone. This road actually needs a full depth reclamation as well as widening and adding shoulders. This decision was not taken lightly, and we hope this doesn't affect our chances of future funding and working with FDOT.

Should you have any questions or need additional information, please let me know.

Sincerely,

Sara Little
Sara Little
County Manager



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-41

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAKER COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL FUNDING AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT #438181- 1-54-01

WHEREAS, the Florida Department of Transportation desires the execution of a State Funded Supplemental Grant Agreement for SCRAP funding extending contract time from December 31, 2024 to December 31, 2025 for road reconstruction of CR127 from CR120 to Moccasin Creek Circle.

NOW, THEREFORE, BE IT RESOLVED this 6th day of November 2024 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Supplemental Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 438181-1-54-01.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**

James A. Croft, Chairman

ATTEST:

Stacie D. Harvey, Clerk

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT

525-010-60
PROGRAM MANAGEMENT
12/18
Page 1 of 1

SUPPLEMENTAL NO.

4

CONTRACT NO.

G1254

FPN

438181-1-54-01

Recipient: Baker County

This Supplemental Agreement ("Supplemental"), dated _____ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on 10/24/2018 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

The parties agree that the Agreement is to be amended and supplemented as follows:

Supplemental Agreement #4 extends contract time from December 31, 2024 to December 31, 2025 for CR127 from CR120 to Moccasin Creek Circle

Reason for this Supplemental and supporting engineering and/or cost analysis:

Extend contract time only (see Attachment A)

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

RECIPIENT:
BAKER COUNTY

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____

Name: Sara Little
Title: County Manager

By: _____

Name: Greg Evans
Title: District Secretary

Legal Review:



STACIE D. HARVEY
CLERK TO BOARD

Baker County
Board of Commissioners

55 NORTH THIRD STREET
MACCLENNY, FLORIDA 32063
(904) 259-3613 • (904) 259-7610
www.bakercountyfl.org



JAMES CROFT
CHAIRMAN

September 17, 2024

Cassandra Lamey
Local Programs Coordinator
Program Management MS-2014
1109 South Marion Avenue
Lake City, FL 32025-5874

RE: Small County Road Assistance Program
Road Reconstruction of CR 127
From CR 120 to Moccasin Creek
Financial Project ID: 438181-1-54-01
Contract #: G1254
Time Extension 3

Dear Ms. Lamey:

Baker County is requesting a one-year time extension for the completion of this project. We are currently waiting on the contractor, Anderson Columbia, to be able to start the job.

Due to these reasons Baker County are requesting an additional year to complete this project.

Should you have any questions or need additional information, please let me know.

Sincerely,

Chris Lee
Public Works Director

JAMES CROFT
DISTRICT 1

JIMMY ANDERSON
DISTRICT 2

CATHY RHODEN
DISTRICT 3

JAMES G. BENNETT
DISTRICT 4

MARK HARTLEY
DISTRICT 5



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-42

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAKER COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL FUNDING AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT #447730- 1-34-01

WHEREAS, the Florida Department of Transportation desires the execution of a State Funded Supplemental Grant Agreement for SCOP funding extending contract time from December 30, 2024 to June 30, 2025 for CR127N resurfacing (DESIGN ONLY) from Willie Griffis Road to CR125.

NOW, THEREFORE, BE IT RESOLVED this 6th day of November 2024 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Supplemental Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 447730-1-34-01.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**

James A. Croft, Chairman

ATTEST:

Stacie D. Harvey, Clerk

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT

525-010-60
PROGRAM MANAGEMENT
12/18
Page 1 of 1

SUPPLEMENTAL NO.

2

CONTRACT NO.

G2D57

FPN

447730-1-34-01

Recipient: Baker County

This Supplemental Agreement ("Supplemental"), dated _____ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on 10/07/2022 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

The parties agree that the Agreement is to be amended and supplemented as follows:

Supplemental Agreement #2 extends contract time from December 30, 2024 to June 30, 2025 for CR127N from Willie Griffis Road to CR125.

Reason for this Supplemental and supporting engineering and/or cost analysis:

Extend contract time only (see Attachment A)

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

RECIPIENT:
BAKER COUNTY

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____

Name: Sara Little
Title: County Manager

By: _____

Name: Greg Evans
Title: District Secretary

Legal Review:

Attachment A



STACIE D. HARVEY
CLERK TO BOARD

*Baker County
Board of Commissioners*

55 NORTH THIRD STREET
MACCLENNY, FLORIDA 32063
(904) 259-3613 • (904) 259-7610
www.bakercountyfl.org



JAMES CROFT
CHAIRMAN

October 9, 2024

Cassandra Lamey
Local Programs Coordinator
Florida Department of Transportation District 2
1109 S Marion Ave, M.S. 2014
Lake City, FL 32025-5874

RE: Small County Outreach Program
Resurfacing of CR 127 N from Willie Griffis Rd to CR 125-Design Only
Financial Project ID: 447730-1-34-01
Contract #: G2D57
Request for time extension

Dear Ms. Lamey:

Baker County is requesting a six-month extension to finish the design of this project. The engineers are going through the permitting process right now and it is taking longer than expected. It shouldn't take that long but we are requesting it just in case.

Should you have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Lee".

Chris Lee
Public Works Director



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-43

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BAKER COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL FUNDING AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FINANCIAL PROJECT #445819- 1-54-01

WHEREAS, the Florida Department of Transportation desires the execution of a State Funded Supplemental Grant Agreement for SCOP funding extending contract time from December 31, 2024 to December 31, 2025 for road reconstruction of CR229N from Verdie Dorman Road to 3.9 Miles North of Verdie Dorman.

NOW, THEREFORE, BE IT RESOLVED this 6th day of November 2024 by the Board of County Commissioners of Baker County, Florida, that the County Manager of the Board of County Commissioners is hereby authorized to execute the Supplemental Funding Agreement between the Baker County Board of Commissioners and the Florida Department of Transportation for Financial Project ID: 445819-1-54-01.

**BOARD OF COUNTY COMMISSIONERS
OF BAKER COUNTY, FLORIDA**

James Croft, Chairman

ATTEST:

Stacie D. Harvey, Clerk

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STATE-FUNDED GRANT
SUPPLEMENTAL AGREEMENT525-010-60
PROGRAM MANAGEMENT
12/18
Page 1 of 1

SUPPLEMENTAL NO.

1

CONTRACT NO.

G2074

FPN

445819-1-54-01Recipient: Baker County

This Supplemental Agreement ("Supplemental"), dated _____ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on 09/29/2021 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

The parties agree that the Agreement is to be amended and supplemented as follows:

Supplemental Agreement #1 extends contract time from December 31, 2024 to December 31, 2025 for CR229N from Verdie Dorman Road to 3.9 miles North of Verdie Dorman

Reason for this Supplemental and supporting engineering and/or cost analysis:

Extend contract time only (see Attachment A)

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

RECIPIENT:
BAKER COUNTY

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____

Name: Sara Little
Title: County Manager

By: _____

Name: Greg Evans
Title: District Secretary

Legal Review:



STACIE D. HARVEY
CLERK TO BOARD

Baker County
Board of Commissioners

55 NORTH THIRD STREET
MACCLENNY, FLORIDA 32063
(904) 259-3613 • (904) 259-7610
www.bakercountyfl.org



JAMES CROFT
CHAIRMAN

September 17, 2024

Cassandra Lamey
Local Programs Coordinator
Program Management MS-2014
1109 South Marion Avenue
Lake City, FL 32025-5874

RE: Small County Outreach Program
Road Reconstruction of CR 229N
From Verdie Dorman Rd to 3.9 miles N of Verdie Dorman Rd
Financial Project ID: 445819-1-54-01
Contract #: G2074
Time Extension

Dear Ms. Lamey:

Baker County is requesting an 18-month time extension for the completion of this project.

Because of the wetland impacts by the DEP and/or SJRWMD, we have been redesigning the box culvert extensions and guardrails to try to eliminate some of the impacts. Also, having to rebid project multiple times, we are trying to accommodate for that as well.

Due to these reasons Baker County are requesting an additional 18 months to complete this project.

Should you have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Lee".

Chris Lee
Public Works Director

JAMES CROFT
DISTRICT 1

JIMMY ANDERSON
DISTRICT 2

CATHY RHODEN
DISTRICT 3

JAMES G. BENNETT
DISTRICT 4

MARK HARTLEY
DISTRICT 5



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

Title VI/Nondiscrimination Policy and Plan for Sub-Recipients in the FDOT Local Agency Program (LAP)

I. Policy Statement:

(hereinafter the Agency) values diversity and welcomes input from all interested parties, regardless of cultural identity, background or income level. Moreover, the Agency believes that the best programs and services result from careful consideration of the needs of all of its communities and when those communities are involved in the transportation decision-making process. Thus, the Agency does not tolerate discrimination in any of its programs, services or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the Agency will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion or family status.

II. Nondiscrimination Assurances:

Every three years, or commensurate with a change in executive leadership, the Agency must certify to Federal Highway Administration (FHWA) and Florida Department of Transportation (FDOT) that its programs, services and activities are being conducted in a nondiscriminatory manner. These certifications are termed 'assurances' and serve two important purposes. First, they document Agency commitment to nondiscrimination and equitable service to its community. Second, they serve as a legally enforceable agreement by which the Agency may be held liable for breach. Those wishing to view the Agency's Nondiscrimination Assurance may do so by visiting the Agency website or administration offices.

III. Complaint Procedures:

The Agency has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age, disability or family status in any Agency program, service or activity may file a complaint with the Agency Title VI/Nondiscrimination Coordinator:

Name:

Address:

Email:

Phone:

Hearing Impaired:

If possible, the complaint should be submitted in writing and contain the identity of the complainant; the basis for the allegations (i.e., race, color, national origin, sex, religion, age, disability or family status); and a description of the alleged discrimination with the date of occurrence. If the complaint cannot be submitted in writing, the complainant should contact the Title VI/Nondiscrimination Coordinator for assistance.

The Title VI/Nondiscrimination Coordinator will respond to the complaint within thirty (30) calendar days and will take reasonable steps to resolve the matter. Should the Agency be unable to satisfactorily resolve a complaint, the Agency will forward the complaint, along with a record of its disposition to the appropriate FDOT District Office.

The Agency Title VI Coordinator has 'easy access' to the Agency Chief Executive Officer (CEO) and is not required to obtain management or other approval to discuss discrimination issues with the CEO. However, should the complainant be unable or unwilling to complain to the Agency, the written complaint may be submitted directly to Florida Department of Transportation (FDOT). FDOT serves as a statewide clearinghouse for Title VI purposes and will either assume jurisdiction over the complaint or forward it to the appropriate federal or state authority for continued processing:

Florida Department of Transportation
Equal Opportunity Office
ATTN: Title VI Complaint Processing
605 Suwannee Street MS 65
Tallahassee, FL 32399

IV. ADA/504 Posted Statement:

Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. Furthermore, these laws require federal-aid recipients and other government entities to take affirmative steps to reasonably accommodate those with disabilities and ensure that their needs are equitably represented in transportation programs, services and activities.

The Agency will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The Agency will also make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by communities with disabilities and disability service groups.

The Agency encourages the public to report any facility, program, service or activity that appears inaccessible to those who are disabled. Furthermore, the Agency will provide

reasonable accommodation to individuals with disabilities who wish to participate in public involvement events or who require special assistance to access facilities, programs, services or activities. Because providing reasonable accommodation may require outside assistance, organization or resources, the Agency asks that requests be made at least calendar days prior to the need for accommodation.

Questions, concerns, comments or requests for accommodation should be made to the Agency ADA Officer:

Name:

Address:

Email:

Phone:

Hearing Impaired:

V. Limited English Proficiency (LEP) Guidance:

Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and US Department of Transportation (DOT) require federal-aid recipients to take reasonable steps to ensure meaningful access to programs, services and activities by those who do not speak English proficiently. To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by the City/County's programs, services or activities;
- The frequency with which LEP individuals come in contact with these programs, services or activities;

- The nature and importance of the program, service, or activity to people's lives and;
- The resources available to the City/County and the likely costs of the LEP services.

1. Using census data, the Agency has determined that LEP individuals speaking English less than well represent approximately % of the community. The Agency realizes that such statistical data can become outdated or inaccurate. Therefore, the Agency contacted local law enforcement, social services agencies and the school board to validate the proportion of LEP served by those entities. was reported to be the prevalent LEP language with an estimate of % eligible to be served.
2. The Agency received requests for translation or interpretation of its programs, services or activities into or other language(s). In addition, Agency sponsored community outreach or public events attended by significant numbers of LEP individuals speakers. Thus, the Agency estimates its contact with LEP individuals to be .
3. The Agency believes that transportation is of critical importance to its public, as access to health care, emergency services, employment, and other essentials would be difficult or impossible without reliable transportation systems. In that spirit, the agency defines as essential any document that advises the public of how to access nondiscrimination and public involvement policies, as well as those that impact public safety, health and welfare and emergency services. A full list of translated documents is available on the Agency website or by contacting the Agency Title VI/Nondiscrimination Coordinator.
4. The Agency is fortunate to house within/near its jurisdiction one or more institutions of higher education which have extensive language resources. Further, the Agency maintains cordial relationships with faith based and/or community organizations that offer competent language services at low or no cost to the Agency. Finally, the Agency

employs a number of proficient speakers that are able to interpret and/or provide translation services.

The analyses of these factors suggest that LEP services required at this time. At a minimum, the Agency commits to:

- Maintain a list of employees who competently speak the LEP language(s) and who are willing to provide translation and/or interpretation services.
- Distribute this list to staff that regularly has contact with the public.
- Provide public notification in the LEP language of the availability of language assistance, free of charge.

In addition, the Agency will:

The Agency understands that its community characteristics change and that the four factor analysis may reveal the need for more or varied LEP services in the future. As such, it will at least triennially examine its LEP plan to ensure that it remains reflective of the community's needs.

Persons requiring special language services should contact the Agency's Title VI/Nondiscrimination Coordinator.

VI. Public Involvement:

In order to plan for efficient, effective, safe, equitable and reliable transportation systems, the Agency must have the input of its public. The Agency spends extensive staff and financial resources in furtherance of this goal and strongly encourages the participation of the entire community. The Agency hosts an informative website that advises the public how it can access information and provide input. The Agency also holds public meetings, workshops and other events designed to gather public input on program/project planning and construction. Further, the Agency sponsors, attends and participates in other community events to promote its services to the public. Finally, the Agency is constantly seeking ways of measuring the effectiveness of its public involvement.

Persons wishing to request special presentations by the Agency; volunteer in any of its activities; offer suggestions for improvement; or to simply learn more about Agency programs and services should visit:

Or contact:

Name and Title:

Address:

Email:

Phone:

Hearing Impaired:

VII. Data Collection:

FHWA regulations require federal-aid recipients to collect racial, ethnic and other similar demographic data on beneficiaries of or those affected by transportation programs, services and activities. The Agency accomplishes this through the use of census data, American Community Survey reports, Environmental Screening Tools (EST), driver and ridership surveys, its community development department and other methods. From time to time, the Agency may find it necessary to request voluntary identification of certain racial, ethnic or other data from those who participate in Agency programs, services or activities. This information assists the Agency with improving service equity and ensuring effective outreach. Self identification of personal data to the Agency will *always* be voluntary and anonymous. Moreover, the Agency will not release or otherwise use this data in any manner inconsistent with the FHWA regulations.

Baker County, Florida

Americans with Disability Act (ADA) Transition Plan



**Approved By:
BAKER COUNTY BOARD OF COUNTY COMMISSIONERS**

Approved Date: _____

I. Introduction

The American with Disabilities Act (ADA) of 1990 is a civil rights statute (herein after referred to as the ACT) that prohibits discrimination against people who have disabilities. There are five separate Titles (sections) of the Act relating to different aspects of potential discrimination. Title II of the Act specifically addresses the subject of making public services and public transportation accessible to those with disabilities. With the advent of the Act, designing and constructing facilities for public use that are not accessible by people with disabilities constitutes discrimination.

The Act applies to all facilities, including both facilities built before and after 1990. As a necessary step to meet the requirements of the Act and to provide accessibility under ADA, state and local governments, public entities or agencies are required to perform self-evaluations of their current facilities (and infrastructure) to determine compliance with the accessibility standards of ADA. The agencies are then required to develop a Program Access Plan, which can also be called a Transition Plan, to address any deficiencies. The Transition Plan is intended to achieve the following:

1. Provide a list of obstacles to ADA compliance and the procedure for removing and/or accommodating these obstacles,
2. Provide a list of structural modifications that are needed,
3. The timeline when these changes will be accomplished,
4. Estimated costs of each change outlined in the plan,
5. Identify the public officials responsible for implementation of the Transition Plan.

The Transition Plan is required to be updated periodically until all accessibility barriers are removed.

This Transition Plan describes the process by which facilities are being evaluated and prioritized for accessibility improvements and establishes initial budget to initiate improvements based on the priority criteria. Evaluation of facilities to determine the next phase of scheduled construction activities for scheduling and budgeting of phased improvements will be conducted annually during the annual update of the Transition Plan.

II. Public Participation in development of the ADA Transition Plan

Baker County residents were able to take advantage of the following outreach efforts:

- Outreach to Persons with Visual Impairments: The ADA Transition Plan will be made available to persons who are visually impaired via large print text document. Persons with visual impairments who have access to software that converts text to audio will be provided the document via e-mail, floppy disks or CDs. Florida Relay Services has a free telephone reader service for individuals who are blind or with visual impairments that includes information on the ADA Transition Plan.
- Regional Planning Council review: The proposed plan will be presented to the North Florida Regional Planning Council for review and opportunity for input.
- Press notice of Public Workshop – The County will post a notice in the Baker County Press newspaper about a public hearing for comments on the ADA transition Plan.
- Public Workshop and Hearing

The Board of County Commissioners will hold a public workshop on the draft ADA Transition Plan, which will begin a 30-day comment period on the draft document. The Board then will hold a public hearing to approve the ADA Transition Plan. Baker County residents will be able to submit formal comments about this ADA Transition Plan, either in written form or at a public workshop.

- Website- The final approved ADA transition Plan will be available on the County's website.

III. New Construction and Renovations

New Construction and renovations are done to meet both Florida and Federal standards for disability access. Capital Improvements Projects (CIP) designs and construction shall incorporate up-to-date standards to bring areas under construction to current ADA standards. County building standards and details are updated annually and verified to comply with latest ADA standards.

IV. Maintenance Program

Sidewalks, curb ramps, detectable warnings, intersections, crossing, signs, landscape materials and accessible pedestrian signals shall be inspected at last every three years for compliance and ensure they do not constitute hazards to the public. Sidewalk and ramp replacement and upgrades will be completed in several locations throughout the County based on a written schedule.

V. Steps to Compliance – Methods to Remove Barriers and make Facilities accessible

The County completed the self-evaluation activities and will provide funding to upgrade facilities on an annual basis. Funding will be budgeted to upgrade facilities including sidewalks, ramps and facility access with projects prioritized by most needed which is "access – entrance into and exit out of facilities and sidewalks". In fiscal year 2018-19, \$5,000 will be allocated towards ADA upgrades, with an estimated \$5,000 per year in future years. Any work will be coordinated and approved for compliance with Federal and State building codes by the County's building official prior to commencement.

VI. Designation of an ADA Coordinator

By adoption of this ADA Transition Plan, the Baker County Board of County Commissioners assign the County Manager as the dedicated position to specifically handle all ADA related issues.

Sara Little
County Manager
Baker County Board of County Commissioners
55 N. 3rd Street
Macclenny FL 32063
Email: sara.little@bakercountyfl.org
Phone (904) 259-3613

VII. Public Outreach Program

Outreach activities are outlined in Title VI and ADA Plan. An important part of this outreach is naming Kennie Downing, County Manager as the ADA Officer and providing publication of the documents on the County's website with clear procedures to obtain public input regarding needs of the community.

VIII. Complaint Procedure

The complaint procedure is clearly outlined in the Title II and ADA Plan and published through a variety of public medias including the Baker County website at www.bakercountyfl.org/legaldisclaimers.php

Further information regarding complaint procedures or to submit a written complaint, please contact:

Sara Little
County Manager
Baker County Board of County Commissioners
55 N. 3rd Street
Macclenny FL 32063
Email: sara.little@bakercountyfl.org
Phone (904) 259-3613

Your complaint will be acknowledged within 15 days of receipt and within 15 calendar days will receive a response to the complaint.

A decision may be appealed to the Chairman of the Board of County Commissioners. Please contact the Board Secretary at 904-259-3613.

Complaint files retained for three years.

- For persons with TTY/TTD or requiring calling assistance, please contact: Florida Relay Services: 711 or 1-800-955-8771 (TTY) or 1-800-955-8770 (Voice)

IX. Self-Evaluation of Facilities

The County has completed self-evaluation on most facilities and continues to examine and evaluate remaining facilities to inventory and schedule required upgrades. Facility self-evaluations have been completed as shown on the following pages:

ADA Transition Plan

Part 1. – County Parks

Baker County, Florida has evaluated its parks to determine whether parks and park facilities are accessible in accordance with Americans with Disabilities Act standards. This self-evaluation has resulted in a Transition Plan to bring all parks into compliance. The County currently has 11 Parks. The County operates and maintains the parks. The Transition Plan evaluates the following design features:

- Parking facilities for number and design of accessible parking spaces;
- Site access points;
- Access to site amenities such as restrooms, picnic areas, playgrounds, pavilions, etc.;
- Accessibility of facilities for various recreation programs.

Summary of this self-evaluation of parks facilities:

1. Knabb Sports Complex– needs access upgrades, bathrooms, parking
2. Minger Field (girls softball) – needs access upgrades, playground, parking
3. Volleyball Courts and Park Complex -- needs access upgrades, pavilion, playground, parking
4. Veterans Memorial Park – needs access upgrades, parking
5. Equestrian Center – needs access upgrades, parking
6. St. Marys Shoals Park – needs access upgrades, pavilion, parking
7. Taylor Park – needs access upgrades, playground, parking
8. Jiles S. Hall Park – needs access upgrades, playground, pavilion, parking
9. Cuyler Park – needs access upgrades, playground, pavilion, parking
10. King Ruise Memorial Park – needs access upgrades, playground, pavilion, parking
11. Jonesville Park– needs access upgrades, playground, pavilion, parking

Part 2. – Facilities

Baker County, Florida has evaluated its government facilities to determine whether buildings are accessible in accordance with Americans with Disabilities Act standards. This self-evaluation has resulted in a Transition Plan to bring all facilities into compliance. The County currently has 20 facilities with access to the public. The Transition Plan evaluates the following design features:

- Parking facilities for number and design of accessible parking spaces;
- Site access points and building entries;
- Access to facilities such as restrooms, meeting rooms, service desks, elevators, etc.;
- Adequacy of various forms of communications to meet the needs of those with disabilities.

The summary of this self-evaluation of County facilities:

List of County Facilities

1. County Administration Office (55 N. 3rd Street.) – needs access upgrades, parking, restroom, service desks, communication.
2. Baker County Courthouse (339 E. Macclenny Ave) – needs access upgrades, service desks, communication.
3. Property Appraiser/Tax Collector/Supervisor of Elections (32 N. 5th Street) - restroom, service desks, communication.
4. Emily Taber Public Library (14 McIver Ave W) – parking.
5. Community Development & Veterans Svcs (360 E. Shuey Ave) - needs access upgrades, elevator, parking, restroom, service desks, communication.
6. Road Department (8156 Cypress St.)- needs access upgrades, parking, restroom, communication.
7. Ag Extension Office (1025 W. Macclenny Ave.) - parking, restroom, service desks, communication.
8. Baker County Health Dept (480 W. Lowder Street) - Compliant.
9. Animal Control (14564 Deputy Dawg Lane) - needs access upgrades, parking, restroom, service desks, communication.
10. Public Defender (81 N. 3rd Street) - needs access upgrades, parking, restroom, service desks, communication.
11. EMS main Station – (1190 W. Macclenny Ave) - needs access upgrades, parking, restroom, service desks, communication.
12. Fire Station 10 – Southeast Macclenny (4980 Jeff Starling Road) - needs access upgrades, parking, restroom, communication.
13. Fire Station 20 – Twin Bridges (14496 North State Road 121) - needs access upgrades, parking, restroom, communication.
14. Fire Station 30 – Cuyler (19145 North County Road 125) - needs access upgrades, parking, restroom, communication.
15. Fire Station 40 – Taylor (26461 County Road 250) - needs access upgrades, parking, restroom, communication.
16. Fire Station 50 – Glen St. Mary (10058 South Glen Ave) - needs access upgrades, parking, restroom, communication.
17. Fire Station 60 – Baxter (27310 County Road 127 North) - needs access upgrades, parking, restroom, communication.
18. Fire Station 70 – Sanderson (14275 US Hwy 90 West) - needs access upgrades, parking, restroom, communication.
19. Fire Station 80 – Olustee (5644 Lulu Road) - needs access upgrades, parking, restroom, communication.
20. Fairgrounds (5567 Lauramore Rd.) - needs access upgrades, parking, communication.
21. Post Office (39 W. Lowder St.) – Compliant.

Part 3. – Sidewalks

Baker County, Florida has evaluated its sidewalk facilities to determine whether existing sidewalks are in compliance with the Americans with Disabilities Act standards. This self-evaluation has resulted in a Transition Plan to bring all sidewalks into compliance. Within the unincorporated portions of the County, there are 7 intersections where there are existing sidewalks. As Baker County is primarily rural, a large majority of intersections do not have curbs or sidewalks at the present time. (See “Existing Sidewalk ADA Inventory” below for listing of roads with sidewalks) The County also owns and maintains several roads within the city limits of Macclenny, which are listed separately in this report.

The Transition Plan evaluates curb ramps at the following locations:

1. Where curb ramps do not exist rendering the sidewalk inaccessible;
2. Where existing curb ramps do not comply with current standards and require renovation;
3. Where future sidewalk projects are planned.

The Transition Plan evaluates the following design features:

1. Proper detectable surface;
2. Not exceeding allowable longitudinal or cross slopes except where existing conditions do not prohibit modification;
3. Proper transitions between the curb ramps and adjacent surfaces except where existing conditions prohibit modification.

The County’s commitment to accessibility in the sidewalk system includes:

1. All new sidewalk construction to be completed in accordance with current Federal Highway administration accessibility standards, specifications, and design details.
2. All non-compliant curb ramps to be corrected at the time of road resurfacing or reconstruction unless existing conditions prohibit meeting the required standards. In cases where existing condition prohibit modification, available measures to improve compliance will be completed.
3. Subject to annual budget allocations, allotting at least \$0 per year to upgrade curb ramps until such time as the County’s sidewalks are fully ADA compliant.
4. Prioritizing curb ramp construction using the following guidelines:
 - a. Feedback from disabled residents,
 - b. Access to government facilities and offices,
 - c. Access to places of public accommodation,
 - d. Access to public transit
 - e. Enhancing safety in areas of significant pedestrian use,
 - f. Construct missing curb ramps,
 - g. Upgrade non-compliant curb ramps.
5. A mechanism for public involvement in the process.

See attached “Existing Sidewalk ADA Inventory” for self-evaluation of existing sidewalks and ADA ramps.

Part 4Schedule for Completion:

Funding on an annual basis as well as alternate funding sources such as road construction revenue and various granting programs are utilized to upgrade and increase the number of ADA accessible facilities and sidewalks. In fiscal year 2018-19, \$5,000 will be allocated, with an estimated \$5,000

per year for the next 6 years. Funding will be budgeted and projects prioritized by most needed; the first priority being “access – entrance into and exit out of facilities and sidewalks”. Any work will be coordinated and approved for compliance with Federal and State building codes by the County’s building official prior to commencement.

The County’s priority for improvements are:

- a. Access to government facilities and offices
- b. Feedback from disabled residents,
- c. Access to places of public accommodation,
- d. Access to public transit
- e. Enhancing safety in areas of significant pedestrian use,

Fiscal Year	Projects for the Year	Estimated Cost
2018-19	Courthouse: entrance, automatic entrance door	\$5,000
2019-20	Tax Collector: automatic entrance door replacement	\$5,000
2020-21	1) Administration: Ramp refresh, parking re-paint & sign, 1 bathroom. 2) Library: parking re-paint	\$5,000
2021-22	Ag Extension Part 1: Parking, automatic doors	\$5,000
2022-23	Ag Extension Part 2: Women's bathroom	\$5,000
2023-24	Ag Extension Part 3: Men's bathroom	\$5,000

Completion of all required ADA upgrades and improvements is a high priority for the County and continues as we move forward.

Existing Sidewalk ADA Inventory
Prepared July 2018

Street Name	From	To	ADA Ramp?	Tactile Surface?	Slopes Met?	Est. Cost		Notes/Status:
Cr 127	US 90	Five Churches Rd	Y	Dome Mat	Y			Complies
N CR 229	US 90	Gaskins Cir	Y	Concrete Stamp	Y			Complies
CR 139	US 90	King Ruise Rd	Y	Dome Mat	Y			Complies
S CR 125	US 90	S Glen Blvd	Y	Dome Mat	Y			Complies
N CR 125	US 90	Blair Cir	Y	Dome Mat	Y			Complies
CR 23A	US 90	SR 228	Y	Dome Mat	Y			Complies
N CR 228	US 90	E North Blvd	Y	Dome Mat	Y			Complies



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Baker County Board of County Commissioners, Florida ("Baker County") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: Baker County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: Baker County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Baker County's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Baker County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Baker County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Baker County, should contact the ADA Coordinator designated as the County Manager, 55 N. 3rd St, Macclenny FL 32063. E-mail: countymanager@bakercountyfl.org. Phone: (904) 259-3613 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Baker County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Baker County is not accessible to persons with disabilities should be directed to the ADA Coordinator designated as the County Manager, 55 N. 3rd St, Macclenny FL 32063. E-mail: sara.little@bakercountyfl.org. Phone: (904) 259-3613.

Baker County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

TITLE VI/ NONDISCRIMINATION ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the _____ assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The _____ further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendices A and E* of this agreement in every contract subject to the Acts and the Regulations
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated _____

by _____
, Chief Executive Officer

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- (1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the

Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



Baker County Grievance Procedure under The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Baker County Board of County Commissioners ("Baker County"). The County's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Sara Little
County Manager and ADA Coordinator
55 N. 3rd Street
Macclellny FL 32063
Email: countymanager@bakercountyfl.org
Phone (904) 259-3613

Within 15 calendar days after receipt of the complaint, the County Manager or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the County Manager or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of Baker County and offer options for substantive resolution of the complaint.

If the response by the County Manager or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Chairman of the Board of County Commissioners. Please contact the Board Secretary at 904-259-3613.

Within 15 calendar days after receipt of the appeal, the Chairman of the Board of County Commissioners will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Chairman of the Board of County Commissioners will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the County Manager or his/her designee, appeals to the Chairman of the Board of County Commissioners or his/her designee, and responses from these two offices will be retained by Baker County for at least three years.



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____



Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

QUOTE PER THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT

Quote Prepared For:

10/11/2024

Baker County

(1) NEW CATERPILLAR 265 COMPACT TRACK LOADER

CONTRACT DETAILS

Florida Sheriff's Association

Bid # FSA23-EQU21.0

Item # 222, Loader - Skid Steer - 3100 lb OC, Tracked Only

Contract Effective Dates: October 1, 2023 Through September 30, 2025

BASE MACHINE

BASE	Caterpillar 279D Per Sheriff's Contract Specifications	\$77,647
512-4289	Upgrade to 289D3 CTL, Base Machine Only	(\$4,931)
TOTAL OF BASE MACHINE		\$72,716

NON-SPECIFIED OPTIONS

586-0268	NOMENCLATURE CHANGE TO 265 CTL	NC
651-8314	CAB PACKAGE, ULTRA	\$18,150
586-0014	HYDRAULICS, PERFORMANCE, (HP3)	INCL
642-3007	IDLER WHEELS, TRIPLE FLANGE	INCL
579-2311	WORKLIGHTS, LED, FRONT/REAR/SIDE	INCL
585-9837	COMFORT PKG, ENCLOSED CAB, HVAC	INCL
585-9588	SEAT, AIR SUSPENSION, HEAT/VENT	INCL
607-8408	PACKAGE, TECHNOLOGY (T5)	INCL
586-0168	FAN, COOLING, DEMAND, REVERSING	\$835
586-0041	COUPLER, HYDRAULIC, SELF LEVEL	INCL
640-5405	HOSE GUIDE, ATTACHMENT	INCL
641-8315	GUARDING / SEALING PKG, (HD2)	\$2,810
596-4438	TRACK, RUBBER, 450MM (17.7 IN) BAR	\$955
592-6357	RIDE CONTROL, NONE	NC
606-6585	FUEL, ELECTRIC PRIMING	\$630
579-2312	REAR LIGHTS	NC
593-7244	DOOR, CAB, POLYCARBONATE	\$284

613-1924	SEAT BELT, 2"	NC
651-8586	INTEGRATED RADIO	\$680
579-2323	PRODUCT LINK, CELLULAR PL243	NC
643-7208	CERTIFICATION ARR, P65	NC
585-9582	INSTRUCTIONS, ANSI, USA	NC
421-8926	SERIALIZED TECHNICAL MEDIA KIT	NC
594-2212	HEATER, ENGINE COOLANT, 120V	\$260
585-9676	COUNTERWEIGHT, MACHINE, EXTERNAL	\$1,365
594-1961	MOUNTING, FIRE EXTINGUISHER	<u>\$125</u>
	SUB TOTAL	\$26,094
	LESS 21% SHERIFF'S CONTRACT DISCOUNT	<u>(\$5,480)</u>
	TOTAL OF NON-SPECIFIED OPTIONS	\$20,614

CAT WORK TOOLS

541-0940	BLADE, DOZER, 6-WAY, 79"	\$7,528
	LESS 12% CWT SHERIFF'S CONTRACT DISCOUNT	<u>(\$903)</u>
	TOTAL OF CAT WORK TOOLS	\$6,625

NON-CONTRACT OPTIONS

	DENIS CIMAF DAF-150 MULCHER	\$38,500
	BLUE DIAMOND SWING ARM BRUSH CUTTER	<u>\$16,887</u>
	TOTAL OF NON-CONTRACT OPTIONS	\$55,387

WARRANTY

	24 MONTH / 2000 HOUR NEW MACHINE WARRANTY	INCL
	60 MONTH / 2500 HOUR TOTAL MACHINE	\$3,485

	SUBTOTAL	\$158,827
	LESS ONE TIME ADDITIONAL DISCOUNT	<u>(\$1,091)</u>
	TOTAL TRANSACTION PRICE	\$157,736

FINANCE LEASE PROPOSAL

60 MONTH / 2500 HOUR (500 ANNUAL HOURS)

ANNUAL PAYMENT: \$ 28,190.24

PURCHASE OPTION OR RETURN: \$ 37,250.00

Best regards,

Todd Sandlin

Vice President / Regional Manager

Ring Power Corporation



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____



2025 LEGISLATIVE PRIORITIES

REOPENING OF BAKER CORRECTION INSTITUTE

Background: Baker C.I. was closed in the fall of 2021 due to statewide staffing shortages. The closure of this prison and the elimination of work squads has had a tremendous fiscal impact on local communities. Additionally, there are a loss of services and loss of revenue sharing related to this closure. Services provided previously by inmate work squads are now contracted to private companies at a significant cost to Baker County. Overall, prisons are a major economic driver in small counties and the service of prison work squads provide valuable labor services in Fiscally Constrained counties like Baker County.

Requested Action: Re-open Baker C.I. and allow staff to resume work in Baker County.

Effect: Baker County would see no loss in services and revert to the use of inmate work squads for programs currently being funded through general fund at an increased cost to the County. Additionally, Baker County would not see a loss of revenue through revenue sharing programs.

CONTINUE FUNDING SMALL COUNTY ROAD PROGRAMS

Background: The Small County Road Programs are critical to meeting Baker County's Transportation needs. The Small County Road Assistance Program (SCRAP), Small County Outreach Program (SCOP), Community Incentive Grant Program (CIGP) and the Transportation Regional Incentive Program (TRIP) provide necessary transportation funding for road Improvements.

Requested Action: Continued support and increase monies generated by statewide gas tax collections to the State Transportation Trust Fund to provide essential transportation programs such as (SCRAP), (SCOP), (CIGP) and (TRIP). Prohibit the creation of any legislation that would restrict these types of funds due to comprehensive plan amendments adopted by small counties.

Effect: Continuation of these vital programs will enable counties to make much needed road improvements, create jobs, correct environmental problems created by runoff, and stimulate the local economy.

INCREASE MINIMUM S.H.I.P. ALLOCATION

Background: Due to population, Baker County receives the minimum State allocation for the State Housing Initiative Partnership (SHIP) of \$350,000 annually. These funds are used to help Baker County citizens with much needed home repair or replacement. Due to the increased cost of construction in recent years Baker County has seen a decrease in the amount of services we can provide to our citizens. While historic level funding has been made by the State into the SHIP fund, minimum allocation increases to Counties have not been considered.

Requested Action: Increase the minimum allocation to Small/Rural Counties.

Effect: Increase number of residents who are assisted with much needed home repair/replacement.

FUNDING FOR EMERGENCY PREPAREDNESS SHELTER

Background: Baker County has utilized two local elementary schools as general population storm shelters and Ed Fraser Memorial Hospital as a special needs shelter for many years. With a population of 29,000 and growing, plus being a recipient County from Duval and other coastal communities, these arrangements are no longer sufficient. Baker County wishes to construct a new storm shelter that could house both general and special needs citizens in one location. This would also allow schools to resume normal activities much quicker after a disaster if they were not utilized as a shelter in the future. Funding assistance from the State would allow the construction of a facility that will meet local and regional needs.

Requested Action: Support funding for a newly constructed shelter.

Effect: Will provide shelter for evacuees, both general and special needs, for local and regional residents in the event of a major disaster.

APPROVE LEGISLATION FOR A LOCALLY IMPOSED SALES TAX

Background: Ad valorem taxes have been insufficient and an inequitable source of revenue for small counties. Counties need to have the flexibility to levy additional sales tax at their discretion.

Requested Action: Allow counties the option to levy an additional sales tax.

Effect: The additional sales tax will create additional revenue for local governments that will affect the community as a whole and not limit the burden solely to property owners.



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-44

**A RESOLUTION OF THE BAKER COUNTY BOARD
OF COUNTY COMMISSIONERS OF BAKER COUNTY,
FLORIDA, TO RECOGNIZE RICHARD AND PATSY
HUNTER FOR THEIR YEARS OF VOLUNTEER
SERVICE TO THE BAKER COUNTY FAIR
ASSOCIATION AND FAIRGROUNDS PROPERTY IN
BAKER COUNTY.**

WHEREAS, Richard and Patsy Hunter, residents of Baker County, Florida, are honored for their many years of service, dedication and leadership to the Baker County Fair Association and Fairgrounds property in Baker County; and

WHEREAS, Richard and Patsy faithfully served for many years on the Baker County Fair Association of Baker County; and

WHEREAS, Richard and Patsy were instrumental in efforts to seek funding to construct the Baker County Fairgrounds Exhibit Hall; and

WHEREAS, Baker County is a better community because of Mr. Richard and Mrs. Patsy Hunter's long-standing commitment, effort and success at obtaining funding for the exhibit hall project.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Baker County, Florida, that the Baker County Fairgrounds Exhibit Hall shall be known as the "**Richard and Patsy Hunter Exhibit Hall**" in honor of their efforts and dedication to see that this building was constructed.

DONE AND ADOPTED, this 6th day of November 2024, by the Baker County Board of County Commissioners.

Stacie D. Harvey, Clerk

James A. Croft, Chairman



BAKER COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM REQUEST FORM

The Board of County Commissioners meet on the 1st and 3rd Tuesday of each month at 5:00 p.m. at the Baker County Administration Office, Commission Chambers, 55 North Third Street, Macclenny, FL 32063. All agenda items should be submitted to County Administration via sara.little@bakercountyfl.org and kayla.riggs@bakercountyfl.org no later than the Wednesday prior to the Commission meeting.

Date of Submission: _____ **Meeting Date:** _____

Name of Submitter: _____ **Department:** _____

1. Nature and purpose of this agenda item:

2. Recommended Motion/Action:

3. Will this item require a presentation? _____

4. Deadline for Completion: _____

5. Fiscal Impact Questions:

Is this item included in the current budget? _____

If item is grant related, is there a County match requirement? _____

Explain the procurement process for this request (attach necessary documentation): _____

RESOLUTION 2024-45

**A RESOLUTION OF THE BAKER COUNTY BOARD
OF COUNTY COMMISSIONERS OF BAKER COUNTY,
FLORIDA, TO RECOGNIZE ROBERT BRANNAN
FOR HIS YEARS OF VOLUNTEER SERVICE TO THE
BAKER COUNTY FAIR ASSOCIATION AND
FAIRGROUNDS PROPERTY IN BAKER COUNTY.**

WHEREAS, Robert Brannan, a resident of Baker County, Florida, is honored for his many years of service, dedication and leadership to the Baker County Fair Association and Fairgrounds property in Baker County; and

WHEREAS, Robert faithfully served for many years on the Baker County Fair Association of Baker County; and

WHEREAS, Robert was instrumental in efforts to seek funding to construct the Baker County Fairgrounds Livestock Barn; and

WHEREAS, Baker County is a better community because of Mr. Robert Brannan's long-standing commitment, effort and success at obtaining funding for the livestock barn project.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Baker County, Florida, that the Baker County Fairgrounds Livestock Barn shall be known as the "**Robert Brannan Livestock Barn**" in honor of his efforts and dedication to see that this building was constructed.

DONE AND ADOPTED, this 6th day of November 2024, by the Baker County Board of County Commissioners.

Stacie D. Harvey, Clerk

James A. Croft, Chairman

Pending Business

PENDING BUSINESS ITEM	PRIORITY	STATUS	START DATE	% COMPLETE	COMMENTS
COA Bus Wash	Normal	In Progress	08/06/2019	75%	Metal Building delivered and installed 11/1. Site Utilities, backflow preventer and oil separator have been installed. Slab, header curb, pipe bollards and drive aprons have been poured. Wash equipment is onsite.
Infrastructure funding for County Roads	Normal	New	07/18/2017	50%	Ongoing
St Marys Cove Boat Ramp Grant Phase 2	High	New	01/05/2020	5%	Agreement approved 4/20/2021
St. Mary's Shoals Park Improvements	High	New	10/19/2021	50%	Two Camp Hosts on-site
Council on Aging- Senior Life Enrichment Ctr	High	New	08/17/2022	95%	Mechanical contractor install install/exhaust fan 11/1. Completion by Thanksgiving.
Cuyler Fire Station	High	New	01/03/2023	90%	Bathroom done. Garage doors finished 11/1. Driveway complete. Minor paint work to parking lot remaining.
Knabb Sports Complex Appropriation Project	High	New	11/21/2023	25%	Construction began 08/26/2024. Quads are laid out with sand and clay. Irrigation being installed.
Courthouse Generator Appropriation Project	High	New	11/21/2023	0%	Proposals under review

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	Src	Num Inv	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
985794	CHK	A	JOHN WILLIAMS PLUMBING INC	254	3	5,050.00	.00	5,050.00	10/14/2024		20419
			ST30 Drain/Water Piping-Fire	3671		2,850.00	0.00	2,850.00			
	DIST:		198-000-1980-56010.1		2,850.00						
			ST30 Test hole/Toilet-Fire	3672		750.00	0.00	750.00			
	DIST:		198-000-1980-56010.1		750.00						
			ST30 Ditch/Install PVC Wa-Fire	3673		1,450.00	0.00	1,450.00			
	DIST:		198-000-1980-56010.1		1,450.00						
985799	CHK	A	PUBLIC CONSULTING GROUP LLC	1204	1	8,499.53	.00	8,499.53	10/14/2024		20419
			Yr 4 MCO Payment-EMS		10023078	8,499.53	0.00	8,499.53			
	DIST:		001-526-2700-53400		8,499.53						
985808	CHK	A	ANDERSON COLUMBIA COMPANY INC	512	1	99,550.80	.00	99,550.80	10/17/2024		20445
			CR 127 from Beech to Willie-Pa	86818		99,550.80	0.00	99,550.80			
	DIST:		600-541-7500-54604.10		99,550.80						
985811	CHK	A	CUMBERLAND INTERNATIONAL	289	1	6,217.64	.00	6,217.64	10/17/2024		20445
			#806 Progressive Power Rplc-Rd	R204013207		6,217.64	0.00	6,217.64			
	DIST:		103-541-5500-54602		6,217.64						
985815	CHK	A	JAMES MOORE, CPA	927	2	56,000.00	.00	56,000.00	10/17/2024		20445
			Audit Financial Stmt 8.24	813246		21,000.00	0.00	21,000.00			
	DIST:		001-511-1100-53200		21,000.00						
			Audit Fieldwork Constitut 9.24	815294		35,000.00	0.00	35,000.00			
	DIST:		001-511-1100-53200		35,000.00						
985817	CHK	A	L V HIERS INC	267	7	7,529.76	.00	7,529.76	10/17/2024		20445
			50Gal Diesel-Rd	177710		143.51	0.00	143.51			
	DIST:		103-541-5500-55211		143.51						
			26Gal Fuel-Rd	177777		75.48	0.00	75.48			
	DIST:		103-541-5500-55211		75.48						
			282 gals reg gas/rd inv 475895	475895		812.44	0.00	812.44			
	DIST:		103-541-5500-55211		812.44						
			1161 gals dyed diesel/rd inv 4	4758950		3,101.03	0.00	3,101.03			
	DIST:		103-541-5500-55211		3,101.03						
			10Gal Oil 15W40-Rd	476015		160.00	0.00	160.00			
	DIST:		103-541-5500-55210		160.00						
			262 gals grease/rd inv 476019	476019		3,150.55	0.00	3,150.55			
	DIST:		103-541-5500-55210		3,150.55						
			30.30Gal Fuel-Rd	476141		86.75	0.00	86.75			
	DIST:		103-541-5500-55211		86.75						
985820	CHK	A	NEW RIVER SOLID WASTE ASSOCIAT	317	1	20,253.60	.00	20,253.60	10/17/2024		20445
			BOCC tipping fees Aug 2024/sw	AUG24BOCC		20,253.60	0.00	20,253.60			
	DIST:		116-534-6500-53403		20,253.60						
985822	CHK	A	PRITCHETT TRUCKING INC	344	3	37,111.83	.00	37,111.83	10/17/2024		20445
			22 loads limerock/rd inv 11544	115442		11,196.38	0.00	11,196.38			
	DIST:		103-541-5500-55300		11,196.38						
			50 loads limerock/rd inv 11603	116038		25,379.00	0.00	25,379.00			
	DIST:		103-541-5500-55300		25,379.00						
			waste tire transport/sw inv 11	117122		536.45	0.00	536.45			
	DIST:		116-534-6500-55210		536.45						
985824	CHK	A	SOUTHEASTERN SERVICES INC	387	2	21,237.64	.00	21,237.64	10/17/2024		20445
			site attendants through 9/8/24	128699		10,628.28	0.00	10,628.28			

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
	DIST:		116-534-6500-53150		10,628.28						
			site attendants through 9/22/2	128705		10,609.36	0.00		10,609.36		
	DIST:		116-534-6500-53150		10,609.36						
985827	CHK	A	FPL	200	33	15,583.02	.00	15,583.02	10/17/2024		20453
			07253-15162 FIRE70 SANDERSON	07253-15162-021		305.39	0.00		305.39		
	DIST:		105-522-5400-54301		305.39						
			07521-58113 WOMEN SOFTBALL	07521-58113.1-090		154.26	0.00		154.26		
	DIST:		001-572-3300-54300		154.26						
			09178-19799 SNDRSN COMM SR127	09178-19799.1-090		34.58	0.00		34.58		
	DIST:		001-572-3310-54300		34.58						
			STREET LIGHTS-AG/RD/LIB/SC/SW	12567-18154-045		242.73	0.00		80.91		
	DIST:		001-537-2910-54301		10.11						
	DIST:		001-537-2910-54301		10.11						
	DIST:		103-541-5500-54301		10.11						
	DIST:		001-571-3200-54301		10.11						
	DIST:		001-524-2500-54301		10.11						
	DIST:		116-534-6500-54301		10.12						
	DIST:		001-537-2910-54301		10.12						
	DIST:		001-571-3200-54301		10.12						
			17019-59270 S50 GLEN FIRE	17019-59270-085		539.69	0.00		539.69		
	DIST:		105-522-5400-54301		539.69						
			17074-19774 PUBLIC DEFENDER	17074-19774.1-090		241.70	0.00		241.70		
	DIST:		001-603-1580-54301		241.70						
			30354-83514 SIGN&TIRE SHOP-R&B	30354-83514.1-089		241.28	0.00		241.28		
	DIST:		103-541-5500-54301		241.28						
			45151-88144 SR 228-SOLID WASTE	45151-88144.1-089		45.62	0.00		45.62		
	DIST:		116-534-6500-54301		45.62						
			47253-66092 COURTHOUSE	47253-66092.1-090	4,512.05		0.00		4,512.05		
	DIST:		001-712-2000-54301		4,512.05						
			48308-42235 REC DPT-MINGER FLD	48308-42235.1-089		178.17	0.00		178.17		
	DIST:		001-572-3300-54300		178.17						
			50483-97334 TRANSP/WILLIS HODG	50483-97334.1-090		805.87	0.00		805.87		
	DIST:		001-564-3510-54307		805.87						
			50996-76438 TAX COLL/PA/ELECT	50996-76438.1-089	1,567.46		0.00		1,567.46		
	DIST:		001-513-1500-54301		1,567.46						
			55706-76238 SENIOR LIFE CTR	55706-76238-006		431.82	0.00		431.82		
	DIST:		001-564-3510-54306		431.82						
			58599-18764 JEFF STARLING-SW	58599-18764.1-090		89.50	0.00		89.50		
	DIST:		116-534-6500-54301		89.50						
			65342-69524 50S SIGN	65342-69524.1-090		29.99	0.00		29.99		
	DIST:		105-522-5400-54301		29.99						
			76470-81590 VOLLEYB CT-25 8TH	76470-81590.1-089		27.24	0.00		27.24		
	DIST:		001-572-3300-54300		27.24						
			79108-19775 HOSS KELLER-SW	79108-19775.1-090		41.96	0.00		41.96		
	DIST:		116-534-6500-54301		41.96						
			80842-28439 SOFTBALL 480 6TH	80842-28439.1-090		244.04	0.00		244.04		
	DIST:		001-572-3300-54300		244.04						
			85105-19757 ADMIN BLDG 3RD ST	85105-19757.1-090		480.33	0.00		480.33		
	DIST:		001-511-1100-54301		480.33						
			85115-17784 CRT SERV/GAL	85115-17784.1-090		716.29	0.00		716.29		
	DIST:		001-564-3510-54305		286.52						
	DIST:		001-601-2210-54301		429.77						
			85125-13709 COM DEV 360E SHUEY	85125-13709.1-090		350.74	0.00		350.74		
	DIST:		001-524-2500-54301		350.74						
			85215-10746 COA US90	85215-10746.1-090	1,125.68		0.00		1,125.68		

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
DIST:			001-564-3510-54306		1,125.68						
			85255-19743 COA US90		85255-19743.1-090	27.24	0.00	27.24			
DIST:			001-564-3510-54306		27.24						
			85265-17779 LIBRARY 14 E MCIVE		85265-17779.1-090	1,754.56	0.00	1,754.56			
DIST:			001-571-3200-54301		1,754.56						
			85345-16789 REC.DEPT/SCOREBRD		85345-16789.1-089	27.24	0.00	27.24			
DIST:			001-572-3300-54300		27.24						
			85355-12704 REC DEPT/KNABB CMP		85355-12704.1-089	689.70	0.00	689.70			
DIST:			001-572-3300-54300		689.70						
			85415-17762 REC DEPT/KNABB		85415-17762.1-087	273.66	0.00	273.66			
DIST:			001-572-3300-54300		273.66						
			89658-19777 RD YARD 8156 CYPRE		89658-19777.1-090	230.18	0.00	230.18			
DIST:			103-541-5500-54301		230.18						
			89678-13729 RD DEPT BARN		89678-13729.1-090	135.52	0.00	135.52			
DIST:			103-541-5500-54301		135.52						
			89857-10741 FIRE70 SANDERSON		89857-10741.1-090	141.94	0.00	141.94			
DIST:			105-522-5400-54301		141.94						
			90088-52551 OLUSTEE PARK LED		90088-52551.1-090	58.41	0.00	58.41			
DIST:			001-572-3300-54300		58.41						
985831	CHK	A	FPL	200	1	66,735.38	.00	66,735.38	10/18/2024	20459	
			SANDERSON ST PWR LINE		1800482331	66,735.38	0.00	66,735.38			
DIST:			198-000-1980-56010.1		66,735.38						
985835	CHK	A	LOCKLEAR & ASSOCIATES INC	2240	1	20,000.00	.00	20,000.00	10/18/2024	20459	
			CR127 from Beech to Willie-CEI		486-24-2	20,000.00	0.00	20,000.00			
DIST:			600-541-7500-54604.10		20,000.00						
985839	CHK	A	PITMAN ENGINEERING LLC	4504	1	26,428.00	.00	26,428.00	10/18/2024	20459	
			engineering-Nursery Blvd/rd in		24-08BAK-03	26,428.00	0.00	26,428.00			
DIST:			600-541-7500-54604.13		26,428.00						
985840	CHK	A	RAULERSONVILLE, LLC	465	1	7,650.00	.00	7,650.00	10/18/2024	20459	
			new well and pump installed-mu		1MUDLAKE	7,650.00	0.00	7,650.00			
DIST:			116-534-6500-54600		7,650.00						
985842	CHK	A	SOUTHEASTERN SERVICES INC	387	1	5,752.89	.00	5,752.89	10/18/2024	20459	
			site attendants through 10/6/2		128710	5,752.89	0.00	5,752.89			
DIST:			116-534-6500-53150		5,752.89						
985854	CHK	A	BAKER COUNTY CHAMBER OF COMMER	50	1	30,000.00	.00	30,000.00	10/25/2024	20497	
			2025 Choose Baker		6342	30,000.00	0.00	30,000.00			
DIST:			001-552-3500-53405		30,000.00						
985858	CHK	A	TIM SWEAT, PROPERTY APPRAISER	408	1	121,767.51	.00	121,767.51	10/25/2024	20500	
			Property App Draw Oct-Dec24		1581	121,767.51	0.00	121,767.51			
DIST:			001-513-1400-59180		121,767.51						
985870	CHK	A	KELLY KLEAN	1321	1	8,440.00	.00	8,440.00	10/28/2024	20505	
			#3810 KELLY KLEAN 9.24		AUG21-090	8,440.00	0.00	8,440.00			
DIST:			199-000-1990-56010		260.00						
DIST:			199-000-1990-56010		940.00						
DIST:			199-000-1990-56010		400.00						
DIST:			199-000-1990-56010		1,400.00						
DIST:			199-000-1990-56010		400.00						
DIST:			199-000-1990-56010		200.00						

Bank Number: 1 / Name: First Federal / Description: Operating Account

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
	DIST:		199-000-1990-56010			340.00					
	DIST:		199-000-1990-56010			340.00					
	DIST:		199-000-1990-56010			200.00					
	DIST:		199-000-1990-56010			500.00					
	DIST:		199-000-1990-56010			200.00					
	DIST:		199-000-1990-56010			400.00					
	DIST:		199-000-1990-56010			500.00					
	DIST:		199-000-1990-56010			200.00					
	DIST:		199-000-1990-56010			400.00					
	DIST:		199-000-1990-56010			500.00					
	DIST:		199-000-1990-56010			400.00					
	DIST:		199-000-1990-56010			860.00					
985873	CHK	A	MERIDIAN BEHAVIORAL HEALTHCARE	2354	1	16,591.25		.00	16,591.25	10/28/2024	20505
			Baker Act Jul-Sept24		1516-1400	16,591.25		0.00	16,591.25		
	DIST:		001-564-3510-58107			16,591.25					
985881	CHK	A	TEN-8 FIRE EQUIPMENT INC	1079	3	13,309.36		.00	13,309.36	10/28/2024	20505
			E30 Pump Leak Rpr/Fitting-Fire	1310051860		9,531.31		0.00	9,531.31		
	DIST:		105-522-5400-54602			9,531.31					
			E30 Install Pump/OPM-Fire	1310051861		3,200.13		0.00	3,200.13		
	DIST:		105-522-5400-54602			3,200.13					
			E30 Crosslay valve leak-Fire	1310051862		577.92		0.00	577.92		
	DIST:		105-522-5400-54603			577.92					

Bank Number: 4 / Name: FIRST FEDERAL / Description: SHIP ACCOUNT

Payment Number	Type	ID	Name	SRC	Num INV	Gross Amount	Discounts	Net Pay	Payment Date	HP Void	Batch
2155	CHK	A	HCA CONSTRUCTION AND ROOFING,	1017	4	86,778.00	.00	86,778.00	10/14/2024		20419
			8411 BROWN New dwelling c-Ship	3BROWNRD8411		21,421.00	0.00	21,421.00			
DIST:			122-554-1097-53400		21,421.00						
			8411 BROWN New dwelling c-Ship	4BROWNRD8411		21,421.00	0.00	21,421.00			
DIST:			122-554-1097-53400		21,421.00						
			5514 LULU RD New dwelling-Ship	4LULURD5514		22,515.00	0.00	22,515.00			
DIST:			122-554-1097-53400		22,515.00						
			8411 BROWN New dwelling c-Ship	5BROWNRD8411		21,421.00	0.00	21,421.00			
DIST:			122-554-1097-53400		21,421.00						
2156	CHK	A	HCA CONSTRUCTION AND ROOFING,	1017	1	22,515.00	.00	22,515.00	10/17/2024		20445
			5514 LULU RD New dwelling-Ship	3LULURD5514		22,515.00	0.00	22,515.00			
DIST:			122-554-1097-53400		22,515.00						
REGISTER TOTALS			Checks: 22	Voids: 0	71	703,001.21	0.00	703,001.21			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	ARPA PHASE 1 & 2																			
2	Phase	Description							Budgeted Amount			Expended Amount				Notes				
3	1		Building Construction Fund- Fire Rescue							\$246,877		\$246,877				Central Fire				
4	1		Emergency Services Communication Upgrade							\$900,000		893,069.05				Approved for Payment 7/15/2022				
5	1		Road Infrastructure Improvements = Reid Stafford & Millings							\$250,000		249,727				Millings Purchased. Reid Stafford awarded 6/2023				
																Library Roof= 54,223.84 Fairgrounds Roof= 108,900. Library Elevator = 25,132. Library Reno = \$125,000; Sanderson Station Propane Tank \$10,000; Sanderson Station Signage \$5000. \$10,000 Vet Park Docks; Vet Park Power/FPL Costs \$14,000; \$15,800 Health Department Keyless Door Repair; \$1430 Jonesville Park Boundary Survey; \$ 6,040,2-factor Authentication Key - Microsoft; \$7525 Library AC. \$3,000 trees at Post Office. \$26,742 Sanderson Fire Pump; \$82.50 Tarbox work for Pond at Central County.				
6	1		Facilities Infrastructure Improvements = Library, Admin, CDD, Fairgrou							766,223		449,936.00				\$40,194 COA Change Order #2-\$8,072 Courthouse				
7	1		County Infrastructure Improvements = litter, overtime & lawn service							185,000		60,135								
8	1		Incentive Pay to Eligible Workers							\$488,750		488,750								
9										TOTAL		\$2,836,850		\$2,388,494						
10																				
11	2	BOCC	Emergency Services Communication Phase 2							900,000		803,762.15				803,762.15 paid. 10% payment remaining				
12	2	Maint	Replacement Vehicle							35,000		4719				Purchased				
13	2	Ag Ctr	Replacement Tables							8,400		8,110.00				Purchased				
14	2	Ext	Replacement Laptop							1,000		1039				Purchased				
15	2	Vet Svcs	Vehicle							35,000		42,601				Purchased				
16	2	Rec	Replacement Vehicle							40,000		47,119				Jonesville Fencing = 4,480. Bleachers = 26,019. Knabb Fence Repair and Material \$18,721. Jonesville Park Fence Replacement				
17	2	Rec	Park Equipment							50,000		51,005				\$1785				
18	2	Rec	Demo 2-Story Announcers Booth							10,000		14,300				Muncy awarded 2/7				
19	2	Rec	Replacement Restroom Facility							25,000		0								
20	2	Rec	Replacement Mower							13,000		16,067				Purchased				
21	2	Rec	Replacement Field Groomer							13,000		14,595.00				Purchased				
22	2	Rec	Ground Cover							80,000		29,013				Vet Park and Jonesville- Ground Cover, Border \$13,491. \$7,522 sand for volleyball courts 5/30; Privacy Fence and Tree Removal at				
23	2	Rec	Park Facilities Improvements							200,000		40,521				\$6,681 survey. \$33,840 fill dirt.				
24	2	DevOps	Security Related							10,680		10,680				*Currently charged to DevOps- needs to be moved to ARPA				
25	2	DevOps	Security Related							4,500		0				vuln scanning				
26	2	DevOps	Large Format Scanner							8,000		7,612				Scanner Purchased \$4641. \$2389 for laminator; Table #528 Complete				
27	2	Fire	Sanderson Fire Station							600,000		600,000								
28	2	Fire	Cugler Fire Station							250,000		26,510				Septic tank, removal of pump, permits, engineering. Getting updated numbers for project				
29	2	Fire	Thermal Camera							10,000		13,650				Purchased				
30	2	Transport	Replacement Office Furniture							2,000		0								
31	2	Transport	Replacement Equipment							5,000		1725				3 - Lucas Chest Compression Mounts				
32	2	Rescue	Headquarters Reno+ Paint and Flooring							50,000		29,400				Paint and Flooring Complete				
33	2	SW	Replacement Compactor Unit							34,500		31,396				Purchased				
34	2	SW	Replacement of Dumpsters - 40 yard							27,500		20,406				Purchased				
35	2	SW	Replacement of Dumpsters - 20 Yard							18,000		28,150				Purchased				
36	2	SW	Replacement of Collection Site Attendant Building							5,000		4,234				All have been replaced 04/29/2024				
37	2	SW	Collection Site Improvements							55,000						\$6,6654 Sign Cutter; ComputerClinic; gate at steel bridge collection s				
38	2	SW	Collection Site Security Cameras							10,000		7,541								
39	2	BCSO	Body Worn Cameras							99,681		99,681				Purchased				
40	2	Court Fac.	Security Improvements							200,000		230,180				Elevator Update x \$50,264. Key Card System \$179,916; New Readers \$9,276.36				
41	2	Em Mng.	Transfer Switch							30,000		20,000				Purchased				
42	2	Contingency Contingency								6,589		0								
43										TOTAL		2,836,850		2,246,416.15						