

Baker County Board of Commissioners
55 N Third St
Macclenny, Fl 32063
P: 904-259-3613 opt 5
F: 904-259-7610
Email: SHIP@bakercountyfl.org



SHIP PROGRAM

TO: Baker County Press
Attention: Public Notices
Fax: 904-259-6502

FROM: Lydia Mangano
SHIP Administrator

DATE: September 12, 2022

SUBJECT: Public Notice

Please run the notice below twice: **Thursday, September 15, 2022** and **Thursday, September 22, 2022** and email me a proof me at SHIP@bakercountyfl.org . **You may bill this notice to the Baker County Board of Commissioners, 55 N 3rd Street, Macclenny, Fl. 32063 ATTN: SHIP Administrator, so that a PO # may be added prior to sending for payment.** Should you have any questions, please contact me at the number above. Thank you for your prompt attention to this matter.

PUBLIC NOTICE

A pre-bid walkthrough for bids on three (3) Well and Septic systems. This will be conducted as part of the SHIP Housing Program Project #2022-18 on **Friday, September 30, 2022** starting at 9:30 am, beginning at the Baker County Administration Office, 55 N. Third St, Macclenny, Fl 32063. Bidders must complete the site inspection of the homes before a bid will be accepted. The deadline for sealed bids to be received is **Friday, October 14, 2022 at 4pm**. Bids should be addressed or hand-delivered to: Baker County Administration Office, c/o SHIP Administrator, 55 N. Third St, Macclenny, Fl 32063. For more information, or to request bidding instructions or a bid form, please call Baker County SHIP, 904-259-3613 opt #2. Bids received after the time and date specified will not be accepted and will be returned unopened to the Bidder. WBE/MBE/DBE firms are encouraged to participate. Baker County is an Equal Opportunity Employer. The Baker County Board of County Commissioners reserves the right to waive any informality or to reject any or all bids. Any person with a qualified disability requiring special accommodations at the bid opening shall call the phone number listed above at least 2 business days prior to the event.



SHIP Walk- Thru September 30, 2022

TEMPORARY *Maximum* Allowed Bids:
New Construction-\$108,000
Well & Septic - \$20,000.00

#1 – 15084 Gaskins Cir. Sanderson, Fl 32087 (Martha Ann Lee)

New Construction

1. Replace septic system and well

#2 – 11895 E. Confederate Dr., Glen St. Mary, Fl 32040 (Harold Harper)

New Construction

1. This project is in an **AE Flood Zone**
2. Replace septic system and well

#3 – 14230 N CR 23A, Macclenny, Fl 32063 (Tommy Crawford)

New Construction

1. Replace septic system and well

HOUSING REHABILITATION PROGRAM
NOTICE TO BIDDERS

A. NOTICE TO BIDDERS:

A **Pre-Bid walkthrough** for **New Well & Septic** for **3** homes in **Baker County** will be conducted as part of the SHIP Housing Program Project #2022-18 on **September 30, 2022** starting at **9:30 AM** outside the **Baker County Administration office, 55 N Third St, Macclenny, FL 32063**. In order to bid on a home, you **must complete a walkthrough** of each home before a bid will be accepted.

B. General Instructions to Bidders:

1.
 - a. All prices shall include all labor, supervision, materials, equipment and services necessary to perform a complete, thorough, workmanlike job.
 - b. Alternates to the specifications will not be accepted unless the specifications call for same.
 - c. Bids prices must be itemized on the submitted bid form or the bid will be rejected.
2. Insurance: Before any bid can be accepted, a Certificate of Insurance must be attached to the proposal. The Certificate of Insurance must list Baker County as a party to be notified ten (10) days before cancellation or expiration of the policy.
3. Legal Compliance: The bidder shall be familiar with all federal, state and local laws, ordinances, rules and regulations that affect the work. Ignorance on the part of the bidder will in no way relieve him/her from responsibility for compliance with all laws, ordinances, rules and regulations.
4. Right of Rejection: The owner, in cooperation with Baker County reserves the right to reject any or all bids; to waive any formality; to award the bid in the best interest of Baker County and the Owner. Bids that are more than 15% higher or lower than the Housing Rehabilitation Specialist's cost estimate will not be accepted. **(This rule does not apply to NEW CONSTRUCTION)**
5. Pre-Bid Conference: Bidders or their representatives are **required** to attend an on-site visit and inspection for each home they wish to submit a proposal on. Failure to attend the meeting will result in automatic bid rejection unless a waiver is approved by the Baker County Board of County Commissioners.
6. Bids Submitted: All bids and inquiries shall be addressed to Baker County Board of Commissioners, c/o SHIP Administrator, 55 N Third St, Macclenny, Fl. 32063. Each bid proposals shall be enclosed in a **sealed** envelope **(1 bid per envelope)** bearing the markings "**SHIP HOUSING SEALED BIDS**". The bids are due **October 14, 2022** no later than 4:00PM.

7. No contractor or subcontractor may participate in this work if ineligible to receive federal or state funded contracts.
8. No contractor will be awarded more than three (3) rehabilitation or new construction contracts simultaneously, unless substantial evidence is submitted to justify same and the Baker County Board of County Commissioners determines, at their sole discretion, such an award will not jeopardize the program or inconvenience the homeowner.
9. Federal equal opportunity, civil rights, lead base paint and record retention requirements are applicable to work performed on this job.
10. Financing of the work will be provided in whole or in part by the Baker County Housing Rehabilitation Program. Baker County will act as agent for the owner in preparing contract documents, inspecting, and issuing payments. The contract will be between the owner and contractor. Bids, work performed, and payments must be approved by the owner and Baker County.
11. All projects financed in whole or in part by the Baker County Housing Rehabilitation/SHIP Program will be advertised in the Baker County Press.
12. All contractors must meet all eligibility and licensing criteria prior to bidding. All contractors must update their contractor file with the Building & Zoning Department. All Contractors are required to sign in upon updating their contractor file.

Project Assistant/ Contractor

Date



SHIP Walk- Thru September 30, 2022

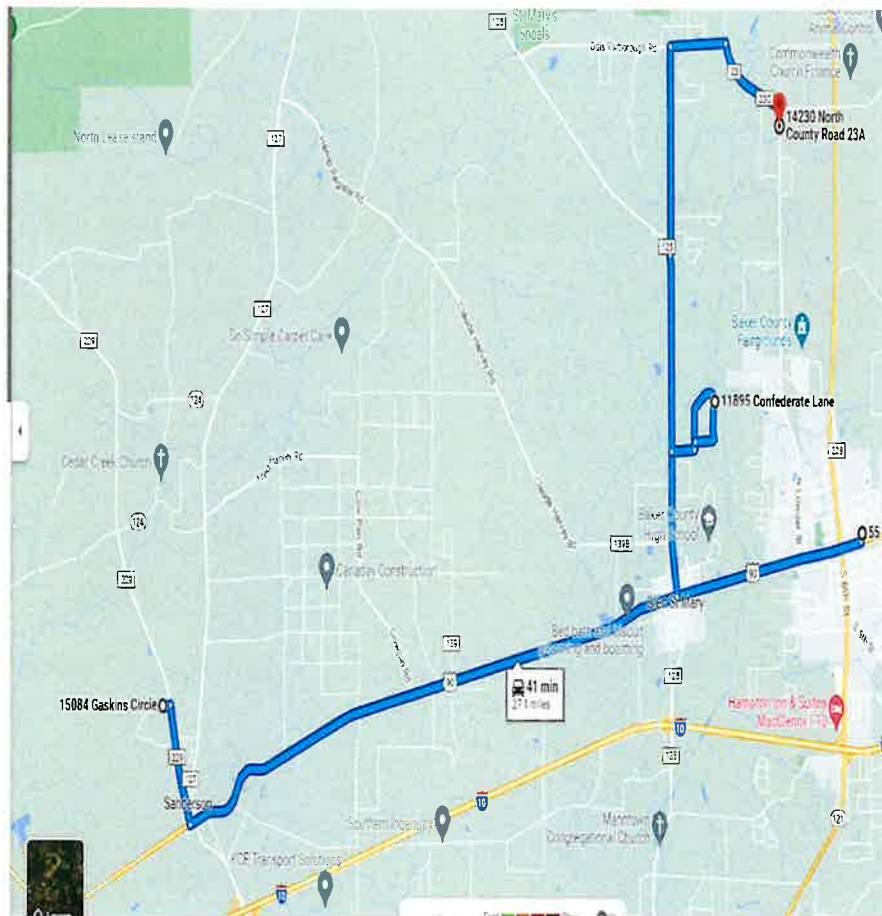
TEMPORARY Maximum Allowed Bids:
New Construction-\$108,000
Well & Septic - \$20,000.00

- House #1 - 15084 Gaskins Cir., Sanderson, FL 32087 (Martha Ann Lee)
- House #2 – 11895 E. Confederate Dr., Glen St. Mary, FL 32040 (Harold Harper)
- House #3 – 14230 N CR 23A, Macclenny, FL 32063 (Tommy Crawford)

Meet at 9:30 AM in the Baker County Commission Chambers, 55 N 3rd Street. After the brief conference the group will visit the homes in this order:

Go to House #1 – 15084 Gaskins Cir., Sanderson, FL 32087 (Martha Ann Lee)
New Construction – New 900 sq. ft. 2-bedroom, 1 bath house. Replace well and septic system.

- 41 min (27.1 miles)
- via US 90 W
- 41 min without traffic
- 55 N 3rd St
Macclenny, FL 32063
- ↑ Head south toward N 3rd St
122 ft
- ↪ Turn right toward N 3rd St
131 m
- ↶ Turn left onto N 3rd St
262 ft
- ↪ Turn right onto US-90 W/E Macclenny Ave
 - Continue to follow US-90 W
 - Pass by O'Reilly Auto Parts (on the right in 0.9 mi)
- 9.6 mi
- ↪ Turn right onto Co Rd 229/Red Cedar St
 - Continue to follow Co Rd 229
- 1.9 mi
- ↶ Turn left onto Gaskins Cir
 - Destination will be on the right
- 499 ft
- 15084 Gaskins Cir

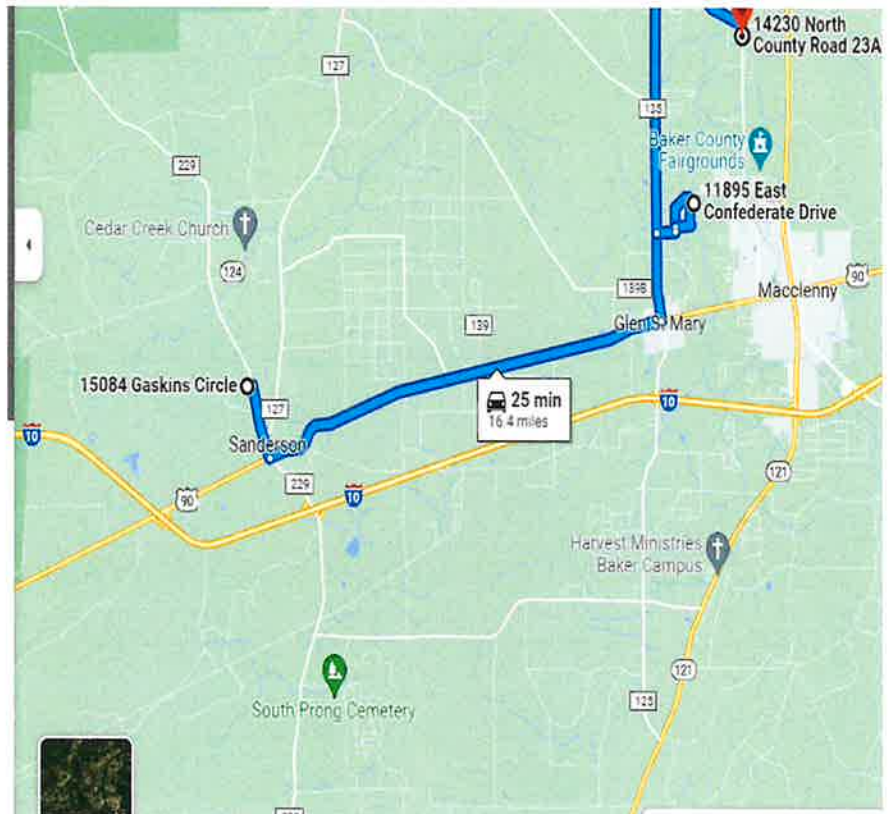


Go to House #2 - 11895 E. Confederate Dr., Glen St. Mary, FL 32040 (Harold Harper)
New Construction – **This project is in an AE Flood Zone.** New 900 sq. ft. 2-bedroom, 1 bath house. Replace well and septic system

- ↑ Head northeast on Gaskins Cir toward Co Rd 229
499 ft
- ↘ Turn right onto Co Rd 229
1.0 mi
- ↙ Turn left onto US-90 E
7.0 mi
- ↙ Turn left onto County Rd 125/N Glen Ave/Glenn Ave
Continue to follow County Rd 125
1.2 mi
- ↘ Turn right onto Park St
0.3 mi
- ↙ Turn left onto S Confederate Dr
Destination will be on the left
0.7 mi

15 min (10.3 mi)

11895 E Confederate Dr
Glen St Mary, FL 32040



House #3 – 14230 N CR 23A, Macclenny, FL 32063 (Tommy Crawford)

New Construction – New 900 sq. ft. 2-bedroom, 1 bath house. Replace well and septic system

← from 55 N 3rd St, Macclenny, FL 32063
to 14230 N County Rd 23A, Macclenny, FL 32063

0.3 mi

↩ Turn left onto S Confederate Dr
Destination will be on the left

0.7 mi

15 min (10.3 mi)

11895 Confederate Ln
Glen St Mary, FL 32040

➤ Take E Confederate Dr to County Rd 125
3 min (0.9 mi)

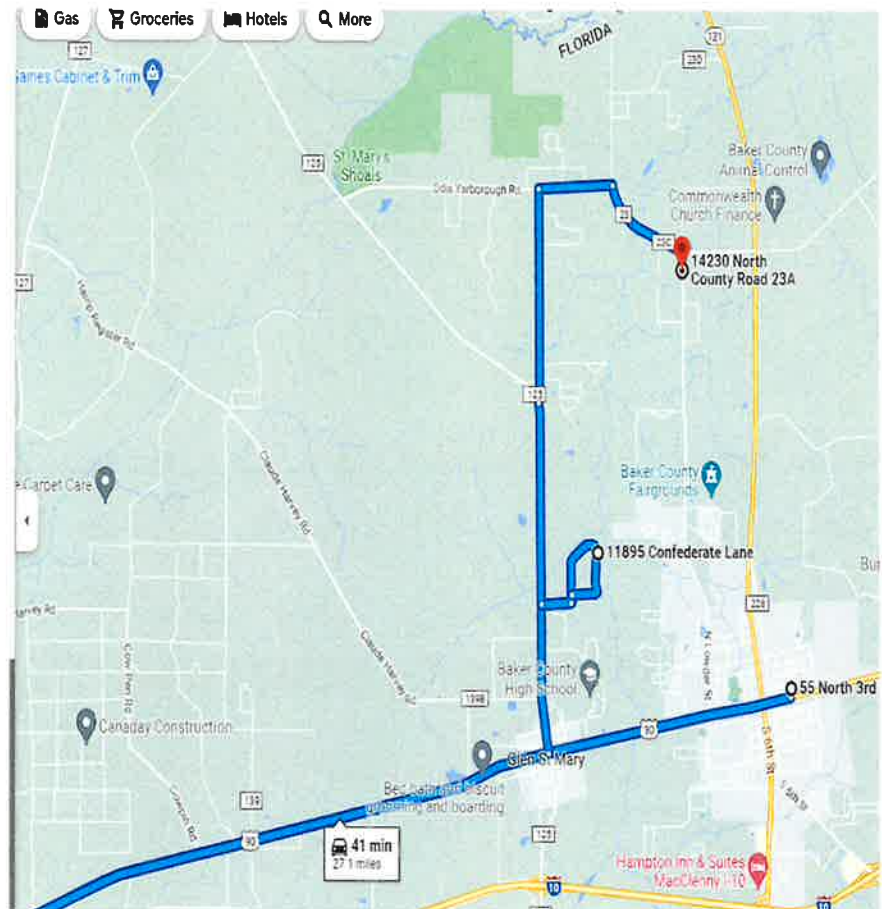
↪ Turn right onto County Rd 125
2 min (1.6 mi)

↪ Turn right onto Bob Burns Rd/Oak Ridge Rd
Continue to follow Bob Burns Rd
2 min (1.7 mi)

➤ Follow Odie Yarborough Rd and County Rd 23C to
N County Rd 23A
3 min (1.8 mi)

10 min (6.1 mi)

14230 N County Rd 23A
Macclenny, FL 32063



Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL AND SEPTIC

Applicants Name: Harold Harper

Applicants Address: 11895 E. Confederate Dr., Glen St. Mary, FL 32040

Applicants Phone Number: 904-259-6717

Homeowner Signature: _____

Approximate Square Footage: 900 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
006	Plumbing Work	New Well with water and Septic		\$
007	Windows			\$
008	Cabinets			\$
009	Miscellaneous			\$

THIS PAGE MUST BE INCLUDED WITH THE BID FOR IT TO BE VALID

All work to be performed in a workmanlike manner, in accordance with the Standard Rehabilitation Specifications, local codes, and manufacturers specifications. The contractor shall be responsible for repairs and/or reinstallations of materials/equipment/fixtures damaged or removed due to any work item contained herein. Contractors shall properly dispose of all fixtures, materials and other items removed from the dwelling unless otherwise specified herein. **All items must be cost itemized in the space provided or the bid will be rejected. All addendums must be signed and submitted with this bid.**

Work must be completed and approved within 90- days of the issuance of the Notice to Proceed.

The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name: _____

Contractor's Address: _____

Contractor's Phone Number and Email Address: _____

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: August 1, 2022

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL AND SEPTIC

Applicants Name: Martha Ann Lee
 Applicants Address: 15084 Gaskin Circle, Sanderson, FL 32087
 Applicants Phone Number: 904-275-3077

Homeowner Signature: _____

Approximate Square Footage: 900 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
006	Plumbing Work	New Well with water and Septic		\$
007	Windows			\$
008	Cabinets			\$
009	Miscellaneous			\$

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Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: August 1, 2022

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL AND SEPTIC

Applicants Name: Tommy Crawford
 Applicants Address: 14230 CR 23 A, Macclenny, FL 32063
 Applicants Phone Number: 904-718-8221

Homeowner Signature: _____

Approximate Square Footage: 900 Square Foot

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001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
006	Plumbing Work	New Well with water and Septic		\$
007	Windows			\$
008	Cabinets			\$
009	Miscellaneous			\$

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DATE OF BID OPENING: _____

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PREPARED DATE: August 1, 2022