

Baker County Board of Commissioners
55 N. Third St.
Macclenny, Fl 32063
P: 904-259-3613 opt 2
F: 904-259-7610
Email: SHIP@bakercountyfl.org



SHIP PROGRAM

TO: Baker County Press
Attention: Public Notices
Fax: 904-259-6502

FROM: Lydia Mangano
SHIP Administrator

DATE: November 1, 2021

SUBJECT: Public Notice

Please run the notice below twice: **Thursday, November 4, 2021** and **Thursday, November 11, 2021** and email me a proof me at SHIP@bakercountyfl.org. **You may bill this notice to the Baker County Board of Commissioners, 55 N 3rd Street, Macclenny, Fl. 32063 ATTN: SHIP Administrator, so that a PO # may be added prior to sending for payment.** Should you have any questions, please contact me at the number above. Thank you for your prompt attention to this matter.

PUBLIC NOTICE

A pre-bid walkthrough for bids on two (2) Demolition then New Construction site-built homes including two (2) Well and Septic systems.

This will be conducted as part of the SHIP Housing Project on **Friday, November 19, 2021**, starting at 9:30 am, beginning at the Baker County Administration Office, 55 N. Third St, Macclenny, Fl 32063. Bidders must complete the site inspection of the homes before a bid will be accepted. The deadline for sealed bids to be received is **Friday, December 3, 2021, at 4pm**. Bids should be addressed or hand-delivered to: Baker County Administration Office, c/o SHIP Administrator, 55 N. Third St, Macclenny, Fl 32063. For more information, or to request bidding instructions or a bid form, please call Baker County SHIP, 904-259-3613 opt #2. Bids received after the time and date specified will not be accepted and will be returned unopened to the Bidder. WBE/MBE/DBE firms are encouraged to participate. Baker County is an Equal Opportunity Employer. The Baker County Board of County Commissioners reserves the right to waive any informality or to reject any or all bids. Any person with a qualified disability requiring special accommodations at the bid opening shall call the phone number listed above at least 2 business days prior to the event.



SHIP Walk- Thru November 19, 2021

TEMPORARY Maximum Allowed Bids:
New Construction-\$108,000
Well & Septic - \$20,000.00

#1 – 3293 Steel Bridge Rd, Macclenny, FL 32063 (Laura Wilkerson)

New Construction

1. New 900 sq. ft. 2-bedroom, 1 bath house
2. Replace septic system and well

#2 – 7425 Hoss Keller Rd, Sanderson, FL 32087 (Donald & Robin Mann)

New Construction

1. New 1000 sq. ft. 3-bedroom, 1 bath house
2. Replace septic system and well

HOUSING REHABILITATION PROGRAM
NOTICE TO BIDDERS

A. NOTICE TO BIDDERS:

A **Pre-Bid walkthrough** for **Rehabilitation and New Construction** for 2 homes in **Baker County** will be conducted as part of the SHIP Housing Program on **November 19, 2021**, starting at **9:30 AM** outside the **Baker County Administration office, 55 N Third St, Macclenny, FL 32063**. In order to bid on a home, you **must complete a walkthrough** of each home before a bid will be accepted.

B. General Instructions to Bidders:

1.
 - a. All prices shall include all labor, supervision, materials, equipment and services necessary to perform a complete, thorough, workmanlike job.
 - b. Alternates to the specifications will not be accepted unless the specifications call for same.
 - c. Bids prices must be itemized on the submitted bid form or the bid will be rejected.
2. Insurance: Before any bid can be accepted, a Certificate of Insurance must be attached to the proposal. The Certificate of Insurance must list Baker County as a party to be notified ten (10) days before cancellation or expiration of the policy.
3. Legal Compliance: The bidder shall be familiar with all federal, state and local laws, ordinances, rules and regulations that affect the work. Ignorance on the part of the bidder will in no way relieve him/her from responsibility for compliance with all laws, ordinances, rules, and regulations.
4. Right of Rejection: The owner, in cooperation with Baker County reserves the right to reject any or all bids; to waive any formality; to award the bid in the best interest of Baker County and the Owner. Bids that are more than 15% higher or lower than the Housing Rehabilitation Specialist's cost estimate will not be accepted. **(This rule does not apply to NEW CONSTRUCTION)**
5. Pre-Bid Conference: Bidders or their representatives are **required** to attend an on-site visit and inspection for each home they wish to submit a proposal on. Failure to attend the meeting will result in automatic bid rejection unless a waiver is approved by the Baker County Board of County Commissioners.
6. Bids Submitted: All bids and inquiries shall be addressed to Baker County Board of Commissioners, c/o SHIP Administrator, 55 N Third St, Macclenny, Fl. 32063. Bid proposals shall be enclosed in a **sealed** envelope **(1 bid per envelope)** bearing the markings **"SHIP HOUSING SEALED BIDS"**. The bids are due **December 3, 2021**, no later than 4:00PM.

7. No contractor or subcontractor may participate in this work if ineligible to receive federal or state funded contracts.
8. No contractor will be awarded more than three (3) rehabilitation or new construction contracts simultaneously, unless substantial evidence is submitted to justify same and the Baker County Board of County Commissioners determines, at their sole discretion, such an award will not jeopardize the program or inconvenience the homeowner.
9. Federal equal opportunity, civil rights, lead base paint and record retention requirements are applicable to work performed on this job.
10. Financing of the work will be provided in whole or in part by the Baker County Housing Rehabilitation Program. Baker County will act as agent for the owner in preparing contract documents, inspecting, and issuing payments. The contract will be between the owner and contractor. Bids, work performed, and payments must be approved by the owner and Baker County.
11. All projects financed in whole or in part by the Baker County Housing Rehabilitation/SHIP Program will be advertised in the Baker County Press.
12. All contractors must meet all eligibility and licensing criteria prior to bidding. All contractors must update their contractor file with the Building & Zoning Department. All Contractors are required to sign in upon updating their contractor file.

Project Assistant/ Contractor

Date



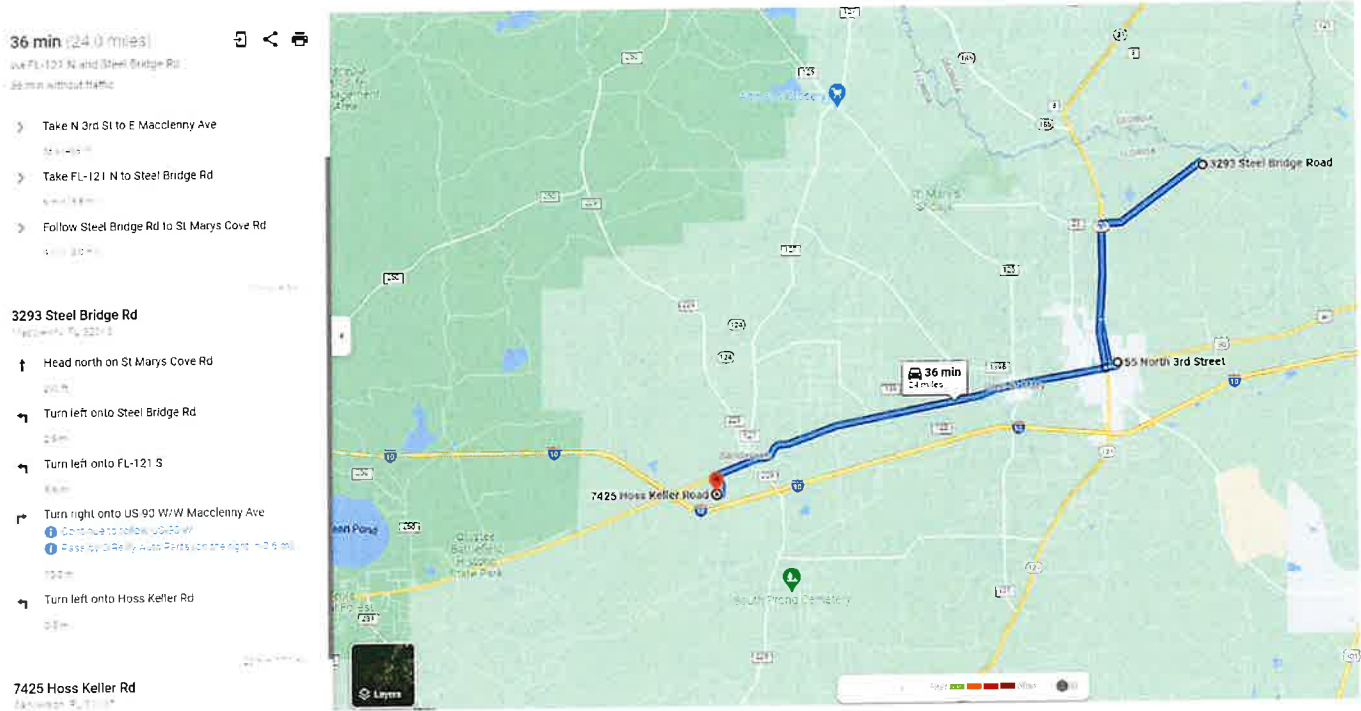
SHIP Walk- Thru November 19, 2021

TEMPORARY Maximum Allowed Bids:
New Construction-\$108,000
Well & Septic - \$20,000.00

House #1 - 3293 Steel Bridge Rd, Macclenny, FL 32063 (Laura Wilkerson)
House #2 - 7425 Hoss Keller Rd, Sanderson, FL 32087 (Donald & Robin Mann)

Meet at 9:30 AM in the Baker County Commission Chambers, 55 N 3rd Street. After the brief conference the group will visit the homes in this order:

Go to House #1 - 3293 Steel Bridge Rd, Macclenny, FL 32063 (Laura Wilkerson)
New Construction – New 900 sq. ft. 2-bedroom, 1 bath house. Replace well and septic system.



Go to House #2 - 7425 Hoss Keller Rd, Sanderson, FL 32087 (Donald & Robin Mann)
New Construction – New 1,000 sq. ft. 3-bedroom, 1 bath house. Replace well and septic system

36 min (24.0 miles)

via FL-121 N and Steel Bridge Rd
30 min without traffic

- > Take N 3rd St to E Macclenny Ave
36 s (0.1 mi)
- > Take FL-121 N to Steel Bridge Rd
5 mi (0.2 h)
- > Follow Steel Bridge Rd to St Marys Cove Rd
2 mi (0.1 h)

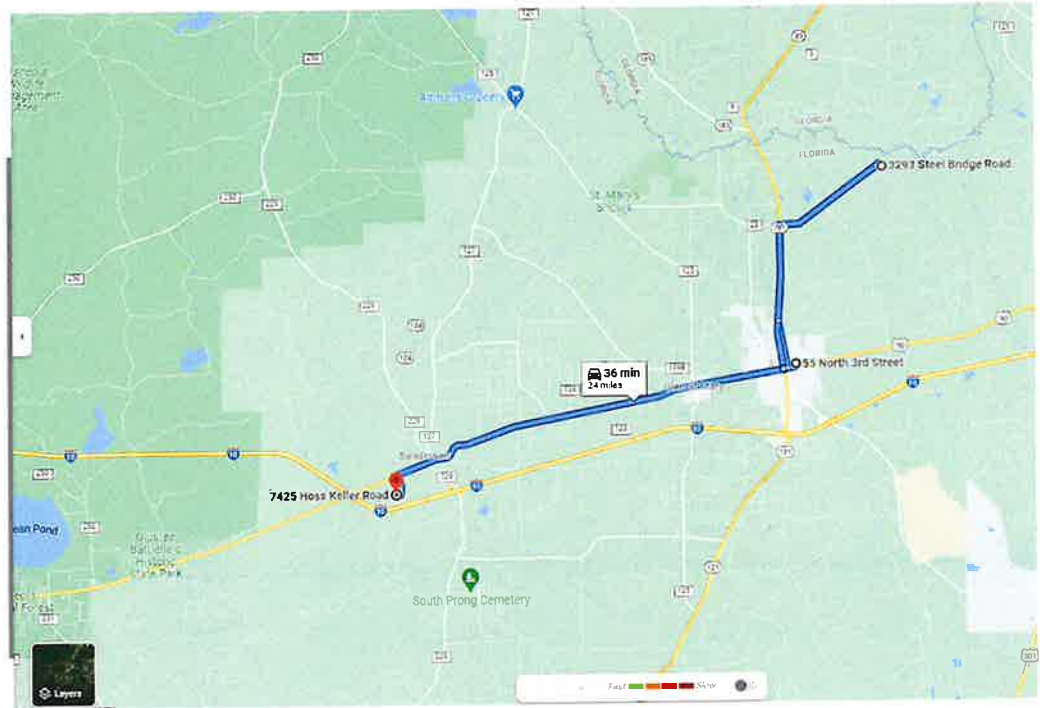
3293 Steel Bridge Rd

To 3293 Steel Bridge Rd

- ↑ Head north on St Marys Cove Rd
0.3 h
- ↶ Turn left onto Steel Bridge Rd
0.2 h
- ↶ Turn left onto FL-121 S
1.4 h
- ↷ Turn right onto US-90 W/W Macclenny Ave
1. Continue to follow US-90 W
2. Pass by D & W Auto Parts on the right (0.4 mi)
1.9 h
- ↶ Turn left onto Hoss Keller Rd
0.4 h

7425 Hoss Keller Rd

To 7425 Hoss Keller Rd



Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New Construction- 900 SF

Applicants Name: Wayne & Laura Wilkerson
 Applicants Address: 3293 Steel Bridge Rd, Macclenny, Fl 32063
 Applicants Phone Number: 904-259-2610

Homeowner Signature: _____

Approximate Square Footage: 900 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.	All	\$
002	Site Work	Preparation of site for new construction shall include all fill dirt required, grading, compacting, and testing necessary for this house. Any site in a flood zone shall be constructed at least one foot above base flood elevation. The required certificate of elevation is the responsibility of the contractor. Treat for termites prior to pouring slab.	All	\$
003	New Structure	The new house shall be handicap accessible throughout and consist of the following: Minimum 900 sq. ft, 2-bedroom, 1- bath, and kitchen- living room combination. Materials shall be concrete slab-on-grade, block walls, and shingled hip roof with vinyl vented soffits and roof vents. All plans and permitting shall be the responsibility of the contractor. Exterior shall be one main color and one trim color.	All	\$
004	Electrical, Appliances & HVAC	Minimum 200- amp service and meet NEC. New minimum 20 cu. ft. frost free refrigerator, new 4 burner electric stove, new electric 40- gallon water heater, range hood, all electrical fixtures, switches, and other items necessary for a complete house in move-in condition.	All	\$

Heating unit shall have a minimum SEER rating of 14 and include a 10K emergency heat strip. Include all duct work, piping, electrical and other items necessary for a complete package system. Air supply vents shall be closeable in each room. A thermostat shall be located appropriately to control temp. evenly throughout dwelling.

005	Interior Work	Provide drywall walls and knock-down ceilings, new carpet in living room, bedrooms and hall, and vinyl flooring in kitchen and bathroom. All walls and ceilings to be painted one color. (one-color walls and one-color ceilings) Insulate walls to R-13, and ceilings to R-38. Include all interior and exterior doors, screen doors, and closet doors necessary. Exterior doors shall include deadbolts, keyed alike and peeps.	All	\$
006	Plumbing Work	New plumbing fixtures shall include toilet, tub/shower with vinyl surround, sink and vanity, and kitchen sink. Install washer and dryer hook-ups, and 2- exterior hose bibs. New well and septic and must be connect to new system.	All	\$
007	Windows	Windows shall be aluminum frame, single hung, double pane with screens. Number, size, and location to be determined by contractor's plans. Bedroom windows must be sized properly for egress.	All	\$
008	Cabinets	Provide minimum 8' of base cabinets and countertops, and 6' of wall cabinets in kitchen. Provide medicine cabinet and mirror in bathroom.	Kitchen	\$
009	Miscellaneous	Provide minimum of 2 towel bars in bathroom, 2 grab bars in shower, toilet paper holder, and minimum 5' X 5' concrete pads at exterior entrances. Provide entry/ exit ramps where necessary on all exits of home. Sod around eve drip of structure.	Various Location	\$

THIS PAGE MUST BE INCLUDED WITH THE BID FOR IT TO BE VALID

All work to be performed in a workmanlike manner, in accordance with the Standard Rehabilitation Specifications, local codes, and manufacturers specifications. The contractor shall be responsible for repairs and/or reinstallations of materials/equipment/fixtures damaged or removed due to any work item contained herein. Contractors shall properly dispose of all fixtures, materials and other items removed from the dwelling unless otherwise specified herein. **All items must be cost itemized in the space provided or the bid will be rejected. All addendums must be signed and submitted with this bid.**

Work must be completed and approved within 90- days of the issuance of the Notice to Proceed.

The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name:

Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: 10/13/2021

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL AND SEPTIC

Applicants Name: Wayne & Laura Wilkerson
 Applicants Address: 3293 Steel Bridge Rd, Macclenny, Fl 32063
 Applicants Phone Number: 904-259-2610

Homeowner Signature: _____

Approximate Square Footage: 900 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
006	Plumbing Work	New Well and Septic		\$
007	Windows			\$
008	Cabinets			\$
009	Miscellaneous			\$

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The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name:

Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: 10/13/2021

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New Construction- 1,000 SF

Applicants Name: DONALD & ROBIN MANN
 Applicants Address: 7425 HOSS KELLER RD, SANDERSON, FL 32087
 Applicants Phone Number: 904-275-3380

Homeowner Signature: _____

Approximate Square Footage: 1,000 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.	All	\$
002	Site Work	Preparation of site for new construction shall include all fill dirt required, grading, compacting, and testing necessary for this house. Any site in a flood zone shall be constructed at least one foot above base flood elevation. The required certificate of elevation is the responsibility of the contractor. Treat for termites prior to pouring slab.	All	\$
003	New Structure	The new house shall be handicap accessible throughout and consist of the following: Minimum 1000 sq. ft, 3 bedroom, one bath, and kitchen-living room combination. Materials shall be concrete slab-on-grade, walls, and shingled hip roof with vinyl vented soffits and roof vents. All plans and permitting shall be the responsibility of the contractor. Exterior shall be one main color and one trim color.	All	\$
004	Electrical, Appliances & HVAC	Minimum 200- amp service and meet NEC. New minimum 20 cu. ft. frost free refrigerator, new 4 burner electric stove, new electric 40- gallon water heater, range hood, all electrical fixtures, switches, and other items necessary for a complete house in move-in condition.	All	\$

		Heating unit shall have a minimum SEER rating of 14 and include a 10K emergency heat strip. Include all duct work, piping, electrical and other items necessary for a complete package system. Air supply vents shall be closeable in each room. A thermostat shall be located appropriately to control temp. evenly throughout dwelling.		
005	Interior Work	Provide drywall walls and knock-down ceilings, new carpet in living room, bedrooms and hall, and vinyl flooring in kitchen and bathroom. All walls and ceilings to be painted one color. (one-color walls and one- color ceilings) Insulate walls to R-13, and ceilings to R-38. Include all interior and exterior doors, screen doors, and closet doors necessary. Exterior doors shall include deadbolts, keyed alike and peeps.	All	\$
006	Plumbing Work	New plumbing fixtures shall include toilet, tub/shower with vinyl surround, sink and vanity, and kitchen sink. Install washer and dryer hook-ups, and 2- exterior hose bibs. New well and septic and must be connect to new system.	All	\$
007	Windows	Windows shall be aluminum frame, single hung, double pane with screens. Number, size, and location to be determined by contractor's plans. Bedroom windows must be sized properly for egress.	All	\$
008	Cabinets	Provide minimum 8' of base cabinets and countertops, and 6' of wall cabinets in kitchen. Provide medicine cabinet and mirror in bathroom.	Kitchen	\$
009	Miscellaneous	Provide minimum of 2 towel bars in bathroom, 2 grab bars in shower, toilet paper holder, and minimum 5' X 5' concrete pads at exterior entrances. Provide entry/ exit ramps where necessary on all exits of home. Sod around eve drip of structure.	Various Location	\$

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The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name:

Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICIAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: 10/4/2021

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL AND SEPTIC

Applicants Name: DONALD & ROBIN MANN
 Applicants Address: 7425 HOSS KELLER RD, SANDERSON, FL 32087
 Applicants Phone Number: 904-275-3380

Homeowner Signature: _____

Approximate Square Footage: 1000 Square Foot

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
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WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: 10/4/2021