

INVITATION TO BID

PRESSURE WASH & PAINT EXTERIOR- COUNTY ADMINISTRATION OFFICE BID # 2021-13



Issued By:
Baker County Board of County Commissioners
55 N. 3rd St.
Macclenny, FL 32063
(904) 259-3613
Website: <http://www.bakercountyfl.org>

Date of Issue: May 10, 2021
Date of Advertisement: May 20,
and May 27, 2021
Due Date/Time for Receipt of Bids:
June 3, 2021 at 3:00 PM

INVITATION TO BID

The Baker County Board of County Commissioners is requesting proposals for the exterior cleaning, sealing of brick and painting of the County Administration Office located at 55 N. 3rd Street, Macclenny FL 32063. The scope of work shall include but is not limited to thoroughly cleaning the exterior of the building by removing all dirt, dust, rust stains, and accumulated debris, weatherproofing (sealing) of brick exterior and painting of all existing exterior surfaces including columns, pipes, etc.

This is a turn-key project.

A non- mandatory pre-bid meeting will be held at County Administration office located at 55 N. 3rd Street, Macclenny FL 32063 on May 24, 2021 @ 11:00 AM.

Bid will be received until 3:00 p.m., June 3, 2021 in the Office of the County Manager, Baker County Board of Commissioners, 55 N. 3rd Street, Macclenny FL 32063. **Bid MUST have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted.** Submit two (2) copies of your bid in a sealed envelope or similar package marked **"BID – PAINTING of COUNTY ADMINISTRATION OFFICE"** on the front of the envelope.

Bids will be opened and respondents announced at 3:00 P.M. local time, or as soon thereafter as practical, on June 3, 2021 in the Baker County Administrative offices, 55 N. 3rd Street, Macclenny FL 32063. The bid opening is open to the public.

Bid information may be obtained on-line at <http://www.bakercountyfl.org/purchasing>

The County reserves the right, in its sole and absolute discretion, to reject any or all Bids, to cancel or withdraw this solicitation at any time and waive any irregularities in the Solicitation process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. **No faxed Proposals will be accepted.**

Additional information may be obtained from:

Baker County Board of County Commissioners
55 N. 3rd St.
Macclenny, FL 32063
(904) 259-3613

[Website: http://www.bakercountyfl.org/purchasing](http://www.bakercountyfl.org/purchasing)

BAKER COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA

Sara Little
County Manager

INSTRUCTIONS TO BIDDERS

Proposal to Provide PRESSURE WASH, WEATHER SEAL & PAINT EXTERIOR OF COUNTY ADMINISTRATION OFFICE

1. Contractor is to provide verification to the County that the company's employees are covered under worker's compensation insurance coverage.
2. It is expressly understood by the contractor offering a proposal after a written notice of award by the County, a written contract will be required to be executed and will serve together with this proposal, these instructions, and any detailed specifications as the entire form of contract between the parties.
3. Each Contractor submitting a proposal is affirming that no official or employee of the County is directly or indirectly interested in this proposal for any reason of personal gain.

Proposers are directed not to contact County Commissioners, County departments or divisions until award has been made by the Board of County Commissioners. ALL QUESTIONS FROM BIDDERS SHALL BE ADDRESSED IN WRITING TO THE COUNTY MANAGER (see contact information below).

4. **Additional Information/Addenda.** Any ambiguity, conflict, discrepancy, omissions or other error discovered in this solicitation must be reported immediately in writing to the County Manager and a request made for modifications or clarification. Request for additional information or clarifications will be received by email or letter. The request must contain the submitter's name, address, phone number, and email address and addressed to:

Sara Little
County Manager
55 N. 3rd St.
Macclenny, FL 32063
(904) 259-3613
Email: sara.little@bakercountyfl.org

Addenda: If any addenda are required, the County will post the addendum on the County website at <http://www.bakercountyfl.org/purchasing.php>

It is the bidder's responsibility ensure all addenda are received and read prior to submitting a bid..

5. **Proposals and Presentation Cost.** The County will not be liable in any way for any costs incurred by bidders in the preparation of their bid response nor for the presentation of their proposals or participation in any discussions or negotiations.
6. The last date to submit questions will be May 27, 2021 by 5:00 PM.
7. By submitting a proposal, the Contractor attests that it is in compliance with all items listed in the bid/proposal instructions. Furthermore, the Contractor attests that Baker County accepts no responsibility for any injuries to the firm's employees, while on County property performing their duties.

8. Contractor shall comply with all local, state and federal laws, regulations, etc associated with the work.
9. No work will be performed at any time without proper supervision. Names and experience of supervisors shall be provided.
10. Staging areas for equipment and materials can be arranged at each site.
11. Work on this project will have to be performed so as to not disrupt operations of the buildings.
12. All work may be performed Monday – Saturday during the hours of 7:00 AM and 7:00 PM. Other hours will have to be approved in advance.
13. Parking for all vehicles will be in designated areas at each fire station.
14. The Contractor shall accompany a designated representative(s) of the County on inspections of work at any time during the contract period.
15. Respondent shall be licensed to do business in the State of Florida.
16. References - Respondent must provide at least three (3) references of clients it has provided similar services as described in this bid. If available, such references may be from other Florida jurisdictions. Services must have been provided within the last five (5) years.

**SPECIFICATIONS FOR
PRESSURE WASH & PAINT EXTERIOR OF SIX FIRE STATIONS**

1. SCOPE:

The scope of work shall include, but is not limited to:

- 1.1 Power sand all loose paint.**
- 1.2 A good, thorough pressure washing of the entire exterior of the buildings to clean all dirt/dust, mildew and accumulated debris. Use appropriate cleaning solutions and follow the manufacturer's instructions for application. Clean all exterior windows and doors after all work has been completed.**
- 1.3 Apply one coat of Loxon Bond and seal (or equal).**
- 1.4 Prep and paint all existing exterior painted surfaces including all exposed pipes. Use Sherwin Williams paint or approved equal. Apply two coats of finish paint.**
- 1.5 Seal crack in concrete where building meets sidewalk.**
- 1.6 See paint design in Exhibit "B" that shows what the finished building should look like. (Building letters and lighting will be purchased separately).**

2. PAYMENT AND BID:

- a. Bidders will comply with all local, state, and federal laws and ordinances governing said work including the Occupational Safety and Health Act of 1970.
- b. Baker County reserves the right to reject any and all bids, to waive any informalities and to accept the bid if seems most advantages to the County. Any bid submitted will be binding for sixty (60) days after the date of the bid opening.

3. INSURANCE REQUIREMENTS:

A. Contractor's Insurance: The contractor shall not commence any work in connection with this Agreement until he has obtained all of the following types of insurance and such insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved. All insurance policies shall be with Insurers qualified and doing business in Florida.

B. Worker's Compensation Insurance: The Contractor shall take out and maintain, during the life of this Agreement, Worker's Compensation Insurance for all of the Contractor's employees connected with the work of this project and, in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by the Contractor. Such insurance shall comply fully with the Florida Worker's Compensation Law, Chapter 440, Florida Statutes. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under the Workmen's Compensation statute, the Contractor shall provide, and cause each subcontractor to Provide, adequate insurance, satisfactory to the County, for the protection of his employees not otherwise protected.

C. Contractor's Public Liability and Property Damage Insurance: The Contractor shall take out and maintain during the life of this Agreement COMPREHENSIVE GENERAL LIABILITY, COMPREHENSIVE AUTOMOBILE LIABILITY, CONTRACTUAL LIABILITY AND PRODUCTS AND COMPLETED OPERATIONS LIABILITY INSURANCE. These Policies shall protect him from claims for damage for personal injury, including accidental death, as well as claims for property damages, which may arise from operations under this Agreement whether such operations are by himself or by anyone directly, or indirectly employed by him. The amounts of such insurance shall be the minimum limits as follows:

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| 1) Bodily Injury Liability: | \$1,000,000/claimant
\$2,000,000/occurrence |
| 2) Personal Injury Liability: | \$1,000,000/claimant
\$2,000,000/occurrence |
| 3) Automobile Bodily Injury
& Property Damage Liability | \$1,000,000 |
| 4) Property Damage Liability
(other than automobile) | \$1,000,000/claimant
\$2,000,000/occurrence |

Indemnification Rider: The Contractor's Liability Policy shall provide a "Hold Harmless" rider to cover the provision of Article 3.18 of the referenced AIA General Conditions.

CANCELLATION:

Each certificate of insurance shall bear the provision that the policy cannot be altered or canceled in less than ten (10) days after mailing written notice to the assured of such alteration or cancellation, sent registered mail.

The contractor shall furnish the owner with satisfactory proof of insurance required before written approval of such insurance is granted by the owner.

4. DAMAGE TO CONTRACTORS PROPERTY:

- a) Baker County shall be under no obligation to replace or in any way compensate the contractor for fire, theft, vandalism or any other casualty, injury or damage to equipment or property belonging to the contractor while on County property.
- b) **The successful bidder agrees to indemnify or hold harmless the County from and against any liability, loss, cost, damage suit, claim, or expense arising occurrence on the part of the successful bidder to include its officers, servants, agents or employees arising from its activities, operations, and performance of services while on County property and further agrees to release and discharge the County and its Agents from all claims or liabilities arising from or caused by the successful bidder in fulfilling its obligations under this Agreement.**

REFERENCE INFORMATION

All bidders shall provide a list of three (3) client references of similar work. The reference information shall include the company's name, a contact person's name with his or her title and their telephone number. Contractor shall provide the information below with their bid sheet. Contractor shall be experienced in projects of similar type.

1. Company name: _____

Contact person: _____

E-mail: _____ Phone No. _____

2. Company name: _____

Contact person: _____

E-mail: _____ Phone No. _____

3. Company name: _____

Contact person: _____

E-mail: _____ Phone No. _____

BID PRICE SHEET

Baker County, FL

PRESSURE WASH & PAINT EXTERIOR COUNTY ADMINISTRATION OFFICE PER BID SPECIFICATIONS # 2021-13

Company Name: _____

Address: _____

Contact Name: _____

Phone Number: _____ Mobile Phone Number: _____

Email: _____

Tax ID# _____

Corporation or Partnership: _____

Number of Years in Business: _____

Signed: _____ Date: _____

	Building	Address	Bid Price
1	County Administration	55 North Third Street Macclenny, FL 32063	\$
		TOTAL	\$

Exhibit “B”

Color scheme for painting fire stations (subject to change prior to contract).

[County will purchase and install the lettering and lighting separately.]