

Baker County Board of Commissioners
55 N Third St
Macclenny, FL 32063
P: 904-259-3613 opt 5
F: 904-259-7610
Email: SHIP@bakercountyfl.org



SHIP PROGRAM

TO: Baker County Press
Attention: Public Notices
Fax: 904-259-6502

FROM: Lydia Mangano
SHIP Administrator

DATE: March 16, 2021

SUBJECT: Public Notice

Please run the notice below twice: **Thursday, March 25, 2021** and **Thursday, April 1, 2021** and email me a proof me at SHIP@bakercountyfl.org . You may bill this notice to the Baker County Board of Commissioners, ATTN: SHIP Admin, 55 N 3rd Street, Macclenny, FL. 32063. Should you have any questions, please contact me at the number above. Thank you for your prompt attention to this matter.

PUBLIC NOTICE

A pre-bid walkthrough for bids on One (1) Emergency Well:

1. Emergency repair One (1) home needs new well.

This will be conducted as part of the SHIP Housing Emergency Repair Strategy on **Friday, April 9, 2021 starting at 9:30 am**, beginning at the Baker County Administration Office, 55 N. Third St, Macclenny, FL 32063. Bidders must complete the site inspection of the homes before a bid will be accepted. The deadline for sealed bids to be received is **Friday, April 16, 2021 at 4pm**. Bids should be addressed or hand-delivered to: Baker County Administration Office, c/o SHIP Administrator, 55 N. Third St, Macclenny, FL 32063. For more information, or to request bidding instructions or a bid form, please call Baker County SHIP, 904-259-3613 opt #2. Bids received after the time and date specified will not be accepted and will be returned unopened to the Bidder. WBE/MBE/DBE firms are encouraged to participate. Baker County is an Equal Opportunity Employer. The Baker County Board of County Commissioners reserves the right to waive any informality or to reject any or all bids. Any person with a qualified disability requiring special accommodations at the bid opening shall call the phone number listed above at least 2 business days prior to the event.

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SHIP PROGRAM

TO: Lake City Reporter
Attention: Kim - Legal Notices
classifieds@lakecityreporter.com
Fax: 386-752-9400

FROM: Lydia Mangano
SHIP Administrator

DATE: March 16, 2021

SUBJECT: Public Notice

Please run the notice below twice: **Thursday, March 25, 2021** and **Thursday, April 1, 2021** and email me a proof me at SHIP@bakercountyfl.org . You may bill this notice to the Baker County Board of Commissioners, ATTN: SHIP Admin, 55 N 3rd Street, Macclenny, Fl. 32063. Should you have any questions, please contact me at the number above. Thank you for your prompt attention to this matter.

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SHIP Walk- Thru March 2021

**Maximum Allowed Bids:
Emergency Assistance- \$10,000**

#2 – 7935 Madison Dr, Glen St. Mary, FL 32040 (Rosemary Belcher)

Emergency Repair

1. Replace well.



**HOUSING REHABILITATION PROGRAM
NOTICE TO BIDDERS**

A. NOTICE TO BIDDERS:

A **Pre-Bid walkthrough** for Emergency Repair/Well for 1 home in **Baker County** will be conducted as part of the SHIP Housing Program on **Friday, April 9, 2021** starting at **9:30 AM** outside the **Baker County Administration office, 55 N Third St, Macclenny, FL 32063**. In order to bid on a home, you **must complete a walkthrough** of each home before a bid will be accepted.

B. General Instructions to Bidders:

1.
 - a. All prices shall include all labor, supervision, materials, equipment, and services necessary to perform a complete, thorough, workmanlike job.
 - b. Alternates to the specifications will not be accepted unless the specifications call for same.
 - c. Bids prices must be itemized on the submitted bid form or the bid will be rejected.
2. Insurance: Before any bid can be accepted, a Certificate of Insurance must be attached to the proposal. The Certificate of Insurance must list Baker County as a party to be notified ten (10) days before cancellation or expiration of the policy.
3. Legal Compliance: The bidder shall be familiar with all federal, state and local laws, ordinances, rules and regulations that affect the work. Ignorance on the part of the bidder will in no way relieve him/her from responsibility for compliance with all laws, ordinances, rules and regulations.
4. Right of Rejection: The owner, in cooperation with Baker County reserves the right to reject any or all bids; to waive any formality; to award the bid in the best interest of Baker County and the Owner. Bids that are more than 15% higher or lower than the Housing Rehabilitation Specialist's cost estimate will not be accepted. **(This rule does not apply to NEW CONSTRUCTION)**
5. Pre-Bid Conference: Bidders or their representatives are **required** to attend an on-site visit and inspection for each home they wish to submit a proposal on. Failure to attend the meeting will result in automatic bid rejection unless a waiver is approved by the Baker County Board of County Commissioners.
6. Bids Submitted: All bids and inquiries shall be addressed to Baker County Board of Commissioners, c/o SHIP Administrator, 55 N Third St, Macclenny, FL. 32063. Bid proposals shall be enclosed in a **sealed** envelope bearing the markings **"SHIP HOUSING SEALED BIDS/Property Name"**. The bids are due **Friday, April 16, 2021** no later than 4:00PM.

7. No contractor or subcontractor may participate in this work if ineligible to receive federal or state funded contracts.
8. No contractor will be awarded more than three (3) rehabilitation or new construction contracts simultaneously, unless substantial evidence is submitted to justify same and the Baker County Board of County Commissioners determines, at their sole discretion, such an award will not jeopardize the program or inconvenience the homeowner.
9. Federal equal opportunity, civil rights, lead base paint and record retention requirements are applicable to work performed on this job.
10. Financing of the work will be provided in whole or in part by the Baker County Housing Rehabilitation Program. Baker County will act as agent for the owner in preparing contract documents, inspecting, and issuing payments. The contract will be between the owner and contractor. Bids, work performed, and payments must be approved by the owner and Baker County.
11. All projects financed in whole or in part by the Baker County Housing Rehabilitation/SHIP Program will be advertised in the Baker County Press.
12. All contractors must meet all eligibility and licensing criteria prior to bidding. All contractors must update their contractor file with the Building & Zoning Department. All Contractors are required to sign in upon updating their contractor file.

Project Assistant/ Contractor

Date

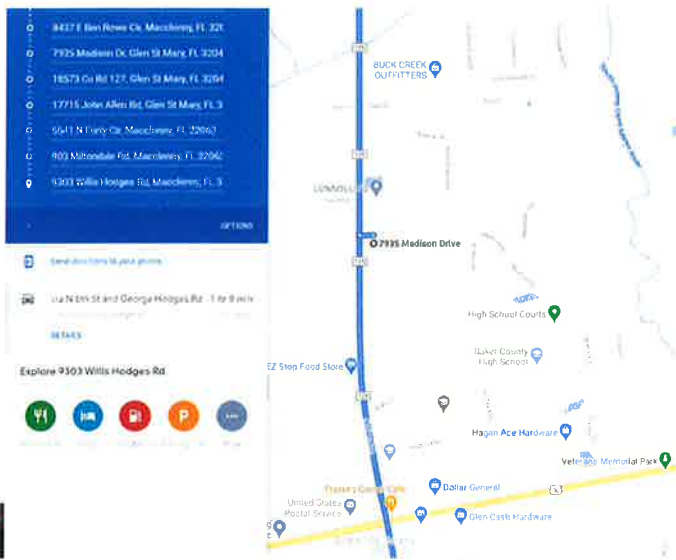


**Maximum Allowed Bids:
Emergency Assistance- \$10,000**

House #1– 7935 Madison Dr, Glen St. Mary, FL 32040 (Rosemary Belcher)

Meet at 9:30 AM outside the Baker County Commission Chambers, 55 N 3rd Street. After the brief conference the group will visit the homes in this order:

Go to House #1 – 7935 Madison Dr, Glen St. Mary, FL 32040 (Rosemary Belcher) **Emergency Repair Replace well.**



Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
New WELL

Applicants Name: ROSEMARY BELCHER

Applicants Address: 7935 MADISON DR, GLEN ST. MARY, FL 32040

Applicants Phone Number: 904-653-1558

Homeowner Signature: _____

Approximate Square Footage: N/A

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition	Demolition and safe, legal, disposal of all materials, and cleanup of job site.		\$
002	Site Work			\$
003	New Structure			\$
004	Electrical, Appliances & HVAC			\$
005	Interior Work			\$
006	Plumbing Work	New Well in accordance with State of Florida regulations.		\$
007	Windows			\$
008	Cabinets			\$
009	Miscellaneous			\$

THIS PAGE MUST BE INCLUDED WITH THE BID FOR IT TO BE VALID

All work to be performed in a workmanlike manner, in accordance with the Standard Rehabilitation Specifications, local codes, and manufacturers specifications. The contractor shall be responsible for repairs and/or reinstallations of materials/equipment/fixtures damaged or removed due to any work item contained herein. Contractors shall properly dispose of all fixtures, materials and other items removed from the dwelling unless otherwise specified herein. **All items must be cost itemized in the space provided or the bid will be rejected. All addendums must be signed and submitted with this bid.**

Work must be completed and approved within 90- days of the issuance of the Notice to Proceed.

The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name:

Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: