

Memorandum



To: Contractors
From: Lydia Mangano, SHIP Administrator
Date: February 16, 2024
Re: Addendum #1 BID 2024-02

Baker County Addendum #1

Bid 2024-02 SHIP New Construction

Be advised of the following notations regarding this bid:

Property #2 – Walk-thru revealed additional repairs needed that were not included in the work write-up used for the walk thru.

Please see **new** work write-up following this memo.

No changes to maximum bid allowable for this property at this time.

Baker County State Housing Initiatives Program
Work Write-Up and Bid Form
REHABILITATION – ADENDUM BID

Applicants Name: VICKEY SURRENCY
 Applicants Address: 212 SOUTH BLVD. W., MACCLENNY, FL 32063
 Applicants Phone Number: 904-910-4348

Homeowner Signature: _____

<u>ITEM NUMBER</u>	<u>SYSTEM SPECIFIC</u>	<u>DESCRIPTION OF WORK</u>	<u>LOCATION</u>	<u>CONTRACTOR PRICE</u>
001	Demolition / Disposal	Contractor to ensure the premises is completely free of all construction trash and debris and cleaned prior to inspection. Demolition and safe, legal, disposal of all materials.		\$
*	Primary Bid	<p>* Elec – <u>Kitchen</u> - Repair/replace 2 exposed, non-working outlets on either side of kitchen sink with GFI outlets and plate covers. Evaluate/repair electrical on range vent hood or replace vent hood if electrical is in working order. 2/16/2024 – Vent hood replacement can be included with an above stove microwave.</p> <p><u>Utility Room</u> – Ceiling light not working. Inspect/repair all wiring.</p> <p>* HVAC - Replace central unit heat pump, with automatic float cutoff switch and thermostat. Work to include disconnects at compressor and air handler. Bid to reflect properly sized unit with a minimum of 16 seer. One (1) year parts and labor and five (5) years compressor warranty. If upgrade of electric is required, include in bid.</p> <p>* Front Door – Remove/replace front door, casing and jam. Work to include new lock including deadbolt and 2 sets of keys.</p> <p>* Den Arch Window – Remove/replace single broken pane of arch window. 2/16/2024 – 2nd crack discovered in window. Entire window replacement needed.</p>	<p>Kitchen & Utility Room</p> <p>All</p> <p>Front Door</p> <p>Den</p>	<p>\$</p> <p>\$</p> <p>\$</p> <p>\$</p>
		SECTION TOTAL		\$

**	Secondary Bid	<p>** Utility Room – Finish: Work to include insulation on exterior walls, drywall all walls, remove/replace damaged ceiling drywall, paint. 2/16/2024 – Utility room to have false wall built to cover plumbing/vent stack once repairs made, to include drywall, paint.</p> <p>** Utility Room – Repair/replace faucet on hot water line to washer, leaks.</p> <p>** Bathroom – Upgrade to handicap accessible. Work to include Walk in shower, with grab bars, toilet at least 18”, new wax seal. Repair soft spot in drywall behind existing toilet. Replace tile flooring. 2/16/2024 – Due to existing window, shower “insert” not allowable, will need to be tiled.</p> <p>** Bathroom – Remove/replace existing door casing to properly fit existing door to allow to close & lock properly. 2/16/2024 – Enlarge door entry to 36”, replace door, move electrical switch to accommodate new door opening, remove/replace floor tile.</p> <p style="text-align: right;">SECTION TOTAL</p>	<p>Utility Room</p> <p>Utility Room</p> <p>Master Bath</p> <p>Master Bath</p>	<p>\$</p> <p>\$</p> <p>\$</p> <p>\$</p> <p>\$</p>
***	Alternate Bid	<p>*** Kitchen – Remove/replace all lower kitchen cabinets to include new countertop, sink and faucet.</p> <p>*** Living Room – Repair/remove texture on ceiling. Repair crack in ceiling causing ceiling to sag. 2/16/2024 – Additional texture ceiling issues in living room, dining room, kitchen area. Remove, replace.</p> <p style="text-align: right;">SECTION TOTAL</p>	<p>Kitchen</p> <p>Living Room</p>	<p>\$</p> <p>\$</p> <p>\$</p>
BID / SECTION GRAND TOTAL				\$
<i>(grand total may not exceed \$45,00.00)</i>				

Primary Bid = *

Secondary Bid = **

Alternate Bid = ***

THIS PAGE MUST BE INCLUDED WITH THE BID FOR IT TO BE VALID

All work to be performed in a workmanlike manner, in accordance with the Standard Rehabilitation Specifications, local codes, and manufacturers specifications. The contractor shall be responsible for repairs and/or reinstallations of materials/equipment/fixtures damaged or removed due to any work item contained herein. Contractors shall properly dispose of all fixtures, materials and other items removed from the dwelling unless otherwise specified herein. **All items must be cost itemized in the space provided or the bid will be rejected. All addendums must be signed and submitted with this bid.**

Work must be completed and approved within 90- days of the issuance of the Notice to Proceed.

The house is to be _____ Occupied or _____ Vacant for _____ Days.

Contractor's Name:

Contractor's Address:

Contractor's Phone Number and Email Address:

OFFICAL USE ONLY

BID OPENED BY: _____

BID OPENING WITNESS: _____

DATE OF BID OPENING: _____

TIME OF BID OPENING: _____

DATE OF BID SUMMITANCE: _____

WORK WRITE-UP PREPARED BY: LYDIA MANGANO

PREPARED DATE: 1/22/2024