

# BAKER COUNTY BOARD OF COUNTY COMMISSIONERS



## **Request For Proposal**

### **Fire Skid Unit**

**RFP # 2019-10**

BAKER COUNTY BOARD OF COUNTY COMMISSIONERS  
ADMINISTRATION OFFICE  
55 N THIRD STREET  
MACCLENNY, FL 32063  
PHONE: 904-259-3613  
EMAIL: [kennie.downing@bakercountyfl.org](mailto:kennie.downing@bakercountyfl.org)

**REQUEST FOR PROPOSALS - RFP # 2019-10**  
**Fire Skid Unit**

The Baker County Board of County Commissioners, Florida (County) will receive sealed proposals until **3:00 p.m.** local time, on **July 25, 2019** at the County Administration Office located at 55 N. Third Street, Macclenny, Florida 32063. Proposals delivered to any other location will not be considered received by the Administration Office. Any proposals received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time will be resolved against the Bidder. Proposals will not be accepted via fax. Shortly after the bid due time has expired, the proposals will be publicly opened and announced.

A clearly marked original proposal, five (5) copies of the proposal, and one (1) electronic copy of the complete proposal on CD/jump drive must be placed in a sealed envelope and clearly marked **“RFP 2019-10 Fire Skid Unit”** on the exterior of the package submitted.

Request for additional information or clarifications must be made in writing to the Administration Office at the address, phone or email below. Facsimile or e-mail questions are acceptable. The Administration Office will issue replies to questions and additional information or amendments on the County’s website in the form of written addenda. Any addenda will be issued prior to the deadline for responding to this Request for Proposal. Questions must be received no later than **3:00 p.m. on July 18, 2019**

Baker County Board of County Commissioners  
Administration Office  
55 N. Third Street  
Macclenny, Florida 32063  
[kennie.downing@bakercountyfl.org](mailto:kennie.downing@bakercountyfl.org)  
904-259-3613

It will be the sole responsibility of the Bidder to check the County’s website prior to submitting a response to determine if any addenda have been issued, to obtain such addenda, and to acknowledge addenda with their bid.

Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and County holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Administration Office or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

The Baker County Board of County Commissioners reserves the right to reject any or all proposals, to waive any informalities or irregularities in any proposals received, to re-advertise for proposals, or take any similar actions that may be deemed to be in the best interest of the County.

BAKER COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA

---

Kennie Downing  
County Manager

## REQUEST FOR PROPOSAL - OVERVIEW

1. **PURPOSE:**

The Baker County Board of County Commissioners (the County) is soliciting proposals to purchase one (1) CET Drop-In Unit #0701 (or equal). The brand mentioned in this bid is used only for quality standard purposes. The County is open to all brands. All alternate brands must meet or exceed the standards set forth in the sample brand specification. Any difference between the proposed unit must be clearly indicated in the right column on the Specifications pages.

**GENERAL INFORMATION:**

2. **BIDTIMETABLE:**

The anticipated schedule for the bid process is as follows:

Date Bid Issued	June 27, 2019
Deadline for Questions	July 18, 2019, 3:00 pm
Bid Opening	July 25, 2019, 3:00pm

3. **MINIMUM EQUIPMENT SPECIFICATIONS**

The proposed fire skid unit must meet or exceed the specifications of a CET Drop-In unit #0701, or current manufactured model number. The County is open to all brands that meet the Minimum Specifications below. The County will make the sole decision whether the quality standards of any equivalent product meets the County’s needs.

Unit must comply with Federal and State laws and regulations as applicable on date of delivery. Equipment will be delivered complete and ready to install with standard equipment and all extra equipment as specified. Bidder will fill in the following information for the unit proposed. The proposed skid unit must fit inside the bed of a F350 truck. Maximum truck bed 94” x 120”

	MINIMUM SPECIFICATIONS	<b>BIDDER STATE Yes/No or Attach Explanation.</b>
A	Fire pump Drop-In unit Tank: The water tank shall be constructed of 1/2" thick polypropylene sheet. The material shall be of a certified, high quality, non-	

	<p>corrosive, stress relieved thermo plastic, black in colour with a textured finish, and UV stabilized for maximum protection. The skid type booster tank shall be of a standard configuration and shall be so designed to have complete modular slide in capability. All joints and seams are to be fully nitrogen welded and electronically tested for maximum strength. The unit shall incorporate transverse partitions manufactured for 3/8" PT2E polypropylene which shall interlock with a series of longitudinal partitions constructed of 1/2" PT2E polypropylene. All swash partitions shall be so designed to allow for maximum water and air flow between compartments and are fully welded to each other as well as to the inside of the tank. The passenger side rear wall of the tank shall have a standard built in sight gauge 2" in width, and 70% transparent.</p>	
B	<p>Fill tower and tank cover: The tank shall be equipped with a combination vent/overflow and manual fill tower. The fill tower shall be an 8" round by 6" high with a moulded drop-on type cover. The cover shall be fastened to the tower with a teather to prevent loss. The tower shall be located in the right rear corner of the tank. There shall be a vent / overflow installed inside and to the extreme rear of the tower approximately 2" down from the top. This vent / overflow shall be of a standard schedule 40 polypropylene pipe with minimum ID of 3". The vent / overflow shall be piped internally toward the front and exit out the front tank wall with a 1" extension past the front tank wall.</p> <p>The tank cover shall be constructed of 1/2" thick PT2E polypropylene, black in color, UV stabilized, and incorporate an exclusive self locking design.</p>	
C	<p>Tank Capacity: The tank shall have a capacity of 200 U.S. gallons of water. The tank shall be covered by the <i>ALL OUT</i> No Fault Life Time Warranty, (or similar Warranty).</p>	
F	<p>Sump: The floor of the tank shall be manufactured from 3/4" PT2E polypropylene. There shall be one (1) sump as standard per tank. The sump shall be integral to the tank floor and be a minimum of 5/8" deep recessed into the floor. The sump shall not be visible from or protrude through the bottom of the tank.</p>	
E	<p>Tank Outlets: There shall be two standard tank outlets located in the same vertical plane on the driver side rear wall of the tank. One (1) 2-1/2" female NPT tank to pump suction fitting and one (1) 1-1/2" female NPT tank fill fitting with flow deflector.</p>	
F	<p>1" Tank drain: There shall be a 1" tank drain to the rear right side of the tank with a plug.</p>	
G	<p>Tank Mounting Blocks The cover shall incorporate two (2) booster reel mounting blocks that shall be to accommodate two (2) each sliding nut</p>	

	fasteners. These mounting blocks shall be welded to the covers running from the rear edge of the tank forward.	
H	<p><b>Skid Base:</b> There shall be a full width skid base manufactured of 3/4" PT2E polypropylene welded to the tank. This base shall be 48" wide by 96" long and shall extend 34" past the tank in the rear to allow for pump mounting. The pump mounting area shall be supported by 1/2" PT2E polypropylene gussets 15" high by 32" long. The gussets shall be equipped with 2" holes to assist in lifting the unit. The mounts shall allow for the truck to be secured directly to a truck bed without the need for any skid frame work underneath. Tank will be baffled in accordance with NFPA bulletin 1906 requirements.</p>	
I	<p><b>Mounting:</b> The Drop-In-Unit shall be mounted in a manner that allows access to the engine, pump, and auxiliary systems for routine maintenance. The Drop-In-Unit shall not be welded or otherwise permanently secured to other components.</p>	
J	<p><b>Fire Pump, 18hp:</b> The pump shall be a CET DI-PFP-18hpVGD-MR (or equal) single stage centrifugal pump, bolted directly to the engine, with a 2.5" Victaulic suction inlet, and a 1.5" Victaulic discharge outlet, (or similarly configured). The volute and pump head shall be a lightweight, high strength, seawater resistant, aluminum alloy. The impeller shall be a bronze enclosed type for maximum efficiency, fully machined and balanced. The engine crankshaft shall serve as the pump shaft, with the impeller mounted directly on the crankshaft. The shaft seal shall be self-adjusting, self-lubricating, and mechanical type. The pump shall be equipped with a brass drain cock. The pump piping shall be flexible to prevent any breakage caused by vibration. The pump shall be capable of a maximum discharge volume of 255 GPM at 25 PSI, and a maximum discharge pressure of 175 PSI while pumping 30 GPM. The performances are based on a maximum altitude of 500ft and any higher elevation will lower the pump performance. The standard engine performance drops 3% for every 1000 ft.</p>	
K	<p><b>Engine:</b> The pump shall be driven by a V-Twin cylinder, gasoline powered engine, Vanguard 18 horsepower engine. The engine shall be air-cooled, with a 12 volt start and recoil back-up start. The engine should be connected to the main battery of the truck, (or similarly configured).</p>	
L	<p><b>Pump Controls:</b> A control panel shall be supplied and installed on the pump. The controls shall consist of a start switch, 2.5" diameter discharge pressure gauge and a work light.</p>	

M	<p>3 US gallon External Fuel Tank:  A 3 US gallon external fuel tank shall be provided for the pump motor. It will be large enough to run the pump motor for one (1) hour at its rated capacity and pressure as per NFPA 1906, 8.10.1. Tank will be mounted at the left rear of the flatbed.</p>	
N	<p>Plumbing and Valves:  Intake and discharge piping shall not interfere with the routine maintenance of the pump, engine, or auxiliary systems and shall not unduly restrict the servicing of these components.</p>	
O	<p>Suction Piping, 2.5" Two (2) Industrial Valves:  All piping on the suction side shall be made of <b>steel</b> (welded joints) painted red. The suction piping, the pump and the discharge shall be tested to 400 PSI.  The suction piping shall consist of a 2.5" tank to pump line with a 2.5" flexible rubber hump hose to minimize flex and vibration between the pump and the tank.  <b>RIGID PIPING SHALL NOT BE ACCEPTABLE.</b>  Between the tank and the pump there shall be a 2.5" <b>industrial</b> valve. This valve shall remain open to pump from the tank.  This pipe shall have a tee into the suction side of the pump, and shall continue to the rear of the truck for overboard suction where there shall be an additional 2.5" <b>Industrial</b> Valve.  The overboard suction connection shall have a 2.5" NST female swivel adapter and a 2.5" NSTF plug with retaining cable.  To draft, the tank to pump valve shall be closed, a suction hose connected to the overboard suction connection and placed in a static water supply, and the primer activated.</p>	
P	<p>Discharge Piping:  All piping shall be steel piping or high pressure flexible hose. A 2.5" X 2.5" square steel manifold shall be piped directly to the discharge outlet of the pump. Attached to this discharge manifold, by means of welded steel pipe nipples, shall be all the discharge valves. All piping shall be painted <b>red</b> to match the pump.</p>	
Q	<p>1" Tank Fill:  There shall be a 1" valve piped from the discharge manifold as a means for refilling the tank. The valve shall be <b>Industrial</b> quarter turn valve handle and 1" NPT threads, and shall be connected to the tank fill port by 1" high pressure flexible hose.</p>	
R	<p>One (1) 1.5" Discharge to Rear  There shall be one (1) 1.5" valve piped from the discharge manifold to the rear of the truck for connection of forestry hose. The valve shall be an <b>industrial</b> quarter turn valve with 1.5" NST threads.</p>	

	The valve shall be furnished with a 1.5" NST cap and chain.	
S	<p>One Booster Reel, 12v electric low-profile rewind booster reel:  One (1) 12v electric <b>low profile</b> rewind booster reel capable of handling 150' of 1" diameter booster hose. The reel shall have a push button rewind control and a backup geared crank rewind handle. The reel shall be equipped with a 1" NPT 90-degree swivel inlet, and a 1" NST outlet riser. The reel shall be manufactured of steel and shall be primed and painted red.  Prefer reel to be installed near the pump area instead of on top of the water tank.  100' of 1" fabric booster hose shall be supplied and installed on the reel.</p> <p>Two (2) high mounted roller and spool assemblies shall be furnished and installed on the reel.</p>	
T	<p>Testing  The pump shall be tested after the pump and all its associated piping and equipment have been installed on the fire apparatus. The tests shall be conducted at the manufacturer's approved facility.</p> <p>The testing shall include at least the pumping tests, the priming device test, the vacuum test, the water tank-to-pump flow test, and the piping integrity test.</p>	
U	Standard factory Warranty. Provide copy of warranty upon purchase.	

4. Bidder shall fill in below the brand name, model or identification number and year model of item offered in bid.

\_\_\_\_\_

(Brand Name and Model or Identification Number)

\_\_\_\_\_

(Year Model)

5. Deliver Receipt: "A Bill of Lading" or a "Dealer's Receipt" shall be included with delivery showing delivery date and signed by shipper and Baker County.
6. Manuals: The successful Bidder is to include the following manuals with the order. Paper manuals are required. Online manuals and CD's will be accepted in addition to paper manuals. Bidder will be responsible for all subscriptions, updates, registrations, renewals and fees associated with online manuals for the active life of the units.

[End of minimum requirements]

## TERMS AND CONDITIONS

1. FAILURE TO RETURN ALL PAGES OF THIS INVITATION TO BID MAY RESULT IN BID BEING DEEMED NON-RESPONSIVE.
2. Minimum specifications are intended to be open and non-restrictive. Contractors are invited to inform Baker County whenever specifications or procedures appear not to be fair and open. Such information should be supplied as early in the procurement process as possible. Information received in less than five (5) days prior to the scheduled bid opening will not be acted upon unless the County Manager determines that it is in the best interest of the County to consider.
3. Brand names and numbers when provided in solicitations are for reference and to establish a quality standard. Any reference to a brand name shall not be construed as restricting Bidders to that manufacturer (unless "no substitutes" is stated). Proposals on equal items will be considered, provided the bid clearly describes the article offered and it is equal or better in quality and function and fully compatible with this requirement.
4. By submitting a bid, Bidder warrants that any goods or services supplied to Baker County Government meet or exceed the specifications set forth in this solicitation.
5. If any supplies, materials, and equipment are provided to the County under this solicitation, then such items shall be new and in first-class condition unless the solicitation specifically allows offers of used, reconditioned, or remanufactured items. If newly manufactured products are specified, such products shall be of recent origin and not previously used. No equipment of any type is acceptable if serial numbers or any other manufacturer's identification labels or marks have been removed, obliterated, or changed in any way. A Contractor delivering any such equipment to the County will be deemed to have breached the contract, and appropriate action will be taken by Baker County.
6. Time of delivery is a part of the solicitation and an element of the contract that is to be awarded. If the Bidder cannot meet the required service delivery dates, a bid should not be submitted. Failure to deliver in accordance with the contract could result in the Contractor being declared in default.
7. Bid Withdrawal  
Proposals may be withdrawn at any time prior to the bid opening.
8. Expenses of Preparing Responses to this ITB  
The County accepts no responsibility for any expenses incurred by the Bidders who submit proposals in response to this ITB. Such expenses are to be borne exclusively by the Bidders.
9. It is the responsibility of each Bidder to ensure that its submission is received by 3:00 p.m. on the bid due date. The bid opening time shall be strictly observed. Bidders should plan enough time to ensure that they will be able to deliver their submission prior to our deadline.



Late submissions, for whatever reason, will not be evaluated. Telephone, fax proposals, or e-mailed proposals will not be accepted.

10. Required Signatures

Proposals must be signed by an officer or agent of the firm having the authority to execute contracts.

11. WARRANTY AND/OR GUARANTY:

Contractor warrants that its services under this Agreement shall be free of defects in materials and workmanship for manufacturer's warranty period.

12. LITERATURE:

When the bidder proposes to furnish another product, he is required to furnish, with his bid, literature describing the item(s) being offered. Failure to furnish this literature may result in the bid being deemed non-responsive.

13. SILENCE OF SPECIFICATIONS:

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

CONTRACT AWARD:

1. Proposals submitted will be evaluated and recommended for award to the lowest, responsive, and responsible Bidder(s).
2. The intent of this bid is to make an all-award; however, the County reserves the right to award by line item. The County may accept any item or group of items on any bid, whichever is in the best interest of Baker County.
3. The County reserves the right to reject any and all proposals, to waive informalities, and to re-advertise.
4. The judgment of Baker County Manager on matters, as stated above, shall be final.

DELIVERY:

Delivery will be F.O.B. job site or storage yard as requested at time orders are placed.

PAYMENT:

Payment will be made on a unit basis, net 30 days upon acceptance by the County.

ADDITIONAL INFORMATION:

Baker County reserves the right to request additional information needed for clarification from any Bidder for evaluation purposes.

ADDENDUM:

It will be the sole responsibility of the Bidder to contact Baker County prior to submitting a bid to determine if any addenda have been issued, to obtain such addenda, and to acknowledge addenda with their bid. Addendums will be posted on the County's website <http://www.bakercountyfl.org/purchasing.php>.

REQUIRED DOCUMENTS:

The enclosed documents must be executed and returned with bid proposal or the proposal may be considered non-responsive.

A. PUBLIC ENTITY CRIME:

Public Entity Crimes – Section 287.133 (3) (n) of the Florida Statutes requires that a vendor/contractor submit a sworn statement concerning Public Entity crimes. Bidders are required to submit the enclosed form with their bid, failure to do so may be reason for rejection of bid.

B. EMPLOYMENT ELIGIBILITY VERIFICATION (E-VERIFY)

In accordance with State of Florida, Office of the Governor, Executive Order 11-116 (superseding Executive Order 11-02; Verification of Employment Status), in the event performance of this Agreement is or will be funded using state or federal funds, the CONTRACTOR must comply with the Employment Eligibility Verification Program (“E-Verify Program”) developed by the federal government to verify the eligibility of individuals to work in the United States and 48 CFR 52.222-54 (as amended) is incorporated herein by reference. If applicable, in accordance with Subpart 22.18 of the Federal Acquisition Register, the CONTRACTOR must (1) enroll in the E-Verify Program, (2) use E-Verify to verify the employment eligibility of all new hires working in the United States, except if the CONTRACTOR is a state or local government, the CONTRACTOR may choose to verify only new hires assigned to the Agreement; (3) use E-Verify to verify the employment eligibility of all employees assigned to the Agreement; and (4) include these requirement in certain subcontracts, such as construction. Information on registration for and use of the E-Verify Program can be obtained via

the internet at the Department of Homeland Security Web site: <http://www.dhs.gov/E-Verify>.

C. PUBLIC RECORD:

1. The County is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's public records law. Specifically, the Contractor shall:
  - a. Keep and maintain public records that ordinarily and necessarily would be required by the Owner in order to perform the service;
  - b. To Provide the public with access to such public records on the same terms and conditions that the Owner would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
  - c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed, except as authorized by law;
  - d. Meet all requirements for retaining public records and transfer to the Owner, at no cost, all public records in possession of the Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the Owner in a format that is comparable with the information technology systems of the Owner.

**Baker County, Florida**  
**PROPOSAL PRICE SHEET**

Fire Skid Unit  
Baker County, Florida  
RFP # 2019-10

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

FAX # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

1. Fire Skid Unit as specified in RFP 2019-10 and delivered F.O.B. to Baker County Fire Rescue.

\$ \_\_\_\_\_ bid price.

Brand and Model offered \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Authorized Representative

\_\_\_\_\_  
(PLEASE PRINT OR TYPE NAME)

DATE \_\_\_\_\_

**SWORN STATEMENT UNDER SECTION  
287.133(3)(n), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid No.\_\_\_\_\_.
2. This sworn statement is submitted by\_\_\_\_\_ whose business address is\_\_\_\_\_ and (if applicable) its Federal Identification No.(FEIN) is\_\_\_\_\_. If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement\_\_\_\_\_.
3. My name is\_\_\_\_\_ and my relationship to the entity named above is\_\_\_\_\_.
4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to, and directly related to, the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy or material misrepresentations.
5. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes means:
  - a. A predecessor or successor of a person convicted of a public entity crime; or
  - b. an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term

“affiliate” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The Ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which proposals or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity.
8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

\_\_\_\_\_Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in neither management of the entity, nor any affiliate of the entity have been charged with or convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity has been charged with, and convicted of a public entity crime subsequent to July 1, 1989, and (Please indicate which additional statement applies)

\_\_\_\_\_There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order)

\_\_\_\_\_The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order)

\_\_\_\_\_The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by, or pending with, the Department of General Services)

Signature: \_\_\_\_\_ Date \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Personally appeared before me, the undersigned authority, \_\_\_\_\_ who after first being sworn by me, affixed his/her signature in the space provided above on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State at large

My Commission Expires:

**THIS FORM MUST BE INCLUDED WITH PROPOSAL**

**CONFLICT OF INTEREST STATEMENT**

STATE OF FLORIDA, CITY OF \_\_\_\_\_

Before me, the undersigned authority, personally appeared \_\_\_\_\_, who was duly sworn deposes and states:

1. I am the \_\_\_\_\_ of \_\_\_\_\_ with a local office in \_\_\_\_\_ and principal office in \_\_\_\_\_  
City & State City & State
2. The above named entity is submitting a Proposal for the Baker County RFP #2019-10 described as **Fire Skid unit**.
3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity’s submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
7. Neither the entity nor its affiliates, nor anyone associated with them have any potential conflict of interest due to any other clients, contracts, or property interests for this project.
8. I certify that no member of the entity’s ownership or management is presently applying for an employee position or actively seeking an elected position with Baker County.
9. I certify that no member of the entity’s ownership or management, or staff has a vested interest in any aspect of Baker County.
10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify Baker County.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
Typed Name and Title

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Personally Known \_\_\_\_\_ Or produced identification \_\_\_\_\_.

Identification type: \_\_\_\_\_

Notary Public-State of \_\_\_\_\_

Printed, typed, or stamped commissioned name of notary public.

My commission expires \_\_\_\_\_.

**THIS FORM MUST BE INCLUDED WITH PROPOSAL**



**NON-COLLUSION AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_, being duly sworn, deposes and says that:

1. He/She is \_\_\_\_\_ of \_\_\_\_\_, the Bidder,  
Title Company Name  
that has submitted the attached proposal;

2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

3. Such Proposal is genuine and is not a collusive or sham proposal;

4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Proposal in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm, or person to fix the price or prices in the attached proposal or any other Bidder, or to fix any overhead, profit or cost element of the proposal price or the proposal price of any other Bidder, or to secure through any collusion, connivance, or unlawful agreement any advantage against Baker County, Florida or any person interested in the proposed Contract; and

5. The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

SIGNED \_\_\_\_\_

TITLE \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.  
Personally known \_\_\_\_\_ or Produced Identification \_\_\_\_\_  
(Specify type of identification)

\_\_\_\_\_  
Signature of Notary  
My Commission Expires: \_\_\_\_\_

**THIS FORM MUST BE INCLUDED WITH PROPOSAL**