



Baker County Board of Commissioners

Mechanic III

JOB OVERVIEW

This position requires skilled mechanical work on automotive and heavy equipment which includes welding and machinist duties and troubleshooting. Work is performed under the general supervision of the road superintendent and is reviewed on the basis of work performed. This is a full-time position working 4 days a week/10 hour days with all full-time benefits including holidays, paid time off, state retirement etc.

MINIMUM QUALIFICATIONS

Graduation from high school or vocational school, or completion of GED, with trade school courses in repair of automotive and heavy equipment; must be certified and have possession of proof; 3 years' experience in servicing, maintaining and repairing gasoline and diesel equipment; 1 year of which must be at a supervisory level; or any equivalent combination of training and experience. Possession of a valid Florida Driver's License.

CORE COMPETENCIES

- **Customer Commitment** - Proactively seeks to understand the needs of our customers and provide the highest standards of service.
- **Dedication to Professionalism and Integrity** - Demonstrates and promotes fair, honest, professional and ethical behaviors that establishes trust throughout the organization and with the public we serve.
- **Organizational Excellence** - Takes ownership for excellence through one's personal effectiveness and dedication to the continuous improvement of our operations.
- **Success through Teamwork** - Collaborates and builds partnerships through trust and the open exchange of diverse ideas and perspectives to achieve organizational goals.

JOB SPECIFIC COMPETENCIES

- Extensive knowledge of and skill in using standard methods, practices, tools and equipment of the mechanic trade.
- Considerable knowledge of the principles and operation of, and the ability to repair and overhaul gasoline engines, diesel engines, hydraulic systems, and electrical systems.
- Knowledge of and ability to perform skilled welding tasks.
- Ability to carry out complex oral and written instructions.
- Skill in locating and adjusting defects in automotive and heavy equipment.
- Must provide own tools.
- Must pass physical exam before employment.
- Must have possession of Certification in repairing and overhauling gasoline engines, diesel engines, hydraulic systems and electrical systems in automotive and heavy equipment.
- Ability to read and understand job related material.
- Ability to lift weights up to sixty (60) pounds.

REPRESENTATIVE DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical

assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform one or more of the activities described below.

- Trouble-shoots, repairs, maintains and reconditions trucks, tractors, graders, loaders and other equipment used in construction and maintenance of roads.
- Disassembles defective equipment and replaces defective parts.
- Performs skilled welding on machinery and equipment.
- Makes metal articles such as hitches, trailers, repair parts for machinery, implements and equipment.
- Supervises mechanics.
- Purchases parts and material.
- Performs related work as required.
- Reports to the Road Superintendent.

This classification description is not intended to be, nor should it be construed as an all-inclusive list of the duties associated with a particular position. Management may require incumbents to perform job duties other than those contained in this document at any time.