

LEGAL NOTICE

RFP # 2018-08 JANITORIAL SERVICES

The Baker County Board of County Commissioners, Florida (County) will receive sealed proposals until **3:00 PM** local time, on **May 17, 2018** at the County Administration Office located at 55 N. Third Street, Macclenny, Florida 32063. Bids delivered to any other location will not be considered received by the Administration Office. Any bids received after the above time will not be accepted under any circumstances. Any uncertainty regarding the time will be resolved against the Bidder. Bids will not be accepted via fax. Shortly after the bid due time has expired, the bids will be publicly opened and announced.

A clearly marked original and five (5) copies must be sealed in an envelope and clearly marked "**RFP 2018-08 Janitorial Services**" on the exterior of the package submitted.

Request for additional information or clarifications must be made in writing to the Administration Office. Facsimile or e-mail questions are acceptable. The Administration Office will issue replies to inquiries and additional information or amendments deemed necessary in written addenda, which will be posted on the County's website prior to the deadline for responding to this Request For Proposals. Questions must be received no later than May 11, 2018 at 3:00 PM.

Baker County Board of County Commissioners
Administration Office
55 N. Third Street
Macclenny, Florida 32063
kennie.downing@bakercountyfl.org
904-259-3613

It will be the sole responsibility of the Bidder to check the County's website prior to submitting a response to determine if any addenda have been issued, to obtain such addenda, and to acknowledge addenda with their bid. Website: www.bakercountyfl.org/purchasing.php

Contractors to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and County holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Administration Office or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

The Baker County Board of County Commissioners reserves the right to reject any or all bids, to waive any informalities or irregularities in any bids received, to re-advertise for bids, or take any similar actions that may be deemed to be in the best interest of the County.